



Ventura County **SHERIFF'S OFFICE**

Jim Fryhoff - Sheriff | **John Reilly** - Undersheriff

800 S. Victoria Avenue, Ventura, CA 93009 | 805.654.2385 | VenturaSheriff.org



150
YEARS
OF SERVICE

November 7, 2023

Board of Supervisors
County of Ventura
800 S. Victoria Avenue
Ventura, CA 93009

Subjects: **Ratification of the Sheriff's Office's Application to the Office of Justice Programs (OJP), US Department of Justice for the BJA FY23 National Sexual Assault Kit Initiative Program; Ratification of the Sheriff's Acceptance of Grant Funds from OJP in the Amount of \$2,500,000 for the BJA FY23 National Sexual Assault Kit Initiative Program; Adoption of a Resolution Establishing a Fixed-Term Forensic Scientist I Position, Effective October 1, 2023 through September 30, 2026 and a fixed-term District Attorney Investigator II position in Unit 2103, District Attorney's Criminal Prosecutions, effective October 1, 2023 and expiring September 30, 2026 (RECOMMENDATIONS 4 and 5 REQUIRE 4/5THS VOTE.)**

Recommendations:

It is recommended that your Board:

1. Ratify the Sheriff's Office's application to the Office of Justice Programs (OJP) for the Bureau of Justice Assistance (BJA) FY23 National Sexual Assault Kit Initiative Program. (Exhibit 1)
2. Ratify the Sheriff's acceptance of grant funds in the amount of \$2,500,000 from the OJP for the BJA FY23 National Sexual Assault Kit Initiative Program, subject to the attached special conditions. (Exhibit 2)
3. Adopt the attached resolution establishing the following fixed-term Forensic Scientist I position in Unit 2544, Sheriff's Forensic Services, effective October 1, 2023 and expiring September 30, 2026 and fixed-term District Attorney Investigator II position in Unit 2103, District Attorney's Criminal Prosecutions, effective October 1, 2023 and expiring September 30, 2026:

Job Code	Description	Business Unit	Department	FTE	Comp Frequency	Annual Salary Range
01951	Forensic Scientist I	SHFVC	2544	1.0	Hourly	\$64,541.48-\$90,294.48

Job Code	Description	Business Unit	Department	FTE	Comp Frequency	Annual Salary Range
00650	District Attorney Investigator II	DAO	2103	1.0	Hourly	\$109,173.50-\$153,057.57

4. Authorize the Auditor-Controller to process the necessary accounting transactions to adjust the following appropriations and unanticipated revenue (recommendation requires 4/5ths vote):

Sheriff's Office

INCREASE	2500-2544 Intergovernmental Revenue	\$1,684,109
INCREASE	2500-2544 Salaries and Benefits	\$ 434,110
INCREASE	2500-2544 Supplies & Services	\$1,249,999

5. Authorize the Auditor-Controller to process the necessary accounting transactions to adjust the following appropriations and unanticipated revenue (recommendation requires 4/5ths vote):

District Attorney

INCREASE	2100-2103 Intergovernmental Revenue	\$ 815,891
INCREASE	2100-2103 Salaries and Benefits	\$ 815,891

Fiscal / Mandates Impact:

Mandatory: No
 Source of Funding: U.S. Office of Justice Programs, Department of Justice (DOJ)
 Funding Match Required: None
 Impact on Other Departments: No additional impact

Summary of Revenue/Total Costs	FY 2023/24	FY 2024/25
Revenue:	\$ 810,012	\$1,689,988
Costs:		
Direct Costs	\$ 810,012	\$1,689,988
Indirect – Department	\$ 0	\$ 0

Indirect County Cap	\$	0	\$	0
Total Costs	\$	810,012	\$	1,689,988
Net County Costs Including Indirect	\$	0	\$	0
Recovered Indirect Costs	\$	0	\$	0

Current Fiscal Year Budget Projections:

FY 2023-24 Budget Projection for Sheriff's Police Services - Division 2500				
	Adopted Budget	Adjusted Budget	Projected Budget	Estimated Savings/(Deficit)
Appropriations	\$219,103,326	\$ 219,103,326	\$ 219,103,326	0
Revenue	\$ 117,414,194	\$ 117,414,194	\$ 117,414,194	0
Net Cost	\$ 101,689,132	\$ 101,689,132	\$ 101,689,132	0

FY 2023-24 Budget Projection for District Attorney - Division 2100 - Budget Unit 2103 Criminal Prosecutions Division				
	Adopted Budget	Adjusted Budget	Projected Budget	Estimated Savings/(Deficit)
Appropriations	\$ 50,697,950	\$ 51,788,716	\$ 51,788,716	\$ 0
Revenue	\$ 10,269,303	\$ 10,269,303	\$ 10,269,303	\$ 0
Net Cost	\$ 40,428,647	\$ 41,519,413	\$ 41,519,413	\$ 0

Reason for Ratification:

We were unable to obtain your Board's approval of the Sheriff's application and acceptance for the BJA FY23 National Sexual Assault Kit Initiative Program due to a short application and acceptance timeline from OJP and the lengthy approval process. The County Executive Office was notified and gave approval to submit the application. The application was submitted prior to the deadline. The application is attached hereto as Exhibit 1.

Discussion:

The BJA FY23 National Sexual Assault Kit Initiative Program is administered by the DOJ. The purpose of this grant is to provide funding to reduce the number of sexual assault kits awaiting analysis to ultimately solve crimes and thereby help to increase public safety. The objective is to inventory, prioritize testing, process, record, screen, and analyze sexual assault kit evidence.

The grant funds of \$2,500,000 will be used to hire a fixed term forensic scientist and district attorney investigator. Funds will also be used to pay overtime for forensic scientists and district attorney investigators working on this project and to outsource

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testing. The grant term is from October 1, 2023 through September 30, 2026. No funding match is required of participating agencies.

We request that your Board ratify the Sheriff's application (Exhibit 1) and acceptance of the grant funds and we request that your Board adopt the attached resolution establishing a fixed-term Forensic Scientist I position that begins on October 1, 2023 and expires on September 30, 2026 and the following fixed-term District Attorney Investigator II position in Unit 2103, District Attorney's Criminal Prosecutions, effective October 1, 2023 and expiring September 30, 2026, subject to the attached special conditions (Exhibit 2).

The Offices of the County Executive, County Counsel, District Attorney, Auditor-Controller and Human Resources have reviewed this Board letter. Please contact Assistant Sheriff Victor Fazio at 805-856-8793 if you have questions or need additional information.

Sincerely,

A handwritten signature in blue ink, appearing to be 'J. Fryhoff', written over a large, loopy blue scribble.

James Fryhoff
Sheriff

Attachments:

Resolution

Exhibit 1 - Application for BJA FY23 National Sexual Assault Kit Initiative Program

Exhibit 2 - BJA FY23 National Sexual Assault Kit Initiative Program Award Letter and Special Conditions