

Central Services  
Joan Araujo, Director

Engineering Services  
James O'Tousa, Director

Roads & Transportation  
Anitha Balan, Director

Water & Sanitation  
Joseph Pope, Director

Watershed Protection  
Vacant, Director

May 14, 2024

Board of Supervisors

County of Ventura  
800 South Victoria Avenue  
Ventura, CA 93009

**Subject: Authorization for the Public Works Agency Director or his Designee to Execute a Contract to Universal Security Products, Inc. of New Castle, California for Installation of an Additional 60 Bunks at the Todd Road Jail Health and Programming Unit in the Amount of \$224,997; Find that Competitive Bidding is Undesirable and Impractical and Would Be Unavailing and Would Not Produce a Public Advantage; Authorization for the Auditor-Controller to Prepare the Necessary Accounting Transactions; Specification No. CP24-04; Project No. P6T13401; Supervisorial District No. 3; RECOMMENDATION NO. 3 REQUIRES 4/5THS VOTE**

**Recommendations:**

1. Authorize the Public Works Agency Director or his designee to execute a contract to Universal Security Products Inc. of New Castle, California for installation of an additional 60 bunks at the Todd Road Jail Health and Programming Unit in the amount of \$224,997.
2. Find that competitive bidding for the work is undesirable and impractical and would be unavailing and would not produce a public advantage.
3. Authorize the Auditor-Controller to process the necessary accounting transactions to increase appropriations for the Todd Road Jail Expansion, Fund C020 (requires 4/5<sup>th</sup> vote):

INCREASE 2595 4233 TRJ Health Programming \$300,000

DECREASE 2595 5611 Restricted Capital Projects \$300,000



**Fiscal/Mandates Impact:**

Mandatory: No  
Source of Funding: General Fund  
Funding Match Required: No  
Impact on Other Department(s): None

**Summary of Revenue and Total Costs:**

		<b><u>FY 2023-24</u></b>		<b><u>FY 2024-25</u></b>
Revenue:	\$	0	\$	0
Costs:				
Direct	\$	224,997	\$	0
Indirect – Agency/Dept.	\$	0	\$	0
Indirect – County CAP	\$	0	\$	0
Total Costs	\$	224,997	\$	0
Net Costs	\$	224,997	\$	0
Recovered Indirect Costs	\$	0	\$	0

**Current Fiscal Year Budget Projections:**

<b>Current FY 2023-24 Budget Projection for TRJ Health and Programming Unit – Unit 2595</b>				
	Adopted Budget	Adjusted Budget	Projected Budget	Estimated Savings/(Deficit)
Appropriations	\$0	\$370,992	\$300,000	\$70,992
Revenue	\$0	\$0	\$46,763	\$46,763
Net Cost	\$0	\$370,992	\$253,237	\$117,755

**Discussion:**

The Sheriff's Office, with the approval of your Board, submitted a request for State funding under SB 863 in the amount of \$55,137,000 to the Board of State and Community Corrections (BSCC) to construct a 64-bed facility, hereafter referred to as the Health and Programming Unit (HPU), to house inmates with medical and mental health special needs. On September 18, 2018, your Board awarded the design-build contract for the Todd Road Jail HPU project to Sletten Construction Company (Sletten).



The Sheriff's Office is intending to upgrade the HPU by installing 60 new bunks and privacy screens within the existing cells of Housing Sections 1 through 6. Universal Security Products, Inc. (Universal) supplied and installed the current bunks and privacy screens as a subcontractor to Sletten. Universal also fabricated the additional 60 bunks for future use, which are currently in storage. The scope of this contract with Universal includes the fabrication of 60 new privacy screens, installation of the new privacy screens, and installation of the 60 bunks.

Competitive bidding is not required where it is undesirable or impractical because it would be unavailing and would not produce an advantage with reference to the public interest and the purposes of competitive bidding, namely, to guard against favoritism, improvidence, extravagance, fraud, and corruption; to prevent the waste of public funds; and to obtain the best economic result for the public. (*Graydon v. Pasadena Redevelopment Agency* (1980) 104 Cal.App.3d 631, 635-36.)

The Public Works Agency (PWA) is contracting directly with Universal without putting this Project out for public bidding. Universal, as a subcontractor on the HPU project, is familiar with the project and was instrumental in the design of the double-bunked cells, helped determine the strategy and placement of the additional bunks and fabricated the additional bunks. They are familiar with the construction materials needed within the HPU that enhance the safety and security of the incarcerated persons. Universal is very experienced with the strict requirements of working inside an operating jail. The contract price is reasonable.

The installation of the additional bunks is within the scope of the Addendum to Final Subsequent Environmental Impact Report (certified by the County on April 23, 1992) that was approved on October 24, 2013, which allows for 221 beds in the HPU.

The state funding for the HPU project included a 10% local match requirement. The County previously set aside \$6,127,000, which is 10% of the total project, as the required match under an Assigned Fund Balance Account. The funding set aside for the required match will be used for this Project.

**Strategic Plan:**

This item contributes to the Board of Supervisors (Board's) 2024-2027 strategic priority to provide:

- I. Healthy, safe, and resilient communities through
  1. Providing equitable and timely access to quality healthcare, mental health, and public health services.
  2. Maintaining high-performing public safety services.



A vicinity and location map has been included as Exhibit 1.

This item has been reviewed by the County Executive Office, the Auditor-Controller's Office, County Counsel, and the Sheriff's Office.

If you have any questions concerning this item, please contact Brian D'Anna at (805) 654-2025.

Sincerely,



James O'Tousa  
Director, Engineering Services

Attachments:

Exhibit 1 – Vicinity and Location Map

Exhibit 2 – CP24-04 Contract

