

Exhibit 4

AMENDMENT #26 TO VENTURA COUNTY

CONTRACT #6735 To

Provide Custodial Services

The County of Ventura (County) and Universal Building Maintenance, dba Allied Universal Janitorial Supplies (Contractor) are the parties to County of Ventura Contract No. 6735 (Contract #6735), and do hereby amend Contract #6735, effective January 1, 2024 as follows:

1. Replace Exhibit A-7 with the attached Exhibit A-7.
2. Contract shall extend April 1, 2024 through June 30, 2025
3. Contract shall not exceed \$450,000.00 for term April 1, 2024 through June 30, 2025

Except as modified hereby, all other terms and conditions of Contract #6735 shall remain in full force and effect.

COUNTY OF VENTURA

Signature

Printed name

Title

Date

ALLIED UNIVERSAL JANITORIAL SERVICES DBA UNIVERSAL BUILDING MAINTENANCE

Authorized signature

Printed name

Title

Date

ALLIED UNIVERSAL JANITORIAL SERVICES DBA UNIVERSAL BUILDING MAINTENANCE

Authorized signature

Printed name

Title

Date

2. Library Sites - Eff. 1/1/2024**Job #: 530358**

| | <i>Site/Location</i> | <i>Address</i> | <i>2023 Rates</i> | <i>Labor Rate % Increase for CA State Min. Wage</i> | <i>Eff. % Increase for CA State Min. Wage</i> | <i>2024 Rates</i> |
|----------------------------|-----------------------------------|---|--------------------|---|---|--------------------|
| | | | | | | |
| 1 | Avenue Library | 606 N. Ventura Ave Ventura | \$556.66 | 3.13% | 2.85% | \$572.55 |
| 2 | Fillmore Library | 502 Second St.,- Fillmore | \$676.68 | 3.13% | 2.82% | \$695.75 |
| 3 | Foster Library | 651 E. Main St.- Ventura | \$5,868.82 | 3.13% | 2.73% | \$6,028.88 |
| 4 | Meiners Oaks Library | 114 N. Padre Juan- Meiners Oaks | cancelled 4/1/21 | | | cancelled 4/1/21 |
| 5 | Oak View Library | 555 Mahoney Ave- Oak View | \$753.30 | 3.13% | 2.85% | \$774.75 |
| 6 | Oak Park Library | 899 N. Kanan Rd-Oak Park | \$1,725.89 | 3.13% | 2.71% | \$1,772.66 |
| 7 | Ojai Library | 111 E. Ojai Ave-Ojai | \$1,448.17 | 3.13% | 2.99% | \$1,491.45 |
| 8 | Prueter Library | 510 Park Ave-Port Hueneme | \$1,860.53 | 3.13% | 2.67% | \$1,910.29 |
| 9 | Saticoy Library | 11426 Violeta St.- Saticoy | \$775.54 | 3.13% | 1.52% | \$787.31 |
| 11 | Soliz-El Rio Library | 2820 Jourdan St - Oxnard | \$492.43 | 3.13% | 2.48% | \$504.66 |
| 12 | Administrative Services Office | 5600 Everglades St., Ste.A A St - Oxnard | \$1,329.98 | 3.13% | 2.46% | \$1,362.67 |
| 13 | Hill Road Library | | \$1,104.68 | 3.13% | 22.68% | \$1,355.19 |
| MONTHLY GRAND TOTAL | | | \$16,592.68 | | | \$17,256.15 |

*Effective January 1, 2024, the California State Minimum Wage will increase to \$16.00/hr. All rates above are eff. Jan 1 - Dec 31, 2024.

ESTIMATED JOB COST

| | | | | | | | |
|------------|--|---------------|--|--------------|--|---------------|--|
| Branch no. | | Contract # | | Billing Type | | Contract Date | |
| Union Tier | | Profit Center | | | | Revision Date | |

| | | | |
|-------------------|---------------------|--|----------------|
| Company Name: | County of Ventura | | |
| Property Name: | Avenue Library | | Avenue Library |
| Address: | 606 N. Ventura Ave. | | |
| City, State & Zip | Ventura, CA | | |
| Date | | | |

| No. of Workers | Classification | Daily Hours | Hours Per Week | Hours Per Month | Hourly Rate | Cost Per Month |
|----------------|--|-------------|----------------|-----------------|-------------|----------------|
| 0.1875 | Cleaner | 1.5 | 4.5 | 19.575 | \$16.00 | \$313.20 |
| 0 | Utility | | 0 | 3 | \$16.00 | \$48.00 |
| | | | | | \$16.00 | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | Polish Floors Monthly, Restroom Floors Month | | | | | |
| | 3x/week, Sun, Tues, Thurs. | | | | | |
| 0.1875 | TOTALS | 1.5 | 4.5 | 23 | | |

BASE LABOR COST:

\$361.20

Sick/Vacation based on 12 days off per year 4.62%

\$16.69

TOTAL LABOR COST:

