



October 29, 2024

Board of Supervisors
County of Ventura
800 South Victoria Avenue
Ventura, CA 93009

Subject: Approve the Acceptance of a Donation from the Ventura County Library Foundation in the Amount of \$15,000 in Support of the Mobile Library and School Mobile Library with Recognition of the Port of Hueneme as Donor; and Authorize the Auditor-Controller to Process the Accounting Transactions Necessary to Adjust Appropriations and Unanticipated Revenue (Recommendation No. 2 Requires 4/5ths Vote).

Recommendations:

1. Approve the Acceptance of a Donation from the Ventura County Library Foundation in the Amount of \$15,000 in support of the Mobile Library and School Mobile Library with Recognition of the Port of Hueneme as Donor.
2. Authorize the Auditor-Controller to Process the Accounting Transactions Necessary to Adjust Appropriations and Unanticipated Revenue (requires 4/5ths Vote):

INCREASE	3610-3611 Services and Supplies	\$ 5,000
INCREASE	3610-3611 Miscellaneous Revenues	\$ 5,000

Fiscal/Mandates Impact:

Mandatory:	No
Source of Funding:	Port of Hueneme via Ventura County Library Foundation
Funding Match Required:	No
Impact on Other Department(s):	None

Summary of Revenue and Total Costs:

	<u>FY 2024-25</u>	<u>FY 2025-26 through FY 2026-27</u>
Revenue:	\$5,000	\$10,000
Costs:		
Direct	\$5,000	\$10,000
Indirect – Agency/Dept.		
Indirect – County CAP		
Total Costs	\$5,000	\$10,000
Net Costs	\$0	\$0
Recovered Indirect Costs	\$0	\$0

Current Fiscal Year Budget Projections:

Current FY 2024-25 Budget Projection for Ventura County Library - Division 3610				
	Adopted Budget	Adjusted Budget	Projected Budget	Estimated Savings/(Deficit)
Appropriations	\$13,156,116	\$13,957,707	\$13,957,707	\$0
Revenue	\$13,156,116	\$13,156,116	\$13,156,116	\$0
Net Cost	\$0	\$801,591	\$801,591	\$0

Strategic Plan:

This project directly supports the County of Ventura strategic goal to meet/sustain basic needs and be a reliable safety net for our vulnerable populations.

Discussion:

In 2019 the Port of Hueneme donated \$25,000 to the Ventura County Library Foundation in support of the purchase of the Ventura County Mobile Library as well as a collection of books about the County's rich maritime heritage. On May 7, 2019, your Board approved the acceptance of that donation from the Ventura County Library Foundation and acknowledgement of the Port of Hueneme as one of the donors that made the Mobile Library possible. In acknowledgement of that donation, the Port of Hueneme logo is displayed on the Mobile Library.

On June 18, 2023, your Board approved the acceptance of a donation of \$66,000 from the Ventura County Library Foundation. Of that donation, \$10,000 was contributed by the Port of Hueneme in support of the Mobile Library to provide STEAM Kits and giveaway books to children at visits. The Port of Hueneme now desires to donate the remaining \$15,000 of a prior \$25,000 five-year funding commitment to the Library Foundation to support both the new School Mobile Library that launched in the summer of 2024 as well as the first Mobile Library. These funds will

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support the purchase of STEAM Kits and giveaway books to be distributed to children during visits. \$2,500 of this \$15,000 will be allocated to the Mobile Library, while the remaining \$12,500 will be allocated to the School Mobile Library. The Port of Hueneme has committed to donating \$5,000 per year for Fiscal Years 2025, 2026, and 2027. The Ventura County Library Foundation plans to provide funding in the same amount on the same schedule to the Ventura County Library.

The Port of Hueneme remains a strong supporter of the Ventura County Library Foundation and the Ventura County Library's mobile fleet of libraries. We are requesting your Board's approval to accept this \$15,000 donation from the Ventura County Library Foundation in support of the Mobile Library and School Mobile Library and to acknowledge the Port of Hueneme as donor through placement of the Port's logo on the School Mobile Library.

Sincerely,

A handwritten signature in blue ink that reads "Nancy Schram". The signature is fluid and cursive, with the first name "Nancy" and last name "Schram" clearly legible.

NANCY SCHRAM

Library Director