



# OFFICE OF THE DISTRICT ATTORNEY

COUNTY OF VENTURA, STATE OF CALIFORNIA

ERIK NASARENKO  
District Attorney

June 27, 2023

Board of Supervisors  
County of Ventura  
800 South Victoria Avenue  
Ventura, CA 93009

Re: Adoption of a Resolution Establishing One New, Regular, Full-Time Position in the District Attorney's Office Effective July 1, 2023, to Plan, Organize, and Direct Activities Associated with the Development of an East County Family Justice Center.

## RECOMMENDATION:

It is recommended that your Board:

Adopt a resolution establishing the following new, regular, full-time position in the District Attorney's Office effective July 1, 2023.

| Class Code | Classification Title      | Business Unit | Department | FT E | Range                      | Annual Salary               |
|------------|---------------------------|---------------|------------|------|----------------------------|-----------------------------|
| 01710      | Staff Services Manager II | DAOVC         | 2103       | 1.0  | \$42.409956 to \$59.379763 | \$88,212.71 to \$123,509.91 |

## FISCAL IMPACT:

|                              |              |
|------------------------------|--------------|
| Mandatory:                   | No           |
| Source of Funding:           | General Fund |
| Funding Match Required:      | None         |
| Impact on Other Departments: | None         |

Summary of Revenue and Total Costs:

|                                     | <u>FY 2022-23</u> | <u>FY 2023-24 (Estimated)</u> |
|-------------------------------------|-------------------|-------------------------------|
| Revenue:                            | \$ 0              | \$ 0                          |
| Costs:                              |                   |                               |
| Direct:                             | \$ 0              | \$ 181,163                    |
| Indirect:                           | Minimal           | Minimal                       |
| Total Costs:                        | \$ 0              | \$ 181,163                    |
| Net County Cost Including Indirect: | \$ 0              | \$ 181,163                    |
| Recoverable Indirect:               | \$ 0              | \$ 0                          |

The District Attorney's Office will make every effort to find cost savings within the FY2024 adopted budget to fund this position. If that becomes infeasible, we will work with the County Executive Office to identify alternative funding sources and report back to your Board for any necessary adjustments.

CURRENT FISCAL YEAR BUDGET PROJECTIONS

Current FY 2022-2023 Budget Projection for DAO – Division 2100 – Unit 2103:

|                | Adopted Budget | Adjusted Budget | Projected Budget | Estimated Deficit/Savings |
|----------------|----------------|-----------------|------------------|---------------------------|
| Appropriations | \$43,458,297   | \$48,566,732    | \$45,307,487     | \$3,259,245               |
| Revenue        | \$9,224,713    | \$32,139,624    | \$10,115,159     | (\$22,024,465)            |
| Net Cost       | \$34,233,584   | \$16,427,108    | \$35,192,328     | (\$18,765,220)            |

DISCUSSION:

With support from the Board of Supervisors, the District Attorney's Office opened Ventura County's first Family Justice Center (FJC) in the City of Ventura in 2019. The FJC provides wraparound services in one location to victims and families of domestic violence, child abuse, elder abuse, dependent adult abuse, sexual assault and human trafficking. The FJC provides approximately 2,500 crime victims per year with instant access to more than 20 partnering governmental and community-based agencies under one roof, including the Ventura County District Attorney's Office, Ventura County Legal Aid, Child Support Services, Human Services Agency, Area Agency on Aging, and non-profits such as Interface, Coalition for Family Harmony, and many others.

The vast majority of victims at the FJC are Medi-Cal enrollees, female, with two or more minor children in the home and are victims of domestic violence (73%). By providing one-stop services, the FJC enables traumatized victims to avoid multiple trips to multiple agencies to obtain services.

Because experience demonstrated the need for FJCs in multiple County areas, earlier this month your Board generously approved funding to purchase a building in the downtown area of the City of Oxnard that will house the County's second FJC, to be named the Carmen Ramirez Family Justice Center. This will allow victims and families living in the Oxnard area far easier access to sorely needed services.

There remains a need to develop a third FJC to serve the residents of East County. Nearly 20% of the victims at the FJC in Ventura are residents of the cities of Moorpark, Oak Park, Simi Valley and Thousand Oaks collectively. Traveling from these locations to either downtown Oxnard or the City of Ventura presents a tremendous hurdle to these victims. To prepare to meet the needs in East County, we request your Board approve the addition of a Staff Services Manager II to the District Attorney's Office, whose initial duties will be to plan, organize, and direct the activities surrounding creation of an East County Family Justice Center (ECFJC).

At the outset, the position would be responsible for developing recommendations to the County Executive Office on:

- A timeline and sustainability plan for the development of an ECFJC,
- Potential locations for an ECFJC based on available data, best practices, and Family Justice Center Guidelines, including community programmatic and financial support,
- Cost estimates for ECFJC including site acquisition and tenant improvements, staffing, business operations, maintenance and repair, furniture, supplies, information technology and all other on-going costs, and
- Development and administration of an ECFJC strategic planning process engaging local community stakeholders and culminating in an ECFJC strategic planning report.

In the longer-term, the position would be responsible for:

- Preparing grant applications and required grant reports,
- Compiling and analyzing statistical data and narrative information in support of the ECFJC,
- Assisting in the evaluation and affiliation processes for the ECFJC,

Board of Supervisors  
County of Ventura  
June 27, 2023  
Page 4

- Representing the County in contacts with other governmental agencies, community entities, and the public in developing the ECFJC,
- Working with County agencies and funders to secure the ECFJC location,
- Establishing a coalition of on-site partners that will staff the ECFJC, and
- Overseeing the day-to-day operations of the ECFJC.

The District Attorney's Office will make every effort to find cost savings within the FY2024 adopted budget to fund this position. If that becomes infeasible, we will work with the County Executive Office to identify alternative funding sources and report back to your Board.

This item has been reviewed by the County Executive Office, Auditor-Controller's Office and County Counsel. If you have any questions regarding this matter, please contact Chief Deputy District Attorney Michael Jump, Victim Services and Community Outreach, at 652-7632.

Sincerely,

A handwritten signature in black ink, appearing to read "E. Nasarenko", with a stylized flourish at the end.

ERIK NASARENKO  
District Attorney

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Attachments:  
Resolution

cc: Sevet Johnson, PsyD., County Executive Officer  
Jeffery S. Burgh, Auditor-Controller