



COUNTY of VENTURA

MELISSA LIVINGSTON
Director

June 6, 2023

Board of Supervisors
County of Ventura
800 S. Victoria Avenue
Ventura, CA 93009

HUMAN SERVICES AGENCY
855 Partridge Drive
Ventura, CA 93003
805-477-5100

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Deputy Director
Administrative Services

MARISSA MACH
Deputy Director
Adult & Family Services

DAVID SWANSON HOLLINGER
Deputy Director
Children & Family Services

ELAINE MARTINEZ
Deputy Director
Community Services

Subject: Approval of Eleven Contract Amendments with Six Entities to Renew a Variety of Social Services Programs for Fiscal Year 2023-24 Totaling \$4,085,576; and Authorization for the Human Services Agency Director to Approve and Sign Additional Limited Contract Modifications, Subject to Certain Conditions.

Recommendations:

1. Approve, and authorize the Human Services Agency (HSA) Director, or designee, to sign, eleven contract amendments, totaling \$4,085,576, with six entities as identified below for the renewal of a variety of social services for Fiscal Year (FY) 2023-24 that support HSA programs, as set forth in the Contracts Summary (Exhibit 1), with effective dates of July 1, 2023, for ten contracts and August 1, 2023, for one contract.
2. Authorize the HSA Director, or designee, to approve and sign modifications to (a) decrease, or increase up to ten percent (10%), the amount of each contract, (b) extend the time for performance not to exceed a cumulative six-month period, or in the case of a grant-funded program to the length that matches the grantor's extension, and (c) approve corrections, clarifications, technical changes and modifications to each contract, when the changes are consistent with the original purpose of the contract, subject to County Executive Office and County Counsel review and approval.

Fiscal/Mandates Impact:

Mandatory:	No
Source of Funding:	Federal, State, County, Realignment
Funding Match Required:	Yes, some agreements noted below as Net County Costs
Impact on Other Departments:	None

Summary of Revenue and Total Costs:

	<u>FY 2022-23</u>	<u>FY 2023-24</u>
Revenue:		
Direct	\$0	\$3,557,495
Total Revenue	\$0	\$3,557,495
Costs:		
Direct	\$0	\$4,029,376
Indirect Costs	\$0	Minimal
Total Costs	\$0	\$4,029,376
Net County Cost	\$0	\$471,881

Child Welfare Services & Related Training

Contract Vendor – Program	Contract Amount	Source of Funding	Net County Cost	Budget Unit
1. Aspiranet – Child & Adolescent Needs & Strengths Assessments / Child & Family Team (CANS/CFT)	\$674,000 (includes \$56,200 for FY 2024-25)	Federal, State, County General Fund	\$67,400 (includes \$5,620 for FY 2024-25)	3413
2. California State University, Fresno Foundation – Title IV-E Field Based Trainer Program	\$312,900	Federal, Realignment, County General Fund	\$31,290	3413
3. Compass Family Enterprises, Inc., dba Channel Islands Social Services – Foster/Kinship Respite Care	\$352,000	Realignment, County General Fund	\$105,600	3413
4. Kids & Families Together – Care Provider Training Program	\$399,500	Federal, Realignment, County General Fund	\$39,950	3413
5. Kids & Families Together – Parent Advocate Services	\$384,230	Realignment, County General Fund	\$192,115	3413
6. Kids & Families Together – Parent Education and Support	\$250,162	Federal, County General Fund	\$25,016	3413

7. Kids & Families Together – Peer Partner Education, Training & Coaching	\$161,296	Federal, Realignment, County General Fund	\$16,130	3413
8. Ventura County Office of Education – Foster Youth Services Coordinating Program	\$253,488	Federal	\$0	3413

CalWORKs Services

Contract Vendor – Program	Contract Amount	Source of Funding	Net County Cost	Budget Unit
9. Goodwill Industries of Ventura and Santa Barbara Counties – Expanded Subsidized Employment Program	\$850,000	Federal	\$0	3415

Family Evaluations

Contract Vendor – Program	Contract Amount	Source of Funding	Net County Cost	Budget Unit
10. Aspiranet – Family Evaluations	\$224,000	Federal, State	\$0	3413
11. Kids & Families Together – Family Evaluations	\$224,000	Federal, State	\$0	3413
Total Amount FY 2023-24	\$4,029,376		\$471,881	
Total Amount FY 2024-25	\$56,200		\$5,620	

Contract #1 with Aspiranet for the CANS/CFT program is being renewed for the dates of August 1, 2023, through July 31, 2024. That program is expected to incur \$617,800 during FY 2023-24 and \$56,200 in FY 2024-25. Sufficient revenue, appropriations and net County costs for these eleven contracts are included in HSA's Preliminary Budget for FY 2023-24. Except where indicated by net County cost, full cost reimbursement will be made to the County from the various funding streams. If the final State budget or other revenue sources adversely impact any of these contracts, HSA will make the necessary adjustments to ensure contract costs are maintained within its budget for FY 2023-24. The total amount of these contracts will not exceed \$4,085,576, including \$56,200 expected in FY 2024-25, with a net County cost of \$477,501, including \$5,620 expected in FY 2024-25. With the approval of recommendation #2, one or more of the contracts may be increased by up to ten percent (10%) of the current contract amounts.

