



June 27, 2023

Board of Supervisors
County of Ventura
800 South Victoria Avenue
Ventura, California 93009

SUBJECT: Approval of, and Authorization for the Chief Information Officer (CIO) to Sign, a No Cost Memorandum of Understanding (MOU) with the Department of Motor Vehicles, State of California (DMV) to Provide Direct Online Information Access to Approved Government Agencies via County of Ventura Information Technology Services Department's (ITSD) Network for a Term of Forty-Eight (48) Months from the Date of DMV Approval; Approval of, and Authorization for the CIO to Sign, Future DMV MOUs That Have No Material Changes to Content, Subject to County Counsel's Approval; Approval to Waive Administrative Manual Policy VI-1 Prohibiting Payment of Attorney Fees.

RECOMMENDATION(S):

1. Approve, and authorize the CIO to sign, the DMV-ITSD MOU (Exhibit 1) to provide direct online information access to approved government agencies (Requesters) via County of Ventura ITSD's network.
2. Approve, and authorize the CIO to sign, future DMV-ITSD MOUs that have no material changes to content, subject to County Counsel's approval.
3. Approve waiver of Administrative Manual, Chapter VI-1: County Contracts, which prohibits provisions for the payment of attorney's fees.

FISCAL/MANDATES IMPACT:

There is no fiscal impact with this MOU.

DISCUSSION:

The County has had an agreement with the Department of Motor Vehicles (DMV) for over 10 years that requires a Memorandum of Understanding (MOU) to be reviewed and re-signed every four years. The MOU is to provide direct online information access to approved government agencies via County of Ventura Information Technology Services Department's (ITSD) Network. This agreement allows many of our County agencies to access information to conduct critical business operations.

While no costs are associated with this agreement, the MOU contains verbiage which conflicts with the County's Administrative Manual policy: "Contracts shall not include provisions for the payment of attorney's fees by one party to the other party." IT Services evaluated the risk of this provision to be low in this situation given the DMV is another government entity, while the need for County agencies to have this access is very high.

As part of the DMV access requirements, the County's DMV infrastructure adheres to the National Institute of Standards and Technology 800-53 which outlines federal level security requirements in protecting data.

This item has been reviewed by the County Executive Office, General Services Agency – Procurement Services, the Auditor-Controller's Office, County Counsel, and Risk Management. If you have any questions regarding this item, please call Kamil Manuel at (805) 654-2439.

Thank you,



TERRENCE THEOBALD
Chief Information Officer
Information Technology Services Department

TT/KM: dc

Attachments: Exhibit 1 – DMV – ITSD MOU