



Ventura County In-Home Supportive Services (IHSS)  
**Public Authority**

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July 25, 2023

**Exhibit 1-IHSS Public Authority Letter**

Governing Board  
Ventura County Public Authority  
800 South Victoria Avenue  
Ventura, California 93009

**Subject:**      **Reappointment of Irma Nunez and Aracely Preciado to the Ventura County In-Home Supportive Services Public Authority Advisory Committee.**

**Recommendation:**

Reappoint two current members to the In-Home Supportive Services Public Authority (IHSS-PA) Advisory Committee for the following terms:

<b>Name</b>	<b>Member Category</b>	<b>Reappointment Term</b>
Irma Nunez	Provider of Services	08/02/2023 – 08/01/2025
Aracely Preciado	SEIU Representative	10/16/2023 – 08/01/2025

**Fiscal/Mandates Impact:**

Mandatory:	Yes
Authority:	Welfare & Institutions Code Section 12301.6 and County Ordinance No. 4493
Source of Funding:	California Department of Social Services Allocation
Funding Match Required:	None
Impact on Other Departments:	None

There is no fiscal impact associated with this item.

**Discussion:**

A.      Background

Pursuant to Welfare & Institutions Code Section 12300 et seq., the IHSS-PA is a County-administered program to serve eligible consumers who need supportive services or assistance (i.e., personal care and/or homemaker services) in order to live as independently as possible in their own homes. Those eligible for services are aged or disabled recipients of public assistance or of low incomes.

Welfare and Institutions Code section 12301.6, subdivision (b)(3) requires that when, as in Ventura County, the county board of supervisors is the governing body of the public authority, it must appoint an advisory committee of not more than 11 individuals. County of Ventura Ordinance No. 4493 (adopted July 26, 2016), Section 3.2 designates your Board as the governing body of the Ventura County IHSS-PA. Section six establishes an 11-member IHSS Advisory Committee and specifies its duties, which include providing ongoing advice and recommendations regarding in-home supportive services to your Board and to the Human Services Agency, which serves as the administrative agency to the IHSS-PA. The IHSS-PA also assists your Board in its capacity as the governing body by establishing a registry of providers; maintaining referrals for service; providing training to providers and recipients; and monitoring compliance with personal care regulations.

B. Current Proposal/Request

IHSS-PA staff recommends that your Board reappoint two current IHSS-PA Advisory Committee members for a new two-year term as listed above. Please note Ms. Preciado's recommended term is slightly shorter than the standard two-year term so that her term and Ms. Nunez's term will align to create one group of committee members whose terms will expire on August 1, 2025, thereby staggering their terms with the other group of committee members whose terms will expire on July 26, 2024. Having two groups of committee members with staggered terms not only is beneficial for administrative convenience but also hopefully ensures that the committee has some experienced membership at all times.

The IHSS-PA works diligently to maintain the appropriate composition of IHSS-PA Advisory Committee members in accordance with state law and Ordinance No. 4493. The proposed IHSS-PA Advisory Committee roster is attached for your review (Exhibit 2). Should your Board approve the recommended action, the committee will consist of seven voting members and two non-voting members.

This letter has been reviewed by the County Executive Office and County Counsel. If you have any questions, please contact me at 805-477-7300, or Leticia Ortega, IHSS-PA Executive Director, at 805-654-3446.

Respectfully submitted,



Victoria Jump  
Deputy Director  
Aging and Disability Services