



# COUNTY of VENTURA

GENERAL SERVICES AGENCY  
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Fleet Services Deputy Director

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Parks Department Deputy Director

September 12, 2023

Board of Supervisors  
County of Ventura  
800 South Victoria Avenue  
Ventura, CA 93009

**SUBJECT: Approval of and Authorization for the Purchasing Agent to Sign Renewals of Specialty Job Order Contracts with Taft Electric Co. for Security Electronics, ACCO Engineered Systems, Inc. for Electrical Trades and ACCO Engineered Systems, Inc. for Mechanical Trades in Amounts Not to Exceed \$5,308,500 for Each Renewal; Authorization for the Purchasing Agent to Terminate Any of Such Job Order Contracts Due to Nonperformance or by Mutual Agreement.**

**RECOMMENDATIONS:**

1. Authorize the Purchasing Agent to sign a renewal for the second option year of specialty job order contract ("JOC") no. 6031 for security electronics to Taft Electric Co., Ventura Ca, California, not to exceed \$5,308,500 for which the value of each individual project undertaken will not exceed \$200,000; and
2. Authorize the Purchasing Agent to sign a renewal for the second option year of specialty JOC no. 6029 for electrical trades to ACCO Engineered Systems Inc., Pasadena, California, not to exceed \$5,308,500, for which the value of each individual project undertaken will not exceed \$200,000; and
3. Authorize the Purchasing Agent to sign a renewal for the second option year of specialty JOC bo. 6028 for mechanical trades to ACCO Engineered Systems, Pasadena, California, not to exceed \$5,308,500, for which the value of each individual project undertaken will not exceed \$200,000; and

4. Authorize the Purchasing Agent to execute each JOC awarded by your Board and to terminate any such JOC for nonperformance or upon mutual agreement.

**FISCAL/MANDATES IMPACT:**

The JOC serves as a mechanism to facilitate performance of certain planned and budgeted projects. All project costs are charged to the specific fund in which the project is budgeted.

Mandatory: No  
 Source of Funding: Facilities Projects, Capital Renewal, and other Departments  
 Funding Match Required: N/A  
 Impact on Other Departments: Improves service delivery

<b>Summary of Revenues and Costs</b>	<b><u>FY 2023-24</u></b>	<b><u>FY 2024-25</u></b>
Revenue:	\$ 17,661,380	\$ 0
Costs:		
Direct	\$ 15,925,500	\$ 0
Indirect-Agency/Dept.	\$ 0	\$ 0
Indirect – CAP	\$ 0	\$ 0
Total Costs	<u>\$ 15,925,500</u>	<u>\$ 0</u>
Net Gain/(Loss):	\$ 1,735,880	\$ 0

Note: This amount represents GSA project management fees for anticipated project volumes.

<b>FY 2023-24 Budget Projection</b>				
<b>GSA – Facilities Projects (Budget Unit 4741)</b>				
	Adopted Budget	Adjusted Budget	Projected Budget	Est. Savings/ (Deficit)
Appropriations	\$ 26,353,268	\$ 26,353,268	\$ 26,353,268	\$ 0
Revenue	\$ 26,240,856	\$ 26,240,856	\$ 26,240,856	\$ 0
Operating Gain/(Loss)*	(\$ 112,412)	(\$ 112,412)	(\$ 112,412)	\$ 0

\*Projected operating loss will be covered by unrestricted net position. Other financing uses are included. Sufficient revenue and appropriations are included in the FY 2023-24 Adopted Budget for this item.

**DISCUSSION:**

The General Services Agency (GSA) has used JOC contracting since 1996 to perform facilities projects involving repair, maintenance and remodeling of buildings, structures, or other real property according to unit prices established by specifications for typical work. Individual projects are priced by selecting the proper construction tasks and multiplying them by the correct quantity and appropriate unit price (including the adjustment factor submitted by the low bidder). Each JOC is a competitively bid, firm fixed price, indefinite quantity contract. The primary benefit of JOC contracting is that it provides a contracting vehicle that expedites the processing time for performance of projects funded by the GSA Capital Renewal budget, in addition to GSA managed projects for other agencies and departments. Additional benefits are:

- Reduces the number of purchase orders and payments processed by GSA and the Auditor-Controller's office;
- Reduces potential for change-order claims and architectural/engineering design requirements for small projects; and
- JOC Task Orders for each project are directly encumbered to the client agency funding site. This eliminates the need for subsequent accounting transactions to transfer invoice charges to the client, and significantly reduces GSA's requirement for ISF budget to carry contract encumbrances until billing. This process allows each client agency to readily track budget execution for its budgeted projects in VCFMS.

On June 8, 2021, your Board awarded the specialty JOCs for the services listed in recommendations 1-3. Each specialty JOC has an initial term of one year, with provision for two one-year renewal options, which may be exercised by mutual written agreement and dependent upon GSA's client workload and satisfactory contractor performance.

GSA requests your Board's approval for the Purchasing Agent to renew three JOCs for the second optional year with the contractors identified.

Upon your Board's approval of these recommendations, the Purchasing Agent work to prepare and execute renewals in a form approved by County Counsel for each JOC with each contractor named in the Recommendations within thirty (30) days. The Purchasing Agent may subsequently terminate each JOC if warranted by the contractor's nonperformance or by mutual agreement.

Work will be assigned by issuance of standard purchase orders incident to approval of each task order for individual projects. These purchase orders will be used to issue JOC Task Orders for clients' budgeted projects when individual project costs are less than \$200,000.

JOCs are authorized by Public Contract Code Section 20128.5. Each of the JOCs is currently limited to \$5,308,500. GSA anticipates that projected workload for each of the specialty trades JOCs may not reach that aggregate value limit in each one-year contract period. Moreover, JOCs cannot be awarded for new construction projects.

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JOC contracts are subject to prevailing wage, and therefore are exempt from the Living Wage Ordinance.

This letter has been reviewed by the County Executive Office, Auditor-Controller's Office, and County Counsel.

If you have any questions regarding this item, please call Andrew Becker at 654-2483.



DAVID J. SASEK, P.E.  
Director