

**COUNTY SERVICE AREA NO. 30  
REPORT PER COUNTY ORDINANCE NO. 3428  
FIXING SEWER SERVICE CHARGES AND SEWER STANDBY CHARGES  
FOR FY 2024-25**

May 15, 2024

TO: Clerk, Board of Supervisors

FROM: Joseph Pope, Director, Water and Sanitation Department

County Service Area (CSA) No. 30 was formed to construct, operate, and maintain a sewer system for the treatment and disposal of wastewater in the Nyeland Acres community of Ventura County.

Originally, Clean Water Grants and a local share were used to construct a septic tank effluent pumping (STEP) sewer collection system and a wastewater treatment plant. In 1997, the EPA approved another grant to replace the STEP system with a conventional sewer collection system, which was placed in operation in September 1999. The sewage is pumped to the City of Oxnard for treatment and disposal. All operations and maintenance (O&M) expenses are paid for by the property owners within the service area through the tax roll.

As in the previous year, O&M services, administration, management, and budgetary functions are accomplished by the County Public Works Agency staff.

**TOTAL SERVICE CHARGES REQUIRED**

The proposed sanitation O&M requirements and financing for Fiscal Year 2024-25 is as follows:

<b><u>REQUIREMENTS</u></b>		<b><u>FINANCING</u></b>	
Indirect Cost Recovery	\$ 3,400	Sewer Service and	
Public Works Charges	194,500	Standby Charges	341,668
Operations & Maint.	298,180	Other Revenue	88,800
Sewage Charges paid to the City of		Subtotal	\$ 430,468
Oxnard for Treatment Disposal	196,620	Fund Balance	262,232
Total Requirement	<u>\$ 692,700</u>	Total Financing	<u>\$ 692,700</u>

We are recommending that the total projected requirements of \$692,700 be financed in FY 2024-25.

SERVICE CHARGES FOR FY 2024-25

Sewer Service Charges for FY 2024-25 vary between individual parcels depending upon the number of Equivalent Residential Unit (ERU) on each parcel. The total revenue from sewer service charges proposed is approximately \$336,058 to be levied at a rate of \$54.52 per month per ERU, a five percent (5%) increase compared to FY 2021-22 for all the property owners except for Assessor's Parcel Number (APN) 149-0-091-275, belonging to Mr. William Wait. Mr. Wait denied the required easements to the County to replace the existing two STEP tanks and pumps with a gravity sewer line. The estimated O&M costs of the STEP tanks and pumps are \$100.80 per month per ERU, a 5% increase compared to FY 2023-24. Mr. Wait has been informed that his charges will be billed at that rate. The total sewer charges to be levied against Mr. Wait is \$4,597.

It is also proposed that Sewer Standby Charges of \$360 be generated at the rate of \$30 per parcel or acre, the same as last fiscal year.

The amount of the sewer service charge and sewer standby charge for each parcel is indicated in the attached "Summary of Sewer Service Charges and Sewer Standby Charges for FY 2024-25" (Exhibit 4A). All parcels benefiting from the sewer system are identified and listed by the Assessor's parcel number on the attached "Schedule of Sewer Service Charges and Sewer Standby Charges for FY 2024-25" (Exhibit 4B). Said parcels are also depicted on a set of maps on file in the County Surveyor's Office.

Exhibit 4A - Summary of Sewer Service Charges and Sewer Standby Charges for FY 2024-25

Exhibit 4B - Schedule of Sewer Service Charges and Sewer Standby Charges for FY 2024-25