FY 2022-23 Adjusted Budget for HSA Program Operations - BU 3410				
	Adopted Budget	Adjusted Budget	Projected Budget	Estimated Savings/(Deficit)
Appropriations	\$206,984,752	\$216,555,099	\$205,404,223	\$11,150,876
Revenue	\$178,000,155	\$178,000,155	\$171,867,487	(\$6,132,668)
Net Cost	\$28,984,597	\$38,554,944	\$33,536,736	\$5,018,208

Discussion:

General Background

Each year, HSA contracts with a variety of entities (e.g., community-based organizations, colleges, etc.) for the provision of a wide range of human services to assist in meeting the needs of various target populations served by HSA. The contracts listed above are summarized in Exhibit 1 and are being renewed according to successful performance under the current year contract. Except where otherwise noted, renewal contracts have a term of July 1, 2023, through June 30, 2024. These contracts are renewable based on contractor performance, funding availability and your Board's approval.

This is the first letter being brought to your Board to approve HSA's annual contracts for FY 2023-24. We anticipate the remaining FY 2023-24 contracts will be brought to your Board for approval on June 20 and June 27, 2023, for start dates on July 1, 2023.

Ongoing HSA Program Performance

HSA has conducted onsite program and fiscal monitoring and/or desk reviews of many of its contracts with social service contractors and has produced reports of its findings and observations to the contractors and appropriate HSA staff. Contractor performance is reviewed on a quarterly basis to measure achievement of identified contract goals and outcomes. Generally, contractors have complied with the terms and conditions of the contracts and have performed satisfactorily in the delivery of the agreed upon social services. When necessary, County technical assistance has been provided to resolve any substantive findings and corrective actions have been implemented.

HSA is generally satisfied with the performance of the renewing contractors and anticipates that social services to be provided under these contracts will continue to meet or exceed expectations for service delivery in the next term. Ongoing monitoring will continue to be conducted throughout the year to review contractor compliance and provision of appropriate high-quality program services. Planned outcomes against actual performance will continue to be reported on a quarterly basis to HSA senior management to track progress.

We will continue to work with contractors to refine service expectations, performance goals and outcomes. We ask that your Board approve these contract amendments. We also ask your Board to delegate authority to the HSA Director, or designee, to modify the contracts within the parameters described in recommendation two to respond swiftly to needed

Board of Supervisors

June 6, 2023

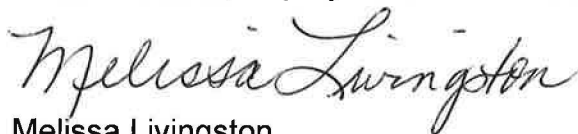
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changes to achieve contract goals and to ensure costs are maintained within available funding and budgets.

Conclusion

HSA requests that your Board approve the recommended actions to continue these contract program services for FY 2023-24. All contracts have been reviewed to ensure that the services to be provided will not replace or reassign the work of existing County employees.

This item has been reviewed by the County Executive Office, the Auditor-Controller's Office and County Counsel. If you have any questions, please contact me at 805-477-5301, or Jennie Pittman, Deputy Director for Administrative Services, at 805-477-5340.



Melissa Livingston
Director

Attachments:

Exhibit 1 – FY 2023-24 HSA Contracts Summary #1-11

Exhibit 2 – Aspiranet – Child & Adolescent Needs & Strengths Assessments/Child & Family Team (CANS/CFT)

Exhibit 3 – California State University, Fresno Foundation – Title IV-E Field Based Trainer Program

Exhibit 4 – Compass Family Enterprises, Inc., dba Channel Islands Social Services – Foster/Kinship Respite Care

Exhibit 5 – Kids & Families Together – Care Provider Training Program

Exhibit 6 – Kids & Families Together – Parent Advocate Services

Exhibit 7 – Kids & Families Together – Parent Education and Support

Exhibit 8 – Kids & Families Together – Peer Partner Education, Training & Coaching

Exhibit 9 – Ventura County Office of Education – Foster Youth Services Coordinating Program

Exhibit 10 – Goodwill Industries of Ventura and Santa Barbara Counties – Expanded Subsidized Employment Program

Exhibit 11 – Aspiranet – Family Evaluations

Exhibit 12 – Kids & Families Together – Family Evaluations