

Setting the Standard in Health Care Excellence

July 23, 2024

Board of Supervisors  
County of Ventura  
800 South Victoria Avenue  
Ventura, CA 93009

**SUBJECT: Ratification and Approval of, and Authorization for the Ventura County Behavioral Health (VCBH) Director to Sign, Four Revised Agreements with Evalcorp, Two Trees Community, Inc., and Ventura County Office of Education for Substance Use Prevention Services, Increasing the Combined Maximum Amount from \$608,634 to \$1,090,286 (a Combined Increase of \$481,652 from Fiscal Year 2023-24), Effective July 1, 2024 Through June 30, 2025; Approval of, and Authorization for the VCBH Director to Make Limited Modifications and Extend the Term of the Agreements.**

**RECOMMENDATIONS:**

1. Ratification and approval of, and authorization for the Ventura County Behavioral Health (VCBH) Director or designee to sign, four agreements with Evalcorp, Two Trees Community, Inc., and Ventura County Office of Education to provide for Substance Use Prevention Services (SUS), increasing the combined contract maximum amount from \$608,634 to \$1,090,286 (a Combined Increase of \$481,652 from FY 2023-24), in the amounts and terms listed in the table below, effective July 1, 2024 through June 30, 2025 (Exhibits 2-5). The agreements are more fully described in FY 2024-25 SUS Prevention Contracts Summary (Exhibit 1).

Exhibit #	Contractor	Contract Term	FY 2023-24 Contract Amount	FY 2024-25 Proposed Contract Amount	Increase/ (Decrease)	Division Number
2*	Evalcorp	7-1-24 to 6-30-25	\$199,667	\$394,933	\$195,266	3220
3	Evalcorp	7-1-24 to 6-30-25	\$103,000	\$103,000	\$0	3220
4*	Two Trees Community, Inc.	7-1-24 to 6-30-25	\$210,967	\$332,353	\$121,386	3220
5*	Ventura County Office of Education	7-1-24 to 6-30-25	\$95,000	\$260,000	\$165,000	3220
<b>Total</b>			<b>\$608,634</b>	<b>\$1,090,286</b>	<b>\$481,652</b>	3220

\* FY 2023-24 amount was for six (6) months of an 18-month contract (Jan 2024-Jun 2024).

2. Authorization for the VCBH Director or designee, to amend these agreements, to: (a) approve modifications to decrease the amount of each agreement, (b) approve budget modifications that do not increase the amount of the agreement, (c) approve corrections, clarifications and technical changes and modifications to each agreement, when the changes are consistent with the original purpose of the agreement and do not result in additional costs to the County, and (d) revise or add language applicable to providers as required by the California Department of Health Care Services (DHCS), subject to County Counsel review and approval.
  
3. Authorization for the VCBH Director or designee, to extend the term of the agreements referenced in Recommendation # 1 up to two times for a period not to exceed one year each, on the same or more favorable terms and conditions (with any changes in the Scope of Work to be consistent with the original purpose of the agreement), and for up to an amount not to exceed (a) the amount of each agreement specified above and (b) any Board-approved increase made to each agreement amount within FY 2024-25. All extensions would be subject to all necessary prior appropriations and other budgetary approvals by your Board and review and approval as to form by County Counsel.

**FISCAL/MANDATES IMPACT:**

**SUS Budget Unit# 3223 Prevention Services**

Mandatory: No  Yes  Cite Authority: N/A

Source of Funding: Substance Use Prevention, Treatment, and Recovery Services Block Grant (SUBG), American Rescue Plan Act (ARPA), and Opioid Settlement Funds (OSF) funding.

Funding Match Required: None

Impact on Other Department(s): None

	<u>FY 2024-25</u>	<u>FY 2025-26</u>
Summary of Revenue and Total Costs		
Revenue:	\$1,090,286	\$1,090,286
Costs:		
Direct Cost	\$1,090,286	\$1,090,286
Indirect - Dept.	\$0	\$0
Total Costs	\$1,090,286	\$1,090,286
Net County Costs	\$0	\$0
Recovered Indirect Cost:	\$0	\$0

<b>FY 2024-25 Adopted Budget for Prevention Services Unit #3223</b>				
	<b>Adopted Budget</b>	<b>Adjusted Budget</b>	<b>Projected Actual</b>	<b>Estimated Savings/(Deficit)</b>
Appropriations	\$3,543,578	\$3,543,578	\$3,543,578	\$0
Revenue	\$3,543,578	\$3,543,578	\$3,543,578	\$0
Net Cost	\$0	\$0	\$0	\$0

Note: There are sufficient revenue and appropriations included in the FY 2024-25 adopted budget for Prevention Services BU #3223.

