



COUNTY of VENTURA

GENERAL SERVICES AGENCY
Craig Clutts, P.E., CEM
Interim Agency Director

Dave Barley, CPP
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Deputy Director

Greg Bergman, CPA
Administrative Services Director

Christopher Melton, M.L.T.M.
Fleet Services Deputy Director

J. Colter Chisum, P.E.
Parks Department Deputy
Director

May 14, 2024

Board of Supervisors
County of Ventura
800 South Victoria Avenue
Ventura, CA 93009

SUBJECT: Adoption of a Resolution of Intention to Levy Assessments for Fiscal Year 2024-25 for the Oak View School Preservation and Maintenance District and Preliminarily Approving the Engineer's Report on the Assessments and Scheduling a Public Hearing to Approve the Engineer's Report and Order the Levy of Assessments

RECOMMENDATION:

Adopt the attached resolution indicating the intention to levy and collect assessments within the Oak View School Preservation and Maintenance District (District) for Fiscal Year (FY) 2024-25; receiving, filing, and preliminarily approving the attached Engineer's Report on the assessments; and scheduling a public hearing for June 04, 2024 at 1:00 p.m. to receive oral and written testimony concerning approval of the Engineer's Report, confirming the diagram and assessments, and ordering the levy of assessments for FY 2024-25 for the District.

FISCAL/MANDATES IMPACT:

Mandatory: Yes
Source of Funding: Oak View School Preservation and Maintenance District
Fund Matching Requirement: None
Impact on Other Departments: None

Summary of Revenues and Costs	<u>FY 2023-24</u>	<u>FY 2024-25</u>
Revenue:	\$	\$ 340,476
Costs:		
Direct	\$	\$ 391,478
Indirect-Agency/Dept.	\$	\$ 29,968
Indirect – CAP	\$	\$ 1,344
Total Costs	\$	\$ 422,790
Net Gain/(Loss):	\$	\$ (82,314)

FY 2023-24 Budget Projection				
GSA – Oak View School Preservation & Maintenance District – Budget Unit 4770				
	Adopted Budget	Adjusted Budget	Projected Budget	Estimated Savings / (Deficit)
Appropriations	\$ 326,159	\$ 326,159	\$ 306,187	\$19,972
Revenue	\$ 326,160	\$ 326,160	\$ 338,345	\$12,185
Operating Gain/(Loss*)	\$ 1	\$1	\$32,158	\$32,157

The table above includes interest earnings, interest expense, and contributions. Sufficient Revenue and Appropriations will be included in the Fiscal Year 2024-25 preliminary budget.

STRATEGIC PLAN:

In recognition of your Board's strategic priorities, this tax assessment is consistent with Reliable Infrastructure and Sustainability priority within the County of Ventura Strategic Plan. The assessment further aligns with the goal to "maintain and improve dependable public resources to serve the needs of our diverse clients."

DISCUSSION:

On April 9, 2024, your Board approved a resolution directing preparation of the Benefit Assessment Engineer's Report (Report) for subsequent presentation to your Board for consideration and approval in connection with the levying of the District assessments for FY 2024-25.

That action was the first step in an annual process, which is required for benefit assessment districts created under California Streets and Highways Code section 22500 et seq. Specifically, Streets and Highways Code section 22567 requires that for every year an assessment is levied, an engineer must prepare a report which sets forth: (a) the plans and specifications for any improvements; (b) an estimate of the costs of the improvements; (c) a diagram of the assessment district; (d) an assessment of the estimated costs of the improvements; and (e) if bonds or notes will be issued, an estimate of their principal amount.

The engineer also determines the net amount of the assessment. The assessment must provide an amount sufficient to pay principal and interest on any debt associated with the district. Within the limits of the authorized annual assessment, the net amount is assessed on individual parcels by apportioning the net amount among the parcels in proportion to the estimated benefits to be received by that parcel.

Today your Board is asked to adopt the attached resolution indicating your Board's intention to levy and collect assessments and schedule the required public hearing for June 04, 2024. Your

Board is also asked to receive, file, and provide preliminary approval of, or modification to, the Report (Exhibit 1).

On June 04, 2024, following the public notice/public hearing period, your Board will be asked to hear testimony concerning the resolution that gives final approval of the Report, confirms the diagram of the assessment district, and orders the levy of assessments.

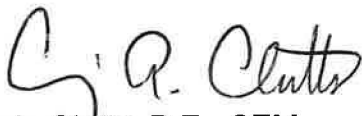
The recommended total revenue and assessment by single-family equivalent unit ("SFE") are as follows:

Zone A	\$184,644	\$84.56
Zone B	\$47,417	\$42.28
Zone C	\$10,226	\$42.28
Total District	\$242,286	

The recommended assessments are a 3.00% increase over the FY 2023-24 maximum authorized assessment amounts of \$82.09 and \$41.05. The percentage increase is based on changes in the Los Angeles Area Consumer Price Index (CPI) and was authorized by the property owners when they approved the ballot measure creating the District and assessment rate in July 2002. The change in the CPI from December 2022 to December 2023 was 3.472 % and the unused CPI carried forward from the previous fiscal years is 0 %. The increase cannot exceed 3% per annum; therefore, the authorized maximum annual adjustment for fiscal year 2024-25 is 3.00 %.

The lower rates for Zones B and C are 50% of Zone A's rate and are based on the properties within these zones receiving lesser special benefit from the assessments than properties located closer to the site (i.e., Zone A).

This item has been reviewed by the County Executive Office, the Auditor-Controller's Office, and County Counsel. If you have any questions regarding this letter, please contact J. Colter Chisum at (805) 654-3945.



Craig Clutts, P.E., CEM
Interim Agency Director

Resolution – Intent to Levy Assessments
Exhibit 1 – Preliminary Engineer's Report

ec: J. Colter Chisum, Deputy Director, Parks Department, General Services Agency
Greg Bergman, Administrative Services Director, General Services Agency