



COUNTY of VENTURA
Department of Airports

555 Airport Way, Suite B
Camarillo, CA 93010
Phone: (805) 388-4372
Fax: (805) 388-4366
<https://vcairports.org>

January 23, 2024

County of Ventura
Board of Supervisors
800 S. Victoria Avenue
Ventura, CA 93009

Subject: Approval of, and Authorization for the Director of Airports or His Designee to Sign, Amendment No. 1 to the Consulting Services Contract AEA 22-09 for the Oxnard Airport Construction Administrative Services for Connector Taxiways Pavement Reconstruction with Jviation, a Woolpert Company, Extending Contract Time and Increasing the Total Amount of the Contract by \$145,994 to \$820,793; Supervisorial District No. 5

Recommendation:

Approve, and authorize the Director of Airports or his designee to sign, Amendment No.1 to the Consulting Services Contract AEA 22-09 with Jviation, a Woolpert Company, for the Oxnard Airport Construction Administrative Services for Connector Taxiways Pavement Reconstruction, extending contract time to December 31, 2024 and increasing the total amount of the contract by \$145,994 to \$820,793 (Exhibit 1).

Fiscal/Mandates Impact:

Mandatory: No

Source of funding: *Federal Aviation Administration (90% of eligible items)*
Caltrans (up to 4.5%)
Contractor Liquidated Damages

Funding match required: *Airport Enterprise Fund (5.5% plus non-eligible items)*

Impact on other departments: *None*

<u>Summary of Revenue and Project Costs</u>	<u>FY 2023/24</u>	<u>FY 2024/25</u>
Revenue: FAA (Federal – FAA)	\$ 607,319	\$ 0
(State – Caltrans)	\$ 30,366	\$ 0
Liquidated Damages	\$ 145,994	\$ 0
Direct Costs	\$ 820,793	\$ 0
Net Costs – Airport Enterprise Fund	\$ 37,114	\$ 0

Current Fiscal Year Budget Projection:

FY 2023-24 Budget Projection for Airports Capital Projects Division 5040 - Unit 5041*				
	Adopted Budget	Adjusted Budget	Projected Budget	Estimated Savings/ (Deficit)
Appropriations	\$19,566,851	\$28,782,666	\$28,782,666	\$0
Revenue	17,595,436	26,730,890	26,730,890	0
Net Cost	\$ 1,971,415	\$ 2,051,776	\$ 2,051,776	\$0

Sufficient revenue and appropriations are available in the FY 23-24 capital budget.

*Includes interest and capital assets.

Strategic Priority:

This project supports the County's Strategic Priorities to support fiscal responsibility, economic vitality, reliable infrastructure, and sustainability.

Discussion:

On October 4, 2022, your Board authorized the Department of Airports to enter into a consulting services contract with Jviation, a Woolpert Company, for construction administration services for improvements at Oxnard Airport (Exhibit 2). The project included a base bid to reconstruct taxiway connectors A and E, relocation of a Federal Aviation Administration powerline, as well as a bid alternate to reconstruct the remaining taxiway connectors B, C, and D.

The Airport successfully completed the construction project in September of 2023. However, the contractor exceeded the construction contract time, requiring additional construction administrative engineering and quality assurance testing services from Jviation. Due to the contractor exceeding contract time, the Airport will be receiving liquidated damages which will help offset the additional expenses incurred by Jviation. Therefore, staff requests your Board approve the proposed Amendment No. 1, extending the contract time for completion of the contract and increasing the fee for services to cover the fees incurred as a result of the increased construction oversight needed to complete the project.

The County Executive Office, the Auditor-Controller Office, and County Counsel have reviewed this item, and the Aviation Advisory Commission and the Oxnard Airport Authority recommend its approval.

If you have any questions regarding this item, please call Erin Powers at (805) 388-4205, or me at (805) 388-4200.

Board of Supervisors
Approval of Amendment No. 1 to the
Consulting Services Contract with Jviation, a Woolpert Company
January 23, 2024
Page 3

A handwritten signature in blue ink, appearing to read 'Keith Freitas', with a large, stylized loop at the end.

KEITH FREITAS, A.A.E., C.A.E.
Director of Airports

Attachments:

Exhibit 1 – Amendment No. 1
Exhibit 2 – Contract