**REASON FOR RATIFICATION:**

The agreements in Recommendation # 1 contain Opioid Settlement Funds (OSF) and were delayed being presented to your Board until today’s board date in order to align their presentation and approval with a separate agenda item that seeks approval of the overall OSF budget. To ensure timely delivery of services to mental health plan members, VCBH authorized continued service provision by these providers in advance of seeking your Board’s approval.

**STRATEGIC PLAN PRIORITY:**

The item presented in this Board letter ties to the Healthy, Safe, and Resilient Communities strategic priority of the County Strategic Plan.

**DISCUSSION:**

**Recommendation #1:**

Each year, VCBH contracts with a variety of contractors to provide a range of SUS prevention services to meet the needs of the various target populations served by VCBH. The contracts listed above in Recommendation #1 are described more fully in Exhibit 1. The proposed agreements were originally awarded by your board in December 2023 based on a Request for Proposal (RFP) published in July 2023. The initial term of the agreements was from January 1, 2024 through June 30, 2025. These agreements are being replaced in part due to substantive changes in the contract template.

Contractor performance is reviewed throughout the fiscal year to ensure compliance with the contract goals and outcomes. The proposed contractors have complied with the terms and conditions of prior agreements and performed satisfactorily in the delivery of similar services. When necessary, technical assistance has been provided to resolve any contractual issues. VCBH is satisfied with the past performance of the proposed contractors

and anticipates that services to be provided under the revised agreements will continue to meet or exceed expectations for service delivery. Ongoing monitoring will be conducted throughout the coming fiscal year to verify contractor compliance and ensure the provision of appropriate, high-quality program services.

VCBH requests ratification and approval of, and authorization for the VCBH Director designee, to sign, four revised agreements with Evalcorp, Two Trees Community, Inc., and Ventura County Office of Education for the provision of various SUS prevention services, increasing the combined contract maximum amount from \$608,634 to \$1,090,286 (a combined increase of \$481,652 from FY 2023-24) as further specified in the table included in Recommendation #1 above, effective July 1, 2024 through June 30, 2025. The agreements are funded by SUBG, ARPA, and OSF.

**Recommendation #2:**

In order to timely respond to needed changes to achieve contract goals and ensure costs are maintained within available funding and budgets, VCBH also requests authorization for the VCBH Director or designee, to amend these agreements, to: (a) approve modifications to decrease the amount of each agreement, (b) approve budget modifications that do not increase the amount of the agreement, (c) approve corrections, clarifications and technical changes and modifications to each agreement, when the changes are consistent with the original purpose of the agreement and do not result in additional costs to the County, and (d) revise or add language applicable to providers as required by DHCS, subject to County Counsel review and approval.

**Recommendation #3:**

VCBH requests authorization for the VCBH Director or designee, to extend the term of the agreements referenced in Recommendation #1, up to two times for a period not to exceed one year, on the same or more favorable terms and conditions (with any changes in the scope of work to be consistent with the original purpose of the agreements), and for up to an amount not to exceed (a) the amount of the agreements specified above in Recommendation #1 and (b) any Board-approved increase made to the agreement amount within FY 2024-25. All extensions would be subject to all necessary prior appropriations and other budgetary approvals by your Board and review and approval as to form by County Counsel.

This Board Letter has been reviewed by the County Executive Office, Auditor-Controller's Office, and County Counsel. If you have any questions regarding this item, please contact VCBH Director Dr. Loretta Denering, DrPH, MS at (805) 981-2214 or HCA Assistant Chief Financial Officer Narcisa Egan at (805) 973-5357.



Loretta L. Denering, DrPH, MS  
Behavioral Health Director



Theresa Cho MD, MHA  
Health Care Agency Director

**Attachments:**

- Exhibit 1 – FY 2024-25 SUS Prevention Contracts Summary
- Exhibit 2 – FY 2024-25 Evalcorp SUS Prevention Agreement
- Exhibit 3 – FY 2024-25 Evalcorp RBA SUS Prevention Agreement
- Exhibit 4 – FY 2024-25 Two Trees SUS Prevention Agreement
- Exhibit 5 – FY 2024-25 VCOE SUS Prevention Agreement