\$377.89

PAYROLL COST:

| | | |
|-----------------------------|--------|---------|
| FICA | 7.65% | \$28.91 |
| SUI | 3.60% | \$13.60 |
| FUI | 0.80% | \$3.02 |
| Workers Compensation Insur. | 8.00% | \$30.23 |
| General Insurance | 2.00% | \$7.56 |
| Medical: | \$0.00 | \$0.00 |
| Pension: | \$0.00 | \$0.00 |
| BSP | \$0.00 | \$0.00 |
| Other: LTTF | \$0.00 | \$0.00 |
| Other: MCTF | \$0.00 | \$0.00 |

TOTAL PAYROLL COST:

22.05% \$83.32

TOTAL LABOR AND PAYROLL COST:

\$461.21

OTHER COST:

| COST INFORMATION | | | | |
|-------------------------|----------|-----------------------------|---------|---------|
| Building Square Footage | 3,000 | Equipment | 2.50% | \$9.03 |
| Cost Per Square Foot | \$0.1871 | Supplies | 2.50% | \$9.03 |
| OVERALL PRODUCTIVITY | 2,000 | Uniforms : | | \$1.95 |
| | | Other: Phone/Pager Device | | \$4.16 |
| | | Other: Background Checks | | \$3.39 |
| | | Other: Window Washing - UBM | | \$0.00 |
| OVERALL PRODUCTIVITY | 2,000 | Other: Drug Tests | \$40.00 | \$0.63 |
| | | TOTAL OTHER COST: | | \$28.18 |

TOTAL LABOR, PAYROLL AND OTHER COST:

\$489.40

| | | |
|-----------|-------|--------|
| Overhead% | 2.00% | \$9.79 |
| Profit% | 2.00% | \$9.79 |

TOTAL COST \$508.97

CONSUMABLES \$30.90

PROJECT MANAGER \$21.45

TOTAL MONTHLY COST \$561.32

2% Increase \$11.23

TOTAL MONTHLY COST \$572.55

ESTIMATED JOB COST

| | | | | | | | |
|--|---|-----------------------------|----------------|------------------|-------------|-----------------|---------|
| Branch no. | | Contract # | | Billing Type | | Contract Date | |
| Union Tier | | Profit Center | | | | Revision Date | |
| Resumed 11/14/22 at 6 hours daily 5 days per week? | | | | | | | |
| Company Name: | County of Ventura | | | | | | |
| Property Name: | Fillmore Library | | | Fillmore Library | | | |
| Address: | 502 2nd Street | | | | | | |
| City, State & Zip | Fillmore, CA | | | | | | |
| Date | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| No. of Workers | Classification | Daily Hours | Hours Per Week | Hours Per Month | Hourly Rate | Cost Per Month | |
| 0.25 | Cleaner | 2 | 6 | 26.1 | \$16.00 | \$417.60 | |
| 0 | Window Washing | | 0 | 1 | \$16.00 | \$16.00 | |
| 0 | | | 0 | 0 | \$16.00 | \$0.00 | |
| 0 | | | 0 | 0 | | \$0.00 | |
| | Quarterly extraction, blinds, Restroom Floors | | | | | | |
| | Quarterly window washing | | | | | | |
| | 3x/week, Sun, Tues, Thurs. | | | | | | |
| 0.25 | TOTALS | 2 | 6 | 27 | | | |
| BASE LABOR COST: | | | | | | \$433.60 | |
| Sick/Vacation based on 12 days off per year | | | | | 4.62% | \$20.03 | |
| TOTAL LABOR COST: | | | | | | \$453.63 | |
| PAYROLL COST: | | | | | | | |
| FICA | | | | | 7.65% | \$34.70 | |
| SUI | | | | | 3.60% | \$16.33 | |
| FUI | | | | | 0.80% | \$3.63 | |
| Workers Compensation Insur. | | | | | 8.00% | \$36.29 | |
| General Insurance | | | | | 2.00% | \$9.07 | |
| Other: MCTF | | | | | \$0.00 | \$0.00 | |
| TOTAL PAYROLL COST: | | | | | | \$100.03 | |
| TOTAL LABOR AND PAYROLL COST: | | | | | | \$553.66 | |
| OTHER COST: | | | | | | | |
| COST INFORMATION | | Equipment | | | | 2.50% | \$10.84 |
| Building Square Footage | | Supplies | | | | 2.50% | \$10.84 |
| Cost Per Square Foot | | Uniforms : | | | | | \$2.60 |
| OVERALL PRODUCTIVITY | | Other: Phone/Pager Device | | | | | \$5.23 |
| | | Other: Background Checks | | | | | \$2.29 |
| | | Other: Window Washing - UBM | | | | | \$0.00 |
| OVERALL PRODUCTIVITY | | Other: Drug Tests | | | | \$40.00 | \$0.83 |
| TOTAL OTHER COST: | | | | | | \$32.64 | |
| TOTAL LABOR, PAYROLL AND OTHER COST: | | | | | | \$586.30 | |
| Overhead% | | | | | 2.00% | \$11.73 | |
| Profit% | | | | | 2.00% | \$11.73 | |
| TOTAL COST | | | | | | \$609.75 | |
| CONSUMABLES | | | | | | \$57.10 | |
| PROJECT MANAGER | | | | | | \$15.26 | |
| TOTAL MONTHLY COST | | | | | | \$682.11 | |
| 2% Increase | | | | | | \$13.64 | |
| TOTAL MONTHLY COST | | | | | | \$695.75 | |

