

September 26, 2023

Board of Supervisors
County of Ventura
800 South Victoria Ave
Ventura Ca, 93009

SUBJECT:

Approval of, and Authorization for the Ventura County Health Care Agency (HCA) Director or Designee to Sign, an Agreement with the City of Camarillo for Community Services Coordinator Services Supporting the Camarillo Hotel Voucher Program Effective September 26, 2023, through June 30, 2025, with the Option to Extend for Two Additional One Year Terms Upon Mutual Agreement; Adoption of the Attached Resolution to Add One New Fixed-Term Full-Time Equivalent Position in the HCA.

RECOMMENDATIONS:

1. That your Board approve and authorize the Health Care Agency (HCA) director or designee to sign, an agreement with the City of Camarillo for Community Services Coordinator (CSC) services (Exhibit 1) effective September 26, 2023, through June 30, 2025, with the option to extend for two additional one-year terms upon mutual agreement.
2. That your Board adopt the attached Resolution (Exhibit 2) to add one new fixed-term, full-time equivalent position in the HCA, effective September 26, 2023.

Job Code	Classification/ Description	Budget Unit	Dept. Sub-Org	FTE	Compensation Frequency	Annual Salary Range
00406	Community Services Coordinator	HCAVC	3300	1.0	Salaried	\$58,785.18 - \$82,408.31

FISCAL IMPACT:

Mandatory:	No
Source of Funding:	Continuum of Care – through City of Camarillo
Funding Match Required:	No
Impact on Other Departments	N/A

Summary of Annual Revenues and Costs Under this Agreement:

	<u>FY 2023-2024</u>	<u>FY2024-2025</u>
Revenue:	\$105,286	\$113,477
Direct Cost:	\$105,286	\$113,477
Indirect Cost:	Minor	Minor
Net County Cost:	\$0	\$0

CURRENT FISCAL YEAR BUDGET:

Current FY 2023-24 Budget Projections for Ventura County Medical Center Hospital #3301				
	Adopted Budget	Adjusted Budget	Projected Actual	Estimated Savings/(Deficit)
Expenditures	\$ 592,989,389	\$ 592,989,389	\$ 592,989,389	\$ -
Revenue	\$ 608,497,333	\$ 608,497,333	\$ 608,497,333	\$ -
Operational Income/(Loss)	\$ 15,507,944	\$ 15,507,944	\$ 15,507,944	\$ -

Sufficient revenue and appropriations are included in the FY 23-24 adopted budget. The operational income includes "Operating Transfers In" that are primarily attributed to County contribution.

DISCUSSION:

The Camarillo Hotel Voucher (CHV) Program will improve the Ventura County Continuum of Care homeless services through the creation of new interim shelter beds, filling a critical need for shelter beds in the area. Additionally, through a partnership between the Ventura County Sheriff's Department, Ventura County Behavioral Health Department (VCBH), and HCA (all of which assign staff to the effort), the CHV program will build on existing street outreach, mental health intervention, and law enforcement efforts to offer Camarillo's homeless population interim hotel stays and expanded case management support to address a range of personal service needs and challenges.

The City of Camarillo approached HCA to provide a CSC to implement the CHV program and provide housing-focused case management. The CSC position may provide a variety of services to Gold Coast Health Plan members such as case management, housing

assistance, outreach, and engagement. CSCs are trained to support an individual who is at risk of being homeless, provide individualized assessments for shelter and services, assist with referrals to shelters and transitional housing and provide resources and referrals to other agencies and community-based organizations. The CSC will document services in the homeless management information system (HMIS) and the electronic health record, among other duties outlined in the proposed agreement (Exhibit 1).

The primary worksite for the CSC will be the Camarillo Police Department (CPD). The CSC will collaborate with already established staff from CPD and VCBH Rapid Integrated Support Engagement (RISE) staff, to ensure clients' entry to the Continuum of Care Coordinated Entry System and HMIS.

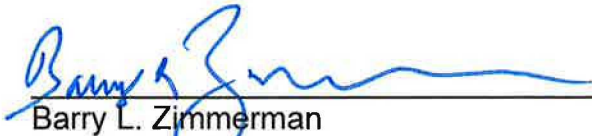
HCA is requesting to add a new fixed-term full-time equivalent position via the attached Resolution (Exhibit 2). The funding for the CSC position will be provided through The Homeless Housing, Assistance and Prevention (HHAP) grant funds, as approved by Ventura County Continuum of Care Alliance.

HCA recommends approval of and authorization for the HCA Director to sign the agreement for CSC services with the City of Camarillo, and the adoption of the Resolution to add one new fixed-term full-time equivalent position in HCA, effective September 26, 2023, through June 30, 2025, and upon mutual agreement two additional terms, with each term consisting of a one-year term coinciding with County's fiscal year.

This letter has been reviewed by the County Executive Office, County Counsel, Human Resources, and Auditor-Controller's Office. If you have any questions regarding this item, please call Theresa Cho MD, Ambulatory Care Director at (805) 677-5223.



Theresa Cho, MD
CEO, Ambulatory Care



Barry L. Zimmerman
Health Care Agency Director

Exhibits

Exhibit 1 Agreement with the City of Camarillo for Community Services Coordinator
Services Relating to the Camarillo Hotel Voucher Program

Exhibit 2 Resolution to Add One New Fixed-Term, Full-Time Equivalent Position in
HCA, Effective September 26, 2023