



September 12, 2023

Board of Supervisors  
County of Ventura  
800 S. Victoria Avenue  
Ventura, CA 93009

**Subject:**      **Reappointment of Marilyn Jansen to the Workforce Development Board of Ventura County.**

**Recommendation:**

It is recommended that your Board reappoint one current Workforce Development Board of Ventura County (WDB) member, for a three-year term, as listed below.

<b>Name/Title</b>	<b>Category</b>	<b>Employer/Agency Represented</b>	<b>Current Term End Date</b>	<b>New Term End Date</b>
Marilyn Jansen, Delegate & Membership Department Representative	Workforce / Labor	United Food and Commercial Workers International Union, Local 770	9/21/2023	09/20/2026

**Discussion:**

The recommendation before your Board is to reappoint one member to the WDB, as listed above, to a new three-year term. The proposed action is in accordance with WDB requirements for membership pursuant to Section V. of the WDB Bylaws, as amended September 2020. As part of their responsibilities, WDB members participate in the planning and oversight of local workforce area-related matters. The current WDB roster is attached for your review (Exhibit 2).

The establishment of a WDB is mandatory for the County's receipt of federal Workforce Innovation and Opportunity Act (WIOA) revenues. Per WIOA guidance, workforce development boards must maintain certain mandated representation and are to work in

Board of Supervisors  
September 12, 2023  
Page 2

partnership with local elected officials in the areas of policy development and oversight of local program investments in workforce preparation. Procedures for nominations established and managed by the WDB have been followed to ensure consistency with membership provisions of WIOA. A brief description of the nominee and the specific membership category represented are attached (Exhibit 3). The proposed nominee meets the criteria for representation in their respective membership category.

Although WDB Bylaws call for no fewer than 19 and no more than 45 members, neither the federal Workforce Innovation and Opportunity Act (29 U.S.C. § 3101 et seq.) nor California's equivalent (Unemp. Ins. Code § 14202) require a specific number of local WDB members. Should your Board approve the recommended action, we will have 24 voting members and one non-voting member. Moreover, the WDB meets all membership composition requirements, with the majority of its members recruited from the private business sector and the remaining members chosen from labor/workforce, education and training, and government, economic, and community development organizations.

Through recruitment efforts adopted by the WDB and coordinated through your Board, we will continue to work to add new members to meet and maintain membership and composition standards.

If you have any questions, please contact Rebecca Evans, Executive Director, Workforce Development Board of Ventura County, at (805) 477-5306.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "S Yeoh", is positioned above the printed name.

Stephen Yeoh, Chair

Workforce Development Board of Ventura County