ESTIMATED JOB COST

| | | | | | | | |
|------------|--|---------------|--|--------------|--|---------------|--|
| Branch no. | | Contract # | | Billing Type | | Contract Date | |
| Union Tier | | Profit Center | | | | Revision Date | |

| | | | |
|-------------------|-------------------|--|----------------|
| Company Name: | County of Ventura | | |
| Property Name: | Foster Library | | Foster Library |
| Address: | 651 E. Main St. | | |
| City, State & Zip | Ventura, CA | | |
| Date | | | |

| No. of Workers | Classification | Daily Hours | Hours Per Week | Hours Per Month | Hourly Rate | Cost Per Month |
|----------------|---|-------------|----------------|-----------------|-------------|----------------|
| 0.45 | Cleaner | 3.6 | 25.2 | 109.62 | \$16.00 | \$1,753.92 |
| 0.4375 | Cleaner | 3.5 | 24.5 | 106.575 | \$16.00 | \$1,705.20 |
| 0 | Utility | | 0 | 8 | \$16.00 | \$128.00 |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | Quarterly extraction, blinds, Restroom Floors | | | | | |
| | Quarterly window washing | | | | | |
| | 7x/week cleaning, w/Topping Room | | | | | |
| 0.8875 | TOTALS | 7.1 | 49.7 | 224 | | |

BASE LABOR COST:

\$3,587.12

Sick/Vacation based on 12 days off per year 4.62%

\$165.72

\$0.00

TOTAL LABOR COST:

\$3,752.84

PAYROLL COST:

FICA 7.65% \$287.09

SUI 3.60% \$135.10

FUI 0.80% \$30.02

Workers Compensation Insur. 8.00% \$300.23

General Insurance 2.00% \$75.06

Medical: \$0.00 \$0.00

Pension: \$0.00 \$0.00

BSP \$0.00 \$0.00

Other: LTTF \$0.00 \$0.00

Other: MCTF \$0.00 \$0.00

TOTAL PAYROLL COST:

22.05% \$827.50

TOTAL LABOR AND PAYROLL COST:

\$4,580.35

OTHER COST:

| COST INFORMATION | | | | |
|-------------------------|----------|---------------------------|---------|----------|
| Building Square Footage | 32,624 | Equipment | 2.50% | \$89.68 |
| Cost Per Square Foot | \$0.1812 | Supplies | 2.50% | \$89.68 |
| OVERALL PRODUCTIVITY | 4,595 | Uniforms : | | \$9.24 |
| | | Other: Phone/Pager Device | | \$7.41 |
| | | Other: Background Checks | | \$33.63 |
| | | Other: Window Washing | | \$250.00 |
| OVERALL PRODUCTIVITY | 4,595 | Other: Drug Tests | \$40.00 | \$2.96 |
| | | TOTAL OTHER COST: | | \$482.60 |

TOTAL LABOR, PAYROLL AND OTHER COST:

\$5,062.95

Overhead% 3.00% \$151.89

Profit% 2.50% \$126.57

TOTAL COST \$5,341.41

CONSUMABLES \$336.03

PROJECT MANAGER \$233.23

TOTAL MONTHLY COST \$5,910.66

2% Increase \$118.21

TOTAL MONTHLY COST \$6,028.88

ESTIMATED JOB COST

| | | | | | | | |
|------------|--|---------------|--|--------------|--|---------------|--|
| Branch no. | | Contract # | | Billing Type | | Contract Date | |
| Union Tier | | Profit Center | | | | Revision Date | |

| | | | |
|-------------------|-------------------|--|------------------|
| Company Name: | County of Ventura | | |
| Property Name: | Oak View Library | | Oak View Library |
| Address: | 555 Mahoney Ave. | | |
| City, State & Zip | Oak View, CA | | |
| Date | | | |

| No. of Workers | Classification | Daily Hours | Hours Per Week | Hours Per Month | Hourly Rate | Cost Per Month |
|----------------|--------------------------------|-------------|----------------|-----------------|-------------|----------------|
| 0.375 | Cleaner | 3 | 6 | 26.1 | \$16.00 | \$417.60 |
| 0 | Utility | | 0 | 2 | \$16.00 | \$32.00 |
| 0 | Window Washing | | 0 | 3 | \$16.00 | \$48.00 |
| 0 | | | 0 | 0 | | \$0.00 |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | Add community room 1,015 sq ft | | | | | |
| | Quarterly extraction | | | | | |
| | Quarterly window cleaning | | | | | |
| | 2x/wk, Sun & Wed | | | | | |
| 0.375 | TOTALS | 3 | 6 | 31 | | |

BASE LABOR COST:

\$497.60

Sick/Vacation based on 12 days off per year 4.62%

\$22.99

\$0.00

TOTAL LABOR COST:

\$520.59

PAYROLL COST:

FICA 7.65% \$39.83

SUI 3.60% \$18.74

FUI 0.80% \$4.16

Workers Compensation Insur. 8.00% \$41.65

General Insurance 2.00% \$10.41

Medical: \$0.00 \$0.00

Pension: \$0.00 \$0.00

BSP \$0.00 \$0.00

Other: LTTF \$0.00 \$0.00

Other: MCTF \$0.00 \$0.00

TOTAL PAYROLL COST:

