

Central Services
Joan Araujo, Director

Engineering Services
Anastasia Seims, Director

Roads & Transportation
Anitha Balan, Director

Water & Sanitation
Vacant, Director

Watershed Protection
Vacant, Director

April 29, 2025

County of Ventura Board of Supervisors

Subject: **Approval of, and Authorization for the Public Works Agency Director to Execute, Modification No. 3 to Professional Services Contract No. AE21-026 for Design Services for the Animal Shelter Renovation Project with LDA Partners, Inc in an Amount of \$404,104 for a Revised Maximum Total Contract Amount Not to Exceed \$651,354; Authorization for the Auditor-Controller to Process the Necessary Accounting Transactions; Project No. P6T20010; Supervisorial District No. 3. RECOMMENDATION NO. 2 REQUIRES 4/5THS VOTE (Levine Act Item)**

Recommendation:

1. Approve, and authorize the Public Works Agency (“PWA”) Director to execute, Modification No. 3 to the Professional Services Contract No. AE21-026 with LDA Partners, Inc. (attached as Exhibit 2) to increase the maximum fee by \$404,104 for a revised maximum total contract amount not to exceed \$651,354.
2. Authorize the Auditor-Controller to process the accounting transactions necessary to establish appropriations and revenues as follows (4/5ths vote required)
Fund: G001 General Fund
INCREASE 1060 Animal Resource Center (4247) \$404,104
INCREASE 1060 Intergovernmental Revenue \$404,104

Fiscal/Mandates Impact:

	FY 2024 – 2025	FY 2025 – 2026
Revenues	\$100,000	\$304,104
Costs	\$100,000	\$304,104
Total Costs	\$	\$0

Funding Source(S): State of California – Natural Resources Agency
Funding Match Required: None



Discussion:

Ventura County Animal Services (VCAS) is responsible for operating the County's animal shelter. The facility in Camarillo provides various services including animal housing, pet adoptions, lost & found, field operations, cruelty investigations, pet licensing, medical care, low-cost vaccination clinics, volunteer/foster opportunities, and emergency disaster response. Alongside the unincorporated area, VCAS also provides contract animal services to the residents of Camarillo, Fillmore, Moorpark, Ojai, Oxnard, Port Hueneme, Simi Valley, Ventura. Shelter leadership and staff are dedicated to improving the lives of the animals in their care and educating residents and stakeholders throughout the region.

The County is looking to modernize the shelter. Several counties across the state have already completed or are in the development stages for renovated animal shelters. The existing VCAS facility was built in 1985 and is approximately 30,000 square feet. Several modifications have been made to the buildings over the years. Nonetheless, a modern shelter is needed to meet various needs including structural conditions, emergency preparedness, and environmental health considerations. Currently, \$10 million in County funds have been set-aside for the Animal Shelter Renovation Project (Project) with research for additional resources is ongoing.

Professional Services Contract AE21-026 was issued to LDA Partners, Inc. (LDA) for programming and initial site study for the proposed Project to be compensated at the hourly rates set forth therein for actual services performed in an amount not to exceed \$180,500. Contract AE21-026 Modification No. 1 extended the contract completion date. Contract AE21-026 Modification No. 2 included additional requested revisions to the conceptual design plans. The Board of Supervisors (Board) approved the original contract and modifications 1 and 2 on May 21, 2024.

Contract AE21-026 Modification No. 3 (Exhibit 2) would revise the contract to include architectural and engineering design services for schematic design for an additional fee of \$404,104 for a revised maximum total contract not-to-exceed amount of \$651,354.

The County will be reimbursed for costs associated in this item. As a result of Assemblymember Steve Bennet's advocacy, the State of California allocated \$1.5 million for this project through the state's Natural Resources Agency. The Board accepted this grant on May 14, 2024.

The specific scope of the Project will become more defined after this schematic design phase along with further studies and analysis. PWA will continue to conduct California Environmental Quality Act (CEQA) review and will return to your Board with a CEQA determination.



Strategic Plan:

This item contributes to the Board's 2024–2027 strategic priority to provide:

- I. Healthy, safe, and resilient communities through
 1. Providing equitable and timely access to quality healthcare, mental health, and public health services.

This item has been reviewed by the County Executive Office, the Auditor-Controller's Office, County Counsel, and Animal Services.

If you have any questions concerning this item, please contact:

<u>Person</u>	<u>Telephone No.</u>	<u>Subject Matter</u>
Brian D'Anna	805-654-2025	Contracting, Project Management and Technical requirements
Esteban Rodriguez	805-388-4341	Project Justification and Project Financing

Sincerely,



Anastasia Seims, PE
Director
Engineering Services

Attachments:

Exhibit 1 – Vicinity and Location Map
Exhibit 2 – AE21-026 Modification 03

