

Central Services  
Joan Araujo, DirectorEngineering Services  
James O'Tousa, DirectorRoads & Transportation  
Anitha Balan, DirectorWater & Sanitation  
Vacant, DirectorWatershed Protection  
Vacant, Director

June 18, 2024

Board of Supervisors  
County of Ventura  
800 South Victoria Avenue  
Ventura, California 93009

**Subject: Approval of, and Authorization for the Public Works Agency Director, or His Designee, to Execute a Consulting Services Contract with Union Materials Testing, Inc., for the El Rio Pedestrian Improvements Project; in the Amount of \$321,533.00; Contract No. AE24-045, Project No. 50616, Supervisorial District No. 3.**

**Recommendations:**

1. Approve a consulting services contract with Union Materials Testing, Inc., for the El Rio Pedestrian Improvements Project, in the amount of \$321,533.00 and;
2. Authorize the Director of Public Works Agency, or his designee, to execute subject contract if approved.

**Fiscal/Mandates Impact:**

Mandatory: No ☒ Yes ☐ Cite Authority:  
Source of Funding: Road Fund  
Funding Match Required: No  
Impact on Other Department(s): None

| Summary of Revenue and Total Costs      | FY 2023-2024 | FY 2024-2025 |
|---|--------------|--------------|
| Revenue:                                | \$ 0         | \$ 0         |
|   |              |              |
| Direct                                  | \$ 0         | \$ 321,533   |
| Indirect - Agency/Department            | \$ 0         | \$ 0         |
| Indirect – CAP                          | \$ 0         | \$ 0         |
| Total Costs                             | \$ 0         | \$ 321,533   |
| Net Road Fund Costs Including Indirects | \$ 0         | \$ 321,533   |
| Recovered Indirect Cost                 | \$ 0         | \$ 0         |



| <b>Current FY 2023-24 Budget Projection for Road Fund Unit 4083</b> |                |                 |                  |                             |
|---|----------------|-----------------|------------------|-----------------------------|
|   | Adopted Budget | Adjusted Budget | Projected Budget | Estimated Savings/(Deficit) |
| Appropriations  | \$ 10,290,600  | \$ 14,330,282   | \$ 17,334,700    | (\$ 3,004,418)              |
| Revenue   | \$ 12,178,700  | \$ 12,178,700   | \$ 4,522,000     | (\$ 7,656,700)              |
| Net Cost  | (\$ 1,888,100) | \$ 2,151,582    | \$ 12,812,700    | (\$10,661,118)              |

Sufficient appropriations will be included in the FY 2024-25 Road Fund budget, as appropriate.

### **Discussion:**

The project is located on various roads in the El Rio area as shown on Exhibit 1 (Vicinity Map) and Exhibit 2 (Location Map). The work includes constructing 2.15 miles of sidewalks on both sides of Stroube Street, Walnut Drive, and a segment along Cortez Street, curbs and gutters, traffic calming measures, stormwater percolation areas, flashing beacons at crosswalks, drainage improvements and appurtenant work.

On April 1, 2024, Public Works Agency, Roads & Transportation released a Request for Qualifications (RFQ) for material testing & inspection services. Statement of Qualifications were received by four firms and were ranked according to the criteria listed in the RFQ. Union Materials Testing, Inc. (Union), from Oxnard, California, was selected based on their experience and knowledge about testing specifications, methods, practices, and materials assessment. We feel that Union is highly qualified and has the available staff to provide the required services for this complex and challenging infrastructure project.

Attached is a consultant services contract (Exhibit 3) which has been negotiated with Union in accordance with the policy adopted by your Board on November 3, 1998. Under this contract, Union shall provide construction material testing, soils sampling and inspection services for the El Rio Pedestrian Improvements Project. Payment for Consultant services will be made based on hourly rates. The total work will not exceed \$321,533 without modification of this contract.

### **Strategic Plan:**

This item contributes to the Board of Supervisors 2024-2027 strategic priority to provide:

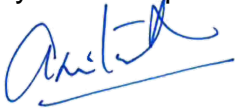
- III. Reliable infrastructure and sustainability through
  - 1. Maintaining and improving dependable public resources to serve the needs of our diverse communities.
- V. Diverse and innovative workforce dedicated to service excellence through
  - 1. Cultivating a talented, diverse and inclusive workforce emphasizing ethics, leadership, and effectiveness.



2. Leveraging innovation and continuous improvement to provide efficient and effective services.

This letter has been reviewed by the County Executive Office, the Auditor-Controller's Office, and County Counsel.

If you have questions, please call the undersigned at (805) 654-2077.



Anitha Balan, PE  
Director  
Roads & Transportation

Attachments:

- Exhibit 1 – Vicinity Map
- Exhibit 2 – Location Map
- Exhibit 3 – AE24-045 – Union Materials Testing, Inc.

