



County of Ventura  
**COUNTY CLERK-RECORDER  
& REGISTRAR OF VOTERS**

*Michelle Ascencion*

County Clerk-Recorder  
& Registrar of Voters

March 18, 2025

County of Ventura Board of Supervisors

**Subject: Approval of Appointments of District Directors in Lieu of the May 6, 2025 Landowner General District Election.**

**Recommendation:**

It is recommended that your Board appoint those persons listed on the attached Certificates of Appointment (Exhibits 1 through 3) to the following individual agencies: Pleasant Valley County Water District, Full Term; Oxnard Drainage District No. 2, Full Term; Ojai Water Conservation District, Full Term and Short Term.

**Fiscal/Mandates Impact:**

Mandatory: Yes {X} Elections Code Section 10515  
Funding Source: None  
Match Requirement: Not Applicable  
Impact on Other Departments: None

**Discussion:**

The “appointment in lieu of election” process is primarily governed by the Elections Code (Section 10515) which provides that when, on the 83rd day prior to the election, only one person has filed a declaration of candidacy for any elective office to be filled at such election or, in the case of district directors elected at large, the number of persons who have filed a declaration of candidacy does not exceed the number of such offices to be filled at that election, your Board, as the supervising authority, must appoint those persons who have filed declarations unless the smaller of 50 voters or 10 percent of the voters in any such district have filed a petition requesting a general election for such directors. Those persons appointed in lieu of election by your Board shall take office and serve exactly as if they were elected at the May 6, 2025 Landowner General District Election.

The role of the Elections Division with respect to the appointment in lieu of election process is to ensure that the provisions of the Elections Code are complied with fully, and that any election/appointment in lieu process is fairly conducted in a consistent and impