



# Ventura County **SHERIFF'S OFFICE**

**Jim Fryhoff** - Sheriff | **John Reilly** - Undersheriff

800 S. Victoria Avenue, Ventura, CA 93009 | 805.654.2385 | [VenturaSheriff.org](http://VenturaSheriff.org)

April 9, 2024

Board of Supervisors  
County of Ventura  
800 South Victoria Avenue  
Ventura, California 93009

**Subject:**      **Receive and File Report on Reasons Justifying Continued Authority for the Undersheriff, or His Designee, to Sign Contracts, in the Total Not to Exceed Amount of \$3,000,000, Between the County of Ventura and Various Contractors, To Perform Emergency Repairs and Maintenance From Storm Damage Due to the February 2024 Rain Events Impacting the Todd Road Jail Grounds; Determination of Need to Continue the Action. (RECOMMENDATION NO. 2 REQUIRES 4/5THS VOTE).**

**Recommendation:**

It is recommended that your Board:

1. Receive and file report within this letter on reasons justifying continued authority for the Undersheriff or his designee to sign contracts, in the total not to exceed amount of \$3,000,000, between the County of Ventura and various contractors, to perform emergency repairs and maintenance necessary due to storm damage caused by the February 2024 rain events impacting the Todd Road Jail (TRJ) grounds.
2. Determine that there is a need to continue the emergency action (4/5ths vote required).

**Justification for Continued Emergency Authority and Action:**

The Todd Road barranca project is currently in progress, following a short delay due to the recent rainfall on March 29-31, 2024. The forty-five day timeline for completion is still possible if we do not have an further weather related delays. The emergency conditions still exist. Debris dams and silt deposits continue to cause erosion to the barranca and pose a threat to the waste-water treatment plant as well as our staff parking lot and Todd Road itself, which is the only access road to the jail. The emergency condition will continue to exist until the debris and silt deposits are removed and the barranca embankment repaired. Thus, continued authority for the Undersheriff or his designee to sign contracts related to this emergency work is needed to progress with the emergency maintenance and repairs and ultimately complete the project.

**Fiscal Impacts:**

There are no additional fiscal impacts associated with the recommended actions.

**Strategic Plan:**

This item contributes to the Board of Supervisors' (Board) 2024-2027 strategic plan in many ways. This includes providing equitable and timely access to quality healthcare, mental health, and public health services, as well as maintaining and improving dependable public resources to serve the needs of our diverse communities. During the February 2024 rain events, incoming medical and public resource access to the Todd Road Jail was severely limited due to storm damage.

**Discussion:**

The Public Contract Code (PCC) authorizes your Board in cases of emergency to proceed with repair or replacement of any public facility without adopting plans, specifications, or working details, or giving notice for bids to let contracts. PCC section 22050, subdivision(b)(1) authorizes your Board to delegate to a non-elected officer, in case of emergency, authority to order the repair or replacement of a public facility.

On March 26, 2024, your Board adopted a resolution authorizing the Undersheriff of the County of Ventura or his designee to sign contracts, in the total amount not to exceed \$3,000,000, for emergency repairs and maintenance from storm damage to the Todd Road Jail Grounds due to the February 2024 rain events. In addition to this resolution, the Public Contract Code requires the delegated non-elected officer, in this case the Undersheriff or his designee, to report progress on the subject emergency to the Board every Board meeting, or not longer than 14 days between Board meetings, until the emergency is complete.

The emergency, and the Undersheriff's efforts to address the emergency, is ongoing. As noted above, the Todd Road barranca project is currently in progress. The emergency

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conditions still exist, as debris dams and silt deposits continue to cause erosion to the barranca and pose a threat to the waste-water treatment plant as well as the County staff parking lot and Todd Road itself, which is the only access road to the jail. The emergency condition will continue to exist until the debris and silt deposits are removed and the barranca embankment is repaired.

Should your Board vote to continue the emergency authority, the Sheriff's Office will present a new emergency report to your Board within 14 days of the April 9, 2024, Board meeting.

The Offices of the County Executive, County Counsel, and the Auditor-Controller have reviewed this Board letter. If you have any questions, please contact Assistant Sheriff Shane Matthews at 654-2305.

Sincerely,

A handwritten signature in blue ink, appearing to be "Jim Fryhoff", with a stylized, cursive-like script.

Jim Fryhoff  
Sheriff

Attachments:

Exhibit 1 – Resolution No. 24-030