

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE OF THE COUNTY OF VENTURA  
REPEALING ORDINANCE NO. 4339 AND ESTABLISHING  
COUNTY CHARGES FOR PROVIDING COPIES OF PUBLIC RECORDS**

The Board of Supervisors of the County of Ventura ordains as follows:

Section 1. Repeal of Ordinance No. 4339. Ordinance No. 4339 entitled “An Ordinance of the Board of Supervisors of the County of Ventura Repealing Ordinance 4330 and Establishing Fees Pertaining to Copying Public Records” is hereby repealed in its entirety.

Section 2. Charge For Providing Copies of Public Records.

(a) The California Public Records Act, at Government Code section 7922.530, provides that the County may charge a fee for providing a copy of a public record based on the direct costs of duplication or an amount authorized and determined under some other statute. The following County charges apply to providing copies of public records except where a specific statutory fee applies.

(1) The County charge for providing printed copies of public records shall be the current per page copy rate in the County General Services Agency’s approved Comprehensive Rate Sheet or other actual County cost for the direct cost of duplication.

(2) The County shall not charge for providing copies of public records in electronic format; however, nothing in this ordinance limits the County’s ability to recover the costs to produce a copy of a record under Government Code section 7922.575, subdivision (b), as may be amended.

(3) In addition to the charges referenced in subparts (1) and (2) above, as applicable, the County shall charge its actual costs for providing any data storage device and for mailing.

Section 3. Charge Inapplicability. Notwithstanding Section 2, when any provision of the California Public Records Act authorizes the County to recover its costs for providing copies of public records, the County shall not charge if the total recoverable cost of fulfilling a request does not exceed \$10.00. If the total recoverable cost exceeds \$10.00, the County shall charge its total recoverable cost in full.

Section 4. Effective Date. This ordinance shall take effect and become operative thirty (30) days after its adoption.

PASSED AND ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2024,  
by the following vote:

AYES: Supervisors \_\_\_\_\_

NOES: Supervisors \_\_\_\_\_

ABSENT: Supervisors \_\_\_\_\_

\_\_\_\_\_  
CHAIR, BOARD OF SUPERVISORS  
County of Ventura

ATTEST:  
Dr. Sevet Johnson  
Clerk of the Board of Supervisors  
County of Ventura, State of California

By: \_\_\_\_\_  
Deputy Clerk of the Board