

Central Services  
**Joan Araujo**, Director

Engineering Services  
**Anastasia Seims**, Director

Roads & Transportation  
**Anitha Balan**, Director

Water & Sanitation  
**Vacant**, Director

Watershed Protection  
**Vacant**, Director

April 29, 2025

County of Ventura Board of Supervisors

**Subject:** Confirmation of the Original Professional Services Contract No. AE24-023 and Modifications No. 1 and No. 2 for Architectural and Engineering Design for the Saticoy Park and Community Center with Anderson Kulwiec Appleby Architects, Inc. Previously Approved by a Deputy Purchasing Agent in the Public Works Agency; Approval of, and Authorization for the Public Works Agency Director to Execute, Contract Modification No. 3 in an Amount of \$506,650 for a Revised Maximum Total Contract Amount Not to Exceed \$684,282; Project No. P6T22009; Supervisorial District No. 1. (Levine Act Item)

**Recommendations:**

1. Confirm the attached original Professional Services Contract No. AE24-023 (Exhibit 2), Modification No. 1 (Exhibit 3), and Modification No. 2 (Exhibit 4) with Anderson Kulwiec Appleby Architects, Inc. (AKA) for architectural engineering and design for programming, needs assessment, and conceptual design of the Saticoy Park and Community Center Project with a maximum total amount not to exceed \$177,632, as previously approved by a Deputy Purchasing Agent in the Public Works Agency (PWA).
2. Approve, and authorize the PWA Director to execute, the attached Modification No. 3 to the Professional Services Contract No. AE24-023 with AKA (Exhibit 5) to include architectural and engineering design for construction documents and permits and to increase the maximum fee by \$506,650 for a revised maximum total contract amount not to exceed \$684,282.

**Fiscal/Mandates Impact:**

	FY24-25	FY25-26 thru FY26-27
Revenues	0	0
Costs	\$100,000	\$406,650
Total Costs	\$100,000	\$406,650

Funding Source(S): General Fund – Fiscal Recovery Projects

Funding Match Required: None



**Discussion:**

The current facility is located at 11321 Violeta Street Ventura, CA. The neighborhood park is a 3.3 acres site that has a baseball diamond, basketball courts, playground, picnic area, and the Boys & Girls Club of Ventura County facility.

The proposed plan is to redesign the site, build a 2,500 square foot addition Teen Center for the Boys & Girls Club, and build 1,350 square foot restroom facility for the park adjacent to or part of the Boys & Girls Club. The site program would entail relocating the exterior basketball court for visibility, demolishing the baseball area restrooms and storage area, update and extend the parking lot, create a bike and walking path, and provide a new 1,800 square foot covered picnic area.

On November 27, 2023, a Professional Services Contract AE24-023 (Exhibit 2) was issued to Anderson Kulwiec Appleby Architects for programming, needs assessment, and conceptual site design in an amount not to exceed \$177,632. Contract AE24-023 Modification No. 1 (Exhibit 3) extended the contract completion date. Contract AE24-023 Modification No. 2 (Exhibit 4) included revisions to the rate table and extended the contract completion date.

Contract AE24-023 Modification No. 3 (Exhibit 5) would revise the contract to include architectural and engineering design services for the preparation of construction documents and obtaining permits for an additional fee of \$506,650 for a revised maximum total contract not-to-exceed amount of \$684,282.

**Strategic Plan:**

This item contributes to the Board 's 2024-2027 strategic priority to provide:

- III. Reliable infrastructure and sustainability through
  - 1. Maintaining and improving dependable public resources to serve the needs of our diverse communities.

This item has been reviewed by the County Executive Office, the Auditor-Controller's Office, County Counsel, and the General Services Agency.



If you have any questions concerning this item, please contact:

<b><u>Person</u></b>	<b><u>Telephone No.</u></b>	<b><u>Subject Matter</u></b>
Brian D'Anna	805-654-2025	Contracting, Project Management and Technical requirements
Colter Chisum	805-654-3945	Project Justification
Justin Bertoline	805-677-8759	Project Financing

Sincerely,



Anastasia Seims, PE  
Director  
Engineering Services

Attachments:

Exhibit 1 – Vicinity and Location Map  
Exhibit 2 – AE24-023 Professional Services Contract  
Exhibit 3 – AE24-023 Modification 01  
Exhibit 4 – AE24-023 Modification 02  
Exhibit 5 – AE24-023 Modification 03

