

## Item 6, Exhibit 6C – LPV Watermaster Committee Insurance Query Response from Glatfelter, Received October 15, 2024

**From:** [Erin Highberg](#)  
**To:** [Weber, Elka](#)  
**Cc:** [Anselm, Arne](#); [Pekinas, Daiva](#); [Kaseke, Farai](#)  
**Subject:** RE: Glatfelter Insurance Policy - Questions regarding Committee members, riders | LPV Watermaster  
**Date:** Tuesday, October 15, 2024 9:32:57 AM

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Hello Elka,

From the carrier;

*As you have referenced under the POML section , 2a. Each of the following is also an insured : Elected or appointed officials.*

2. Each of the following is also an insured:

- a. **Elected or appointed officials.** Your elected and appointed officials, including elected and appointed officials of your operating authorities, boards, commissions, districts, or other governmental units but only for acts within the course and scope of their duties for the insured public entity or its operating authorities, boards, commissions, districts or other governmental units.

*\*For the second part of your question with regards to PAC Administrative Assistant who would also be a subconsultant, will not be able to be added onto the policy by a rider. It appears that she would need to obtain a GL policy for herself as an independent contractor.*

**Erin Highberg, (She/They)**

**Account Executive, Select Business Unit Supervisor, 0H87660**



OM07762

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**From:** Pekinas, Daiva  
**Sent:** Thursday, October 3, 2024 12:40 PM  
**To:** Erin Highberg  
**Cc:** Weber, Elka; Anselm, Arne  
**Subject:** FW: Glatfelter Insurance Policy - Questions regarding Committee members, riders

Good day, Erin,

I hope this finds you well.

We are looking for clarification on Fox Canyon Groundwater Management Agency policy coverage for Committee members. If you could please advise us re: questions in the email below,

Policy# GPNU-PF-0018164-04/000

Thank you in advance,

Daiva Pekinas  
*Accountant II*  
**Central Services Department**

800 S. Victoria Ave. / #1600  
Ventura, CA 93009  
P: 805.654.2496  
[VCPWA Online](#) | [Facebook](#) | [Twitter](#)

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**From:** Weber, Elka  
**Sent:** Wednesday, October 2, 2024 5:08 PM  
**To:** Pekinas, Daiva  
**Cc:** Anselm, Arne  
**Subject:** Glatfelter Insurance Policy - Questions regarding Committee members, riders

Hello Daiva,

Do you have time this week to work with me on contacting our insurance representative to discuss the process for the below?

Perhaps we can discuss over email because the questions are a bit involved.

1. Confirming our Policy Advisory Committee (PAC) and Technical Advisory Committee (TAC) members are insured under our policy for Public Officials and Management Liability
  - a. See Section II – Who is an Insured, number 2 a: the PAC committee members were appointed by constituency groups per the LPV adjudication judgment
  - b. Section II, number 2 b: the PAC are volunteer workers.
  - c. The TAC members were nominated by the PAC and are paid via contract for their technical services to FCGMA acting as Watermaster.
  - d. If these committee members are not already covered according to our policy's existing terms, can they be

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added via rider?

- i. What would that process entail, and when would it become effective?
2. Inquiring whether we can add the PAC administrative assistant, who would be a subconsultant to the PAC Administrator, to our policy via rider.
  - a. She is not an employee or a volunteer worker but would subcontract to the PAC Administrator to provide services to the Policy Advisory Committee.
    - i. In order for the administrative assistant to work for the PAC, she must have general liability insurance per the contract with the PAC Administrator and FCGMA.
  1. She was asking us if she would be included under the Committee member stipulation, above, but she is not a Committee member.
    - a. Can we add her via rider to our General Liability policy?
      - i. What would that process entail, and when would it become effective?

Thank you!

Elka

Elka Weber

*Administrative Assistant III, Clerk of the Board*

**Fox Canyon Groundwater Management Agency**

800 S. Victoria Ave. #1600, Ventura, CA 93009

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**From:** [LPV Watermaster](#)  
**To:** [LPV Watermaster](#)  
**Subject:** PAC and TAC Committee Insurance Coverage - POML Policy  
**Date:** Tuesday, October 15, 2024 3:08:14 PM  
**Attachments:** [Item 6C - LPV Watermaster Committee Insurance Query Response from Glatfelter.pdf](#)

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Good afternoon, Policy Advisory Committee members and Technical Advisory Committee members,

For your information, please see the attached response from our insurance carrier regarding insurance for PAC and TAC members.

**2. Each of the following is also an insured:**

- a. Elected Or Appointed Officials.** Your elected or appointed officials, including elected or appointed officials of your operating authorities, boards, commissions, districts, or other governmental units but only for acts within the course and scope of their duties for the insured public entity or its operating authorities, boards, commissions, districts or other governmental units.

Your Public Officials and Management Liability coverage began upon appointment and covers acts within the course and scope of your duties for LPV Watermaster or its operating authorities.

Regards,

**LPV Watermaster**

c/o Fox Canyon Groundwater Management Agency

800 S. Victoria Avenue, L#1610, Ventura, CA 93009

[LPV.Watermaster@ventura.org](mailto:LPV.Watermaster@ventura.org) | <https://fcgma.org/las-posas-valley-watermaster/>

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**From:** [Weber, Elka](#)  
**To:** [Beryl Woodwater](#); [Ian Prichard](#); [Rancho Servin](#)  
**Cc:** [Kaseke, Farai](#); [Anselm, Arne](#)  
**Subject:** RE: PAC Administrator Contract & Insurance Requirements | RE: Caroline Wesley insurance reqs  
**Date:** Tuesday, October 15, 2024 2:58:00 PM  
**Attachments:** [Item 6C - LPV Watermaster Committee Insurance Query Response from Glatfelter.pdf](#)

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Hello Caroline,

We have heard back from our insurance carrier via our insurance agent. Please see the attached response.

*\*For the second part of your question with regards to PAC Administrative Assistant who would also be a subconsultant, will not be able to be added onto the policy by a rider. It appears that she would need to obtain a GL policy for herself as an independent contractor.*

The attached information will also be sent directly to the PAC and TAC, and it will be included as an information item on the upcoming Board Agenda for the October 23, 2024, meeting.

Thank you,  
Elka

Elka Weber  
Administrative Assistant III, Clerk of the Board  
**Fox Canyon Groundwater Management Agency**  
800 S. Victoria Ave. L#1610, Ventura, CA 93009

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**From:** Weber, Elka  
**Sent:** Wednesday, October 2, 2024 4:25 PM  
**To:** Beryl Woodwater; Ian Prichard; Rancho Servin  
**Cc:** Kaseke, Farai; Anselm, Arne  
**Subject:** Re: PAC Administrator Contract & Insurance Requirements | RE: Caroline Wesley insurance reqs

Hi Caroline,

I've met with Arne. We're asking our insurance company your questions and will let you know.

We understand the contract with Daniel B. Stephens does require subconsultants to have their own insurance.

Thank you,  
Elka