



# COUNTY of VENTURA

## Department of Airports

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September 26, 2023

Board of Supervisors  
County of Ventura  
800 Victoria Avenue  
Ventura, California 93009

**Subject:** Approval of, and Authorization for the Airports Director or His Designee to Sign, a Revised Sale Agreement to Purchase a Surplus Aircraft Rescue and Fire Fighting (ARFF) Vehicle with the City and County of San Francisco in the Amount of \$14,000; and to Make Any Immaterial Changes to the Sale Agreement Necessary to Effectuate the Purchase; Supervisorial District No. 5

**Recommendation:**

Approve, and authorize the Airports Director or his designee to sign and execute a Sale Agreement (Exhibit 1) with the City and County of San Francisco to purchase a surplus Aircraft Rescue and Fire Fighting (ARFF) vehicle for \$14,000, and to make any immaterial changes to the Sale Agreement necessary to effectuate the purchase in a form approved by County Counsel.

**Fiscal Impact:**

Mandatory: *No*

Source of funding: *Airport Enterprise Fund*

Funding match required: *None*

Impact on other departments: *None*

<b><u>Summary of Revenue and Project Costs</u></b>	<b><u>FY 2023-24</u></b>	<b><u>FY 2024-25</u></b>
Revenue	\$ 0	\$ 0
Direct Costs	<u>25,000</u>	<u>0</u>
Net Cost – Airport Enterprise Fund	<u>\$ 25,000</u>	<u>\$ 0</u>

*The estimated \$25,000 in costs associated in acquiring this ARFF vehicles will be 100% absorbed by the Airport Enterprise Fund, with zero impact to the County's General Fund.*

*Fiscal impact related to the acceptance of the donated ARFF vehicle from Burbank Airport will be minimal. There will be a direct cost of approximately \$14,000 associated with the purchase of the ARFF vehicle from San Francisco International Airport. There will be approximately \$11,000 in additional costs associated with the transport, repairs, and upgrades for the ARFF vehicle.*

**Current Fiscal Year Budget Projection:**

FY 2023-24 Budget Projection for Oxnard Airport Operations Division 5000 - Unit 5003				
	Adopted Budget	Adjusted Budget	Projected Budget	Estimated Savings/(Deficit)
Appropriations	\$ 870,157	\$ 870,157	\$ 870,157	\$0
Revenue	540,049	540,049	540,049	0
Net Cost	\$ 330,108	\$ 330,108	\$ 330,108	\$0

*Sufficient revenue and appropriations are available in the FY 23-24 budget.*

**Discussion:**

On July 25, 2023, the Board approved a version of the Sales Agreement between the County and City and County of San Francisco for the purchase of a surplus ARFF vehicle. However, due to some subsequent changes to the Sales Agreement we are again seeking approval.

**Recommendation:**

The Department of Airports is recommending approval of the purchase, \$14,000 from the Airport Enterprise Fund, for the 1997 Oshkosh Ti1500 ARFF vehicle from San Francisco International Airport. This surplus ARFF vehicle will replace the existing 33-year-old reserve ARFF vehicle currently in service at Oxnard Airport.

This letter has been reviewed by the County Executive Office, General Services Agency Fleet, Auditor Controllers Office, and County Counsel.

If you have any questions regarding this item, please call me at (805) 388-4200.

  
for KEITH FREITAS, A.A.E., C.A.E.  
Director of Airports

Attachments:

Exhibit 1 – Sales Agreement