22.05% \$114.79

TOTAL LABOR AND PAYROLL COST:

\$635.38

OTHER COST:

| COST INFORMATION | | | |
|-------------------------|----------|---------------------------|----------------|
| Building Square Footage | 4,060 | Equipment | 2.50% \$12.44 |
| Cost Per Square Foot | \$0.1894 | Supplies | 2.50% \$12.44 |
| OVERALL PRODUCTIVITY | 1,353 | Uniforms : | \$3.91 |
| | | Other: Phone/Pager Device | \$0.00 |
| | | Other: Background Checks | \$4.67 |
| | | Other: Window Washing | \$0.00 |
| OVERALL PRODUCTIVITY | 1,353 | Other: Drug Tests | \$40.00 \$1.25 |
| | | TOTAL OTHER COST: | \$34.70 |

TOTAL LABOR, PAYROLL AND OTHER COST:

\$670.08

Overhead% 2.00% \$13.40

Profit% 2.00% \$13.40

TOTAL COST \$696.88

CONSUMABLES \$50.18

PROJECT MANAGER \$21.77

TOTAL MONTHLY COST \$768.83

2% Increase \$5.92

TOTAL MONTHLY COST \$774.75

ESTIMATED JOB COST

| | | | | | | | |
|------------|--|---------------|--|--------------|--|---------------|--|
| Branch no. | | Contract # | | Billing Type | | Contract Date | |
| Union Tier | | Profit Center | | | | Revision Date | |

| | | | |
|-------------------|-------------------|--|------------------|
| Company Name: | County of Ventura | | |
| Property Name: | Oak Park Library | | Oak Park Library |
| Address: | 899 N. Kanan Rd. | | |
| City, State & Zip | Oak Park, CA | | |
| Date | | | |

| No. of Workers | Classification | Daily Hours | Hours Per Week | Hours Per Month | Hourly Rate | Cost Per Month |
|----------------|---|-------------|----------------|-----------------|-------------|----------------|
| 0.5 | Cleaner | 4 | 12 | 52.2 | \$16.00 | \$835.20 |
| 0 | Utility | | 0 | 6 | \$16.00 | \$96.00 |
| 0 | Window Washing | | 0 | 7 | \$16.00 | \$112.00 |
| 0 | | | 0 | 0 | | \$0.00 |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | Quarterly extraction, blinds, Restroom Floors | | | | | |
| | | | | | | |
| | 3x/wk, Mon/Wed/Fri | | | | | |
| 0.5 | TOTALS | 4 | 12 | 65 | | |

BASE LABOR COST:

\$1,043.20

Sick/Vacation based on 12 days off per year 4.62%

\$48.20

\$0.00

TOTAL LABOR COST:

\$1,091.40

PAYROLL COST:

| | | |
|-----------------------------|--------|---------|
| FICA | 7.65% | \$83.49 |
| SUI | 3.60% | \$39.29 |
| FUI | 0.80% | \$8.73 |
| Workers Compensation Insur. | 8.00% | \$87.31 |
| General Insurance | 2.00% | \$21.83 |
| Medical: | \$0.00 | \$0.00 |
| Pension: | \$0.00 | \$0.00 |
| BSP | \$0.00 | \$0.00 |
| Other: LTTF | \$0.00 | \$0.00 |
| Other: MCTF | \$0.00 | \$0.00 |

TOTAL PAYROLL COST:

22.05% \$240.65

TOTAL LABOR AND PAYROLL COST:

\$1,332.05

OTHER COST:

| COST INFORMATION | | | | |
|-------------------------|----------|---------------------------|---------|---------|
| Building Square Footage | 9,100 | Equipment | 2.50% | \$26.08 |
| Cost Per Square Foot | \$0.1910 | Supplies | 2.50% | \$26.08 |
| OVERALL PRODUCTIVITY | 2,275 | Uniforms : | | \$5.21 |
| | | Other: Phone/Pager Device | | \$0.44 |
| | | Other: Background Checks | | \$9.78 |
| | | Other: Window Washing | | \$0.00 |
| OVERALL PRODUCTIVITY | 2,275 | Other: Drug Tests | \$40.00 | \$1.67 |
| | | TOTAL OTHER COST: | | \$69.26 |

TOTAL LABOR, PAYROLL AND OTHER COST:

