

**FIRST AMENDMENT TO THE AGREEMENT
BETWEEN VENTURA COUNTY BEHAVIORAL HEALTH
AND REALITY IMPROV CONNECTION, INC.**

This "First Amendment" to the Agreement for Substance Use Prevention Services, which became effective January 1, 2024, is made and entered into by and between the **COUNTY OF VENTURA**, acting through its Behavioral Health Department, a primary service provider, hereinafter referred to as "COUNTY," and **REALITY IMPROV CONNECTION, INC.**, hereinafter referred to as "CONTRACTOR."

NOW, THEREFORE, the parties hereby agree that the Agreement is amended as follows:

- I. Effective with respect to the service period commencing January 1, 2024 through June 30, 2025, Exhibit "A" (SCOPE OF WORK) of the Agreement is deleted in its entirety and replaced with the new Exhibit "A" (SCOPE OF WORK), attached hereto.
- II. Effective with respect to the service period commencing January 1, 2024 through June 30, 2025, Exhibit "B" (PAYMENT PROVISIONS) and Exhibit "B-1" (BUDGET) of the Agreement are deleted in their entirety and replaced with the new Exhibit "B" (PAYMENT PROVISIONS) and Exhibit "B-1" (BUDGET), attached hereto.
- III. Except for the modifications described herein, all other terms and conditions of the Agreement shall remain in effect.
- IV. This First Amendment may be executed in counterparts, each of which shall constitute an original, and all of which taken together shall constitute one and the same instrument.
- V. The parties hereto agree that this First Amendment may be transmitted and signed by electronic or digital means by either/any or both/all parties and that such signatures shall have the same force and effect as original signatures, in accordance with California Government Code Section 16.5 and California Civil Code Section 1633.7.

[SIGNATURES ON FOLLOWING PAGE]

IN WITNESS WHEREOF the parties hereto have executed this First Amendment through their duly authorized representatives as of the last date written below.

REALITY IMPROV CONNECTION INC.

COUNTY OF VENTURA

Authorized Signature

Authorized Signature

Printed Name

Printed Name

Title

Title

Date

Date

REALITY IMPROV CONNECTION INC.

Authorized Signature

Printed Name

Title

Date

* If a corporation, this First Amendment must be signed by two specific corporate officers.

The first signature must be either the (1) Chief Executive Officer, (2) Chairman of the Board, (3) President, or any (4) Vice President.

The second signature must be the (a) Secretary, an (b) Assistant Secretary, the (c) Chief Financial Officer, or any (d) Assistant Treasurer.

In the alternative, a single corporate signature is acceptable when accompanied by a corporate resolution demonstrating the legal authority of the signature to bind the company.

EXHIBIT “A”
SCOPE OF WORK
REALITY IMPROV CONNECTION, INC.
January 1, 2024 through June 30, 2025, as amended June 4, 2024

1. SUBSTANCE USE PREVENTION SERVICES – SABG FUNDED

To support of the VCBH Strategic Prevention Plan, Reality Improv Connection, Inc. (CONTRACTOR), will combine efforts of community assessment, educational outreach, media and digital engagement strategies, and youth advocacy to advance key community health goals.

CONTRACTOR will provide culturally tailored activities, tools, and experiences to promote resilience and increase protective factors among young people across Ventura County, using Spanish- and English-speaking staff, mobile-optimized digital content, and inter-agency coordination.

Marijuana Harms Prevention Initiative

GOAL: Reduce non-medical marijuana use among local youth by 5% compared to 2020 levels.

APPROACH: Implement multi-faceted approach which includes community assessment of social and commercial landscape, and build programs and support policies which reach both parents and youth, including:

- Classroom style workshops and community presentations tailored to engage and inform local community stakeholders, communicate inherent risks of youthful cannabis use.
- Emphasize the scientific evidence about the adverse effects of casual, frequent, and heavy use upon the developing teen brain.
- Develop and launch interactive digital content which engages users in meaningful ways.
- Spearhead social media campaigns which are credible, impactful, memorable, and which resonate with local audiences.
- Participate in local efforts to improve and maintain community health and safety by working closely with local community members, planners, policymakers, and youth-serving organizations to achieve collective impacts.

ACTIVITIES:

- a) Conduct community assessment activities (surveys, focus groups, peer interviews, exploration of issues) including discussions about local trends of use/abuse of marijuana.
- b) Carry out in-classroom workshops and community presentations about the risks of vaping which include information on the science of marijuana and the developing teen brain, using dynamic content and interactive process.
- c) Provide online vaping/cannabis prevention games, quizzes for youth and parents, and research supported and evidence-based approaches to prevent harms at the individual, family, and community levels.
- d) Launch local and/or customized Social Media campaigns sharing credible and impactful messages about dangers of vaping and the harms associated with marijuana use by youth.
- e) Promote and share the MJFactCheck.org website and/or VCBH sanctioned content through presentations, resource tables, and digital media, to increase dialogue about teen brain risk.

