



COUNTY of VENTURA

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Jeff Palmer, Director

July 23, 2024

Board of Supervisors
County of Ventura
County Service Area No. 3
800 South Victoria Avenue
Ventura, CA 93009

Subject: **Public Hearing Regarding Proposed County Service Area No. 3 [Camp Chaffee Road Maintenance] (CSA 3) Service Charges for Fiscal Year (FY) 2024-25; Adoption of Proposed Resolution Continuing Existing CSA 3 Service Charges for FY 2024-25; Supervisorial District No. 1.**

Recommendations:

1. Conduct a public hearing to hear and consider all oral and written comments, objections, and protests, if any, to the proposed County Service Area No. 3 [Camp Chaffee Road Maintenance] (CSA 3) service charges set forth in the report entitled "County Service Area No. 3 Report Per County Ordinance No. 3428 Fixing Charges for Fiscal Year 2024-25" (Report), Exhibit 1 to the attached proposed resolution (Resolution).
2. Upon the conclusion of the hearing, adopt the Resolution to confirm the Report and continue the existing CSA 3 service charges set forth therein for FY 2024-25.

Fiscal/Mandates Impact:

Mandatory:	No
Source of Funding:	Property Owners in County Service Area No. 3
Funding Match Required:	None
Impact on Other Departments:	None



Summary of Revenue and Total Costs:

	<u>FY 2023-24</u>	<u>FY 2024-25</u>
Revenue	\$1,470	\$1,470
Costs: Direct	\$1,470	\$1,470
Indirect – Agency/Department	\$ 0	\$ 0
Indirect – County CAP	\$ 0	\$ 0
Total Costs	<u>\$1,470</u>	<u>\$1,470</u>
Net Costs	\$ 0	\$ 0
Recovered Indirect Costs	\$ 0	\$ 0

Special Assessments in the amount of \$1,470 will be collected in Fiscal Year (FY) 2024-25; of which \$1,380 will be placed on the annual general County tax rolls and \$90 will be billed manually for those properties that do not generate a tax bill due to the low value of these properties. This is the same amount that was collected in FY 2023-24. FY 2023-24 information is shown above for comparison purposes only.

Current Fiscal Year Budget Projections:

Current FY 2024-2 Budget Projection for County Service Area No. 3 – Unit 4100				
	Adopted Budget	Adjusted Budget	Projected Budget	Estimated Savings/(Deficit)
Appropriations	\$17,200	\$17,200	\$ 17,200	\$ 0
Revenue	\$13,010	\$13,010	\$ 13,010	\$ 0
Net Cost	\$4,190	\$ 4,190	\$ 4,190	\$ 0

Revenues and appropriations are included in the FY 2024-25 Preliminary Budget.

Discussion:

County Service Area No. 3 (CSA 3) provides road improvement and maintenance services for the non-County Road section of Camp Chaffee Road (Sky High Drive) in the Foster Park area; see Vicinity and Location Maps, Exhibits 2 and 3. Financing of CSA 3 services is dependent, in part, on service charges.

For FY 2024-25, Ventura County Public Works Agency (PWA) recommends that existing annual service charges of \$60 per parcel for improved properties and \$30 per parcel for vacant properties continue unchanged. At the existing rates, a total of \$1,470 in service charges will be collected to partially finance road improvement and maintenance services for CSA 3. This amount was determined to be sufficient to sustain current maintenance



levels after considering the estimated FY 2024-25 revenue from interest, property taxes and the anticipated fund balance at the end of FY 2023-24. Accordingly, the attached County Service Area No. 3 Schedule of Charges for Fiscal Year 2024-25 (Exhibit 4 to the Report) is submitted to your Board for Approval.

County service area charges are subject to Ventura County Ordinance No. 3428. Ordinance No. 3428 establishes a procedure for fixing and collecting charges for services in all county service areas. Among other things, Ordinance No. 3428 requires PWA to annually prepare, and file with the Clerk of the Board, a report describing the services that CSA 3 provides and the amount charged for each parcel for the services. Thereafter, the ordinance requires PWA to notice and your Board to conduct a public hearing on the adoption of a resolution confirming the report and proposed resolution. In accordance with Ordinance No. 3428, PWA prepared and filed the report entitled "County Service Area No. 3 Report Per County Ordinance No. 3428 Fixing Charges for Fiscal Year 2024-25" (Report), which describes the services provided to each parcel and sets forth the proposed charge for each parcel. On or about June 25, 2024, PWA published notice of today's hearing. The Clerk of the Board has received no protest letters to date. If any protest letters are received prior to or at the hearing, they will be provided to your Board for consideration. Continuation of the existing CSA 3 charges is exempt from the notice and protest provisions of Proposition 218 because no increase is being proposed for FY 2024-25.

Strategic Plan:

This item contributes to the Board's 2024-2027 strategic priority to provide:

- I. Healthy, safe, and resilient communities through
3. Promoting community resilience and strengthen our ability to withstand and recover from disaster or adversity.

This letter has been reviewed by the County Executive Office, the Auditor-Controller's Office and County Counsel.

If you have questions regarding this matter, please contact George Andrade, Manager of the Real Estate Services Division at (805) 654-2402, or the undersigned at (805) 654-2084.



Sincerely,

A handwritten signature in blue ink that reads "Joan Araujo".

Joan Araujo
Director
Central Services

Attachments:

Resolution

- Exhibit 1 to Resolution – County Service Area No. 3 Report Per County Ordinance No. 3428 Fixing Charges for Fiscal Year 2024-25
- Exhibit 2 – Vicinity Map
- Exhibit 3 – Location Map
- Exhibit 4 – County Service Area No. 3 Schedule of Charges for Fiscal Year 2024-25