\$1,401.30

Overhead% 3.00% \$42.04

Profit% 3.00% \$42.04

TOTAL COST \$1,485.38

CONSUMABLES \$187.46

PROJECT MANAGER \$65.06

TOTAL MONTHLY COST \$1,737.90

2% Increase \$34.76

TOTAL MONTHLY COST \$1,772.66

ESTIMATED JOB COST

| | | | | | | | |
|---|---|---------------------------|----------------|-----------------|---------------------------|-------------------|---------|
| Branch no. | | Contract # | | Billing Type | | Contract Date | |
| Union Tier | | Profit Center | | | | Revision Date | |
| Company Name: | | County of Ventura | | | | | |
| Property Name: | | Ojai Library | | | | Ojai Library | |
| Address: | | 111 E. Ojai Ave. | | | | | |
| City, State & Zip | | Ojai, CA | | | | | |
| Date | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| No. of Workers | Classification | Daily Hours | Hours Per Week | Hours Per Month | Hourly Rate | Cost Per Month | |
| 0.25 | Cleaner | 2 | 12 | 52.2 | \$16.00 | \$835.20 | |
| 0 | Utility | | 0 | 4 | \$16.00 | \$64.00 | |
| 0 | Window Washing | | 0 | 5 | \$16.00 | \$80.00 | |
| 0 | | | 0 | 0 | | \$0.00 | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | Quarterly extraction, blinds, Restroom Floors | | | | | | |
| | | | | | | | |
| | 5x/wk, Sun - Thurs Evenings | | | | | | |
| 0.25 | TOTALS | 2 | 12 | 61 | | | |
| BASE LABOR COST: | | | | | | \$979.20 | |
| Sick/Vacation based on 12 days off per year | | | | | 4.62% | \$45.24 | |
| | | | | | | | |
| TOTAL LABOR COST: | | | | | | \$1,024.44 | |
| PAYROLL COST: | | | | | | | |
| FICA | | | | | 7.65% | \$78.37 | |
| SUI | | | | | 3.60% | \$36.88 | |
| FUI | | | | | 0.80% | \$8.20 | |
| Workers Compensation Insur. | | | | | 8.00% | \$81.96 | |
| General Insurance | | | | | 2.00% | \$20.49 | |
| Medical: | | | | | \$0.00 | \$0.00 | |
| Pension: | | | | | \$0.00 | \$0.00 | |
| BSP | | | | | \$0.00 | \$0.00 | |
| Other: LTTF | | | | | \$0.00 | \$0.00 | |
| Other: MCTF | | | | | \$0.00 | \$0.00 | |
| TOTAL PAYROLL COST: | | | | | 22.05% | \$225.89 | |
| TOTAL LABOR AND PAYROLL COST: | | | | | | \$1,250.33 | |
| OTHER COST: | | | | | | | |
| COST INFORMATION | | | | | | | |
| Building Square Footage | 5,106 | Equipment | | | | 2.50% | \$24.48 |
| Cost Per Square Foot | \$0.2864 | Supplies | | | | 2.50% | \$24.48 |
| OVERALL PRODUCTIVITY | 2,553 | Uniforms : | | | | | \$2.60 |
| | | Other: Phone/Pager Device | | | | | \$2.84 |
| | | Other: Background Checks | | | | | \$8.42 |
| | | Other: Window Washing | | | | | \$0.00 |
| OVERALL PRODUCTIVITY | 2,553 | Other: Drug Tests | | | | \$40.00 | \$0.83 |
| | | TOTAL OTHER COST: | | | | \$63.66 | |
| TOTAL LABOR, PAYROLL AND OTHER COST: | | | | | | \$1,313.99 | |
| Overhead% | | | | | 2.50% | \$32.85 | |
| Profit% | | | | | 2.00% | \$26.28 | |
| | | | | | TOTAL COST | \$1,373.11 | |
| | | | | | CONSUMABLES | \$52.59 | |
| | | | | | PROJECT MANAGER | \$36.50 | |
| | | | | | TOTAL MONTHLY COST | \$1,462.21 | |
| | | | | | 2% Increase | \$29.24 | |
| | | | | | TOTAL MONTHLY COST | \$1,491.45 | |

ESTIMATED JOB COST

| | | | | | | | |
|------------|--|---------------|--|--------------|--|---------------|--|
| Branch no. | | Contract # | | Billing Type | | Contract Date | |
| Union Tier | | Profit Center | | | | Revision Date | |

| | | | |
|-------------------|-------------------|--|-----------------|
| Company Name: | County of Ventura | | |
| Property Name: | Prueter Library | | Prueter Library |
| Address: | 510 Park Ave. | | |
| City, State & Zip | Port Hueneme, CA | | |
| Date | | | |

| No. of Workers | Classification | Daily Hours | Hours Per Week | Hours Per Month | Hourly Rate | Cost Per Month |
|----------------|---|-------------|----------------|-----------------|-------------|----------------|
| 0.3125 | Cleaner | 2.5 | 12.5 | 54.375 | \$16.00 | \$870.00 |
| | Utility | | 0 | 5 | \$16.00 | \$80.00 |
| | Window Washing | | 0 | 10 | \$16.00 | \$160.00 |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | Quarterly extraction, blinds, Restroom Floors | | | | | |
| | | | | | | |
| | 5x/wk, Sun - Thurs also Sat. Shift. | | | | | |
| 0.3125 | TOTALS | 2.5 | 12.5 | 69 | | |

BASE LABOR COST:

\$1,110.00

Sick/Vacation based on 12 days off per year 4.62%

\$51.28

\$0.00

TOTAL LABOR COST:

\$1,161.28

PAYROLL COST:

FICA 7.65% \$88.84

SUI 3.60% \$41.81

FUI 0.80% \$9.29

Workers Compensation Insur. 8.00% \$92.90

General Insurance 2.00% \$23.23

Medical: \$0.00 \$0.00

Pension: \$0.00 \$0.00

BSP \$0.00 \$0.00

Other: LTTF \$0.00 \$0.00

Other: MCTF \$0.00 \$0.00

TOTAL PAYROLL COST:

22.05% \$256.06

TOTAL LABOR AND PAYROLL COST:

\$1,417.34

OTHER COST:

| COST INFORMATION | | | | |
|-------------------------|----------|---------------------------|---------|---------|
| Building Square Footage | 15,064 | Equipment | 2.50% | \$27.75 |
| Cost Per Square Foot | \$0.1243 | Supplies | 2.50% | \$27.75 |
| OVERALL PRODUCTIVITY | 6,026 | Uniforms : | | \$3.26 |
| | | Other: Phone/Pager Device | | \$2.03 |
| | | Other: Background Checks | | \$10.41 |
| | | Other: Window Washing | | \$0.00 |
| OVERALL PRODUCTIVITY | 6,026 | Other: Drug Tests | \$40.00 | \$1.04 |
| | | TOTAL OTHER COST: | | \$72.23 |

TOTAL LABOR, PAYROLL AND OTHER COST:

\$1,489.58

Overhead% 3.00% \$44.69

Profit% 3.00% \$44.69

TOTAL COST \$1,578.95

CONSUMABLES \$186.19

PROJECT MANAGER \$107.69

TOTAL MONTHLY COST \$1,872.84

2% Increase \$37.46

TOTAL MONTHLY COST \$1,910.29

ESTIMATED JOB COST

| | | | | | | | |
|------------|--|---------------|--|--------------|--|---------------|--|
| Branch no. | | Contract # | | Billing Type | | Contract Date | |
| Union Tier | | Profit Center | | | | Revision Date | |

| | | | |
|-------------------|-------------------|--|-----------------|
| Company Name: | County of Ventura | | |
| Property Name: | Saticoy Library | | Saticoy Library |
| Address: | 11426 Violeta St. | | |
| City, State & Zip | Saticoy, CA | | |
| Date | | | |

| No. of Workers | Classification | Daily Hours | Hours Per Week | Hours Per Month | Hourly Rate | Cost Per Month |
|----------------|---|-------------|----------------|-----------------|-------------|----------------|
| 0.3125 | Cleaner | 2.5 | 5 | 21.75 | \$16.00 | \$348.00 |
| 0 | Utility | | 0 | 2 | \$16.00 | \$32.00 |
| 0 | Windows | | 0 | 1.5 | \$16.00 | \$24.00 |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | Quarterly extraction, blinds, Restroom Floors | | | | | |
| | | | | | | |
| | 2x/wk, Mon & Thurs. | | | | | |
| 0.3125 | TOTALS | 2.5 | 5 | 25 | | |

BASE LABOR COST: **\$404.00**

Sick/Vacation based on 12 days off per year 4.62% **\$18.66**

\$0.00

TOTAL LABOR COST: **\$422.66**

PAYROLL COST:

| | | |
|-----------------------------|---------------|----------------|
| FICA | 7.65% | \$32.33 |
| SUI | 3.60% | \$15.22 |
| FUI | 0.80% | \$3.38 |
| Workers Compensation Insur. | 8.00% | \$33.81 |
| General Insurance | 2.00% | \$8.45 |
| Medical: | \$0.00 | \$0.00 |
| Pension: | \$0.00 | \$0.00 |
| BSP | \$0.00 | \$0.00 |
| Other: LTTF | \$0.00 | \$0.00 |
| Other: MCTF | \$0.00 | \$0.00 |
| TOTAL PAYROLL COST: | 22.05% | \$93.20 |

TOTAL LABOR AND PAYROLL COST: **\$515.86**

OTHER COST:

| | | | |
|-------------------------|----------|---------------------------|----------------|
| COST INFORMATION | | | |
| Building Square Footage | 4,500 | Equipment | 4.00% |
| Cost Per Square Foot | \$0.1715 | Supplies | 4.00% |
| OVERALL PRODUCTIVITY | 1,800 | Uniforms : | \$3.26 |
| | | Other: Phone/Pager Device | \$0.51 |
| | | Other: Background Checks | \$3.79 |
| | | Other: Window Washing | \$0.00 |
| OVERALL PRODUCTIVITY | 1,800 | Other: Drug Tests | \$40.00 |
| | | TOTAL OTHER COST: | \$40.91 |

TOTAL LABOR, PAYROLL AND OTHER COST: **\$556.78**

Overhead% 3.00% **\$16.70**

Profit% 2.00% **\$11.14**

TOTAL COST **\$584.62**

CONSUMABLES **\$92.70**

PROJECT MANAGER **\$94.55**

TOTAL MONTHLY COST **\$771.87**

2% Increase **\$15.44**

TOTAL MONTHLY COST **\$787.31**

ESTIMATED JOB COST

| | | | | | | | |
|------------|--|---------------|--|--------------|--|---------------|--|
| Branch no. | | Contract # | | Billing Type | | Contract Date | |
| Union Tier | | Profit Center | | | | Revision Date | |

| | | | |
|-------------------|----------------------|--|----------------------|
| Company Name: | County of Ventura | | |
| Property Name: | Soliz-El Rio Library | | Soliz-El Rio Library |
| Address: | 2820 Jourdan St. | | |
| City, State & Zip | Oxnard, CA | | |
| Date | | | |

| No. of Workers | Classification | Daily Hours | Hours Per Week | Hours Per Month | Hourly Rate | Cost Per Month |
|----------------|---|-------------|----------------|-----------------|-------------|----------------|
| 0.125 | Cleaner | 1 | 3 | 13.05 | \$16.00 | \$208.80 |
| 0 | Utility | | 0 | 4 | \$16.00 | \$64.00 |
| 0 | | | 0 | 0 | \$16.00 | \$0.00 |
| 0 | | | 0 | 0 | | \$0.00 |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | Quarterly extraction, blinds, Restroom Floors | | | | | |
| | 3x/wk, Sun, Tues, Thurs | | | | | |
| 0.125 | TOTALS | 1 | 3 | 17 | | |

BASE LABOR COST:

\$272.80

Sick/Vacation based on 12 days off per year 4.62%

\$12.60

\$0.00

TOTAL LABOR COST:

\$285.40

PAYROLL COST:

| | | |
|-----------------------------|--------|---------|
| FICA | 7.65% | \$21.83 |
| SUI | 3.60% | \$10.27 |
| FUI | 0.80% | \$2.28 |
| Workers Compensation Insur. | 8.00% | \$22.83 |
| General Insurance | 2.00% | \$5.71 |
| Medical: | \$0.00 | \$0.00 |
| Pension: | \$0.00 | \$0.00 |
| BSP | \$0.00 | \$0.00 |
| Other: LTTF | \$0.00 | \$0.00 |
| Other: MCTF | \$0.00 | \$0.00 |

TOTAL PAYROLL COST:

22.05% \$62.93

TOTAL LABOR AND PAYROLL COST:

\$348.33

OTHER COST:

| COST INFORMATION | | | | |
|-------------------------|----------|---------------------------|---------|---------|
| Building Square Footage | 3,030 | Equipment | 2.50% | \$6.82 |
| Cost Per Square Foot | \$0.1633 | Supplies | 2.50% | \$6.82 |
| OVERALL PRODUCTIVITY | 3,030 | Uniforms : | | \$1.30 |
| | | Other: Phone/Pager Device | | \$0.63 |
| | | Other: Background Checks | | \$2.56 |
| | | Other: Window Washing | | \$50.00 |
| OVERALL PRODUCTIVITY | 3,030 | Other: Drug Tests | \$40.00 | \$0.42 |
| | | TOTAL OTHER COST: | | \$68.55 |

TOTAL LABOR, PAYROLL AND OTHER COST:

\$416.88

Overhead% 3.00% \$12.51

Profit% 3.00% \$12.51

TOTAL COST \$441.89

CONSUMABLES \$31.21

PROJECT MANAGER \$21.66

TOTAL MONTHLY COST \$494.76

2% Increase \$9.90

TOTAL MONTHLY COST \$504.66

ESTIMATED JOB COST

| | | | | | | | |
|------------|--|---------------|--|--------------|--|---------------|--|
| Branch no. | | Contract # | | Billing Type | | Contract Date | |
| Union Tier | | Profit Center | | | | Revision Date | |

| | | | |
|-------------------|--|--|--|
| Company Name: | County of Ventura | | |
| Property Name: | Library Administrative Services Office | | Library Administrative Services Office |
| Address: | 5600 Everglades St. | | |
| City, State & Zip | Ventura, CA | | |
| Date | | | |

| No. of Workers | Classification | Daily Hours | Hours Per Week | Hours Per Month | Hourly Rate | Cost Per Month |
|----------------|---|-------------|----------------|-----------------|-------------|----------------|
| 0.375 | Cleaner | 3 | 9 | 39.15 | \$16.00 | \$626.40 |
| 0 | Utility | | | 6 | \$16.00 | \$96.00 |
| | | | | | \$16.00 | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | 3,204 sf in large warehouse, swept 1x/mo. | | | | | |
| | Quarterly extraction, blinds, Restroom Floors v | | | | | |
| | Monthly Polish of kitchen floors | | | | | |
| | 3x/wk, Sun, Tues, Thurs | | | | | |
| 0.375 | TOTALS | 3 | 9 | 45 | | |

BASE LABOR COST: **\$722.40**

Sick/Vacation based on 12 days off per year 4.62% \$33.37

\$0.00

TOTAL LABOR COST: **\$755.77**

PAYROLL COST:

| | | |
|-----------------------------|---------------|-----------------|
| FICA | 7.65% | \$57.82 |
| SUI | 3.60% | \$27.21 |
| FUI | 0.80% | \$6.05 |
| Workers Compensation Insur. | 8.00% | \$60.46 |
| General Insurance | 2.00% | \$15.12 |
| Medical: | \$0.00 | \$0.00 |
| Pension: | \$0.00 | \$0.00 |
| BSP | \$0.00 | \$0.00 |
| Other: LTTF | \$0.00 | \$0.00 |
| Other: MCTF | \$0.00 | \$0.00 |
| TOTAL PAYROLL COST: | 22.05% | \$166.65 |

TOTAL LABOR AND PAYROLL COST: **\$922.42**

OTHER COST:

| | | | |
|-------------------------|----------|---------------------------|-----------------|
| COST INFORMATION | | | |
| Building Square Footage | 8,000 | Equipment | 2.50% |
| Cost Per Square Foot | \$0.1670 | Supplies | 2.50% |
| OVERALL PRODUCTIVITY | 2,667 | Uniforms : | \$3.91 |
| | | Other: Phone/Pager Device | \$2.68 |
| | | Other: Background Checks | \$6.77 |
| | | Other: Window Washing | \$83.33 |
| OVERALL PRODUCTIVITY | 2,667 | Other: Drug Tests | \$40.00 |
| | | TOTAL OTHER COST: | \$134.06 |

TOTAL LABOR, PAYROLL AND OTHER COST: **\$1,056.49**

Overhead% 4.00% \$42.26

Profit% 3.00% \$31.69

TOTAL COST **\$1,130.44**

CONSUMABLES **\$148.32**

PROJECT MANAGER **\$57.19**

TOTAL MONTHLY COST **\$1,335.95**

2% Increase **\$26.72**

TOTAL MONTHLY COST **\$1,362.67**

ESTIMATED JOB COST

| | | | | | | | |
|------------|--|---------------|--|--------------|--|---------------|--|
| Branch no. | | Contract # | | Billing Type | | Contract Date | |
| Union Tier | | Profit Center | | PO Number | | Revision Date | |

| | | | |
|-------------------|-----------------------------|-------------------|---------------------|
| Company Name: | County of Ventura | Contact Name: | |
| Property Name: | Hill Street Library | Property Name: | Hill Street Library |
| Address: | 5600 Everglades St, Suite A | Address: | 1050 S Hill Street |
| City, State & Zip | Ventura, CA. 93003 | City, State & Zip | Ventura CA 93003 |
| Date | 12/1/2022 | Phone Number : | |



| | |
|----------------|--|
| Fax Number: | |
| Cell Number: | |
| e-mail Address | april.miller@ventura.org |

| No. of Workers | Classification | Daily Hours | Hours Per Week | Hours Per Month | Hourly Rate | Cost Per Month |
|----------------|--------------------|-------------|----------------|-----------------|-------------|----------------|
| 0.25 | Night Cleaner | 2 | 12 | 52.2 | \$16.00 | \$835.20 |
| 0.0625 | Utility/Route Crew | 0.5 | 1.5 | 6.525 | \$16.00 | \$104.40 |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| 0.3125 | TOTALS | 2.5 | 13.5 | 59 | | |

| | |
|-------------------------|-----------------|
| BASE LABOR COST: | \$939.60 |
|-------------------------|-----------------|

| | | |
|-------------|-------|---------|
| Vacation: | 1.91% | \$17.95 |
| Sick Leave: | 1.90% | \$17.85 |
| Holidays: | 0.00% | \$0.00 |

| | |
|--------------------------|-----------------|
| TOTAL LABOR COST: | \$975.40 |
|--------------------------|-----------------|

PAYROLL COST:

| | | |
|-----------------------------|--------|---------|
| FICA | 7.65% | \$74.62 |
| SUI | 3.60% | \$35.11 |
| FUI | 0.80% | \$7.80 |
| Workers Compensation Insur. | 8.00% | \$78.03 |
| General Insurance | 2.00% | \$19.51 |
| Medical: | \$0.00 | \$0.00 |
| Pension: | \$0.00 | \$0.00 |
| Training: | \$0.00 | \$0.00 |
| Other: | \$0.00 | \$0.00 |
| Other: | \$0.00 | \$0.00 |

| | | |
|----------------------------|---------------|-----------------|
| TOTAL PAYROLL COST: | 22.05% | \$215.08 |
|----------------------------|---------------|-----------------|

| | |
|--------------------------------------|-------------------|
| TOTAL LABOR AND PAYROLL COST: | \$1,190.47 |
|--------------------------------------|-------------------|

OTHER COST:

| COST INFORMATION | | | |
|-------------------------|----------|---------------------------|----------------|
| Building Square Footage | 5,102 | Equipment | 3.00% |
| Cost Per Square Foot | \$0.2656 | Supplies | 4.51% |
| Vacancy Credit | \$0.2258 | Uniforms : | \$10.42 |
| OVERALL PRODUCTIVITY | 2,041 | Other: Phone/Pager Device | \$0.00 |
| | | Other: Drug Tests | \$39.50 |
| | | TOTAL OTHER COST: | \$82.01 |

| | |
|---|-------------------|
| TOTAL LABOR, PAYROLL AND OTHER COST: | \$1,272.48 |
|---|-------------------|

| | | |
|-----------|-------|---------|
| Overhead% | 4.00% | \$50.90 |
| Profit% | 2.50% | \$31.81 |

| | |
|-------------------|-------------------|
| TOTAL COST | \$1,355.19 |
|-------------------|-------------------|

* If a corporation, this Contract must be signed by two specific corporate officers.

The first signature must be either the (1) Chief Executive Officer, (2) Chairman of the Board, (3) President, or any (4) Vice President.

The second signature must be the (a) Secretary, an (b) Assistant Secretary, the (c) Chief Financial Officer, or any (d) Assistant Treasurer.

In the alternative, a single corporate signature is acceptable when accompanied by a corporate resolution demonstrating the legal authority of the signature to bind the company.