Underage and Binge Drinking Prevention Services

GOAL: Reduce underage binge drinking in commercial, public, and social settings

APPROACH:

- Promulgate healthy and effective family and community policies which limit the risks associated with early and/or heavy alcohol consumption among those who are underage.
- Prioritize engaging and meaningful community discussions, including policies designed to inhibit high-risk behaviors and adverse effects, such as enforcement of Social Host laws.

ACTIVITIES:

- a) Coordinate assessment activities documenting group or community perceptions of alcohol-related problems, using discussion and questions about local social and retail availability.
- b) Carry out direct educational, informational and engagement strategies, maximizing the positive impact potential of community events coupled with strategic use of media. Use earned media, and increased participant awareness to support organic and 'viral' support for Social Host accountability.

- c) Increase use of hands-on educational efforts through classroom workshops countywide. Ensure the local educational ecosystem is equipped and supported to deter underage and binge drinking, offering specialized training for school staff which underscores a strength-based approach to substance use prevention.
- d) Provide at least fifty (50) classroom workshops per full fiscal year, as well as parent presentations or community outreach events with information about the problems of underage drinking, drug use, and local Social Host Ordinances.
- e) Lead interactive sessions using critical examination of the issues and exploration of ideas for change. Promote and facilitate parent communications, community discussions, and suggestions for healthy and effective family policies.
- f) Illuminate consequences of illegal and unsafe alcohol consumption. Work with local law enforcement and allied agencies to deter unsafe events and prevent individual and community consequences, such as fights, sexual assaults, overdose, and car crashes.

2. SABG AMERICAN RESCUE PLAN ACT (ARPA) PREVENTION SERVICES

Adolescent Digital Access to Prevention thru Technology (ADAPT) – Media Efforts

To advance equity of participation, reduce barriers to youth and parent participation, and maximize the use of digital technology in service of substance use prevention, the CONTRACTOR expand efforts to systematically plan, design, produce, edit, and launch media. These include the updating and maintenance of various software packages, including those which support virtual meetings, multi-group collaboration, school-based video PSAs, and expanded efforts associated with the VCBH Media Studio.

- a) Ensure upgraded and continuous software licensures to offer Zoom Webinar, content “gamification”—making lessons and learning objectives more enjoyably interactive—and the 3-D interactive “BRITEworld” platform.
- b) Plan and host large-scale and smaller-scale interactive events for marginalized or technologically disadvantaged youth populations, including after-school programs and campaigns of youth-serving organizations located in high-need, lower socioeconomic status communities.
- c) In coordination with funded contractors, coalitions, and county staff, develop digital prevention content, as approved by VCBH Substance Use Services (SUS) Prevention.
 - a. Maintain Adolescent Digital Access to Prevention Technology (ADAPT) master calendar, including in-studio and in-community dates, times, technical specifications, and key contacts.

- b. Host and coordinate scheduling for media production studio, including sets, backdrops, lighting, cameras, microphones, recording equipment, cables, digital editing hardware and software, computers, and storage devices.
- c. Provide regular, at least bi-weekly, briefings to VCBH-contracted Media and Messaging Contractor(s) regarding media production pipeline, editing timetables, and technical specifications for high-quality prevention materials.
- d) Develop and produce no fewer than twenty (20) short-format video messages, with approval of VCBH SUS management, to better meet the needs of non-English speaking students and youth addressing key substance use prevention messages.
- e) Engage no fewer than 1,500 individuals per fiscal year in primary prevention online content, with special attention and consideration for those from higher-need communities, in order to maximize interactive/immersive technologies, yielding use and engagement metrics.

3. PREVENTION VIDEO PRODUCTION AND EDITING SERVICES - OSF FUNDED

Opioid and Illicit Drug Prevention Training- Studio Production/Editing Services

To support up-to-date content for overdose awareness and response training countywide, including use of naloxone, fentanyl test strips, and other harm reduction and prevention best practices, CONTRACTOR shall provide between 800-900 hours of in-studio and remote video production and editing services. Working in close coordination with VCBH and identified subject matter experts, these services will include;

- Updated drug information for overdose and poisoning response, as well as emerging risks and harm reduction strategies,
- Delivery of as many as twenty (20) edited video segments to support key asynchronous training for Learning Management Systems (LMS) or similar use,
- Content for on-demand use in both Spanish and English, as specified by VCBH Substance Use Services, will be provided by June 30, 2024.

EXHIBIT "B"
PAYMENT PROVISIONS
REALITY IMPROV CONNECTION, INC.
January 1, 2024 through June 30, 2025, as amended June 4, 2024

CONTRACTOR shall be paid according to the following:

A. PAYMENT

The maximum total amount of the Agreement for the period January 1, 2024 through June 30, 2025 shall not exceed a budget of **\$579,000**. (Funding Sources: Substance Use Prevention, Treatment, and Recovery Services Block Grant (SUBG) (\$345,000) and SUBG American Rescue Plan Act (ARPA) (\$182,000) (Assistance Listing # 93.959), Vehicle Fines (Trust N853-772D and N853-772G), and Statham Fund (Trust N853-772F), and Opioid Settlement Funds (\$52,000). See attached budgets.

B. Payment shall be made upon the submission of approved invoices to COUNTY, and in accordance with the operational budgets ((see attached budgets in Exhibit B-1 and B-2 Budget Sections). Notwithstanding any other provisions of this Agreement in no event shall the maximum amount payable herein exceed the maximum amount specified in Section A above.

C. CONTRACTOR shall bill COUNTY monthly in arrears by using the CONTRACTOR's invoice form. All invoices submitted shall clearly reflect all required information regarding the services for which claims are made, in the form and with the content specified by COUNTY. CONTRACTOR shall submit appropriate documentation along with an invoice for reimbursement. Invoices for reimbursement shall be completed by CONTRACTOR, dated, and forwarded to COUNTY within ten (10) working days after the close of the month in which services were rendered. Incomplete or incorrect claims shall be returned to CONTRACTOR for correction and re-submittal and will result in payment delay. Late invoices will also result in payment delay. Following receipt of a complete and correct monthly invoice and approval by COUNTY, CONTRACTOR shall then be paid within forty-five (45) working days of submission of a valid invoice to the COUNTY.

D. It is expressly understood and agreed between the parties hereto that COUNTY shall make no payment and has no obligation to make payment to CONTRACTOR unless the services provided by CONTRACTOR hereunder were authorized by the VCBH DIRECTOR or designee prior to performance thereof.

E. In the event that CONTRACTOR fails to comply with any provisions of this Agreement, including the timely submission of any and all reports, records, documents, or any other information as required by COUNTY, State, and appropriate Federal agencies regarding CONTRACTOR's activities and operations as they relate to CONTRACTOR's performance of this Agreement, COUNTY shall withhold payment until such noncompliance has been corrected.

- F. COUNTY and CONTRACTOR agree to meet on an ongoing basis to negotiate concerns related to this Agreement, including but not limited to concerns regarding service delivery and outcomes, documentation and reporting requirements, financing and revenue production.
- G. COUNTY shall have the right to recover overpayment to CONTRACTOR as a result of any audit or disallowance review under this Agreement. Upon written notice by COUNTY to CONTRACTOR of any such audit or disallowance review, CONTRACTOR shall reimburse the COUNTY the full amount of disallowance within in a period of time to be determined by the COUNTY. Reimbursement shall be made by CONTRACTOR.
- H. If CONTRACTOR is a non-profit organization or entity, and receives SUBG funding under this Agreement, then CONTRACTOR shall comply with the financial management standards contained in 45 CFR Section 75.302(b)(1) through (4) and (b)(7), and 45 CFR Section 96.30.

EXHIBIT “B-1”
BUDGET
REALITY IMPROV CONNECTION, INC.
January 1, 2024 through June 30, 2024, as amended June 4, 2024

A.

SUS PREVENTION-SUBG	
SALARIES and BENEFITS	\$86,464
PROFESSIONAL SERVICES	\$600
OPERATIONAL EXPENSES	\$15,900
9.8% INDIRECT COSTS / ADMINISTRATION	\$12,036
SUB-TOTAL BUDGET	\$115,000
SUS PREVENTION-ARPA	
SALARIES and BENEFITS	\$33,155
OPERATIONAL EXPENSES	\$21,000
12.0% INDIRECT COSTS / ADMINISTRATION	\$6,499
SUB-TOTAL BUDGET	\$60,654
SUS PREVENTION (Video Production & Editing Services) – OSF	
SALARIES and BENEFITS	\$43,424
OPERATIONAL EXPENSES	\$3,005
12% INDIRECT COSTS / ADMINISTRATION	\$5,571
SUB-TOTAL BUDGET	\$52,000
TOTAL BUDGET	\$227,654

B. **Budgetary Line-Item Adjustments**

Budgetary line-item adjustments must be pre-approved by the COUNTY. CONTRACTOR must provide advance notice to COUNTY of the need for a budgetary line-item adjustment and submit all documentation and information needed to evaluate and support the budgetary line-item adjustment. Upon approval from the COUNTY, adjustments to budgetary line items will be subject to any conditions imposed by COUNTY. Any approved increase to a budgetary line-item must identify a corresponding decrease to ensure that the total contract maximum, as set forth in this Agreement, is not exceeded. Budgetary line-item adjustments that exceed 10% will require an amendment.

C. **Travel**

Travel will be reimbursed according to COUNTY travel reimbursement policies. Mileage will be reimbursed at the IRS rate approved and in effect at the time of travel and following COUNTY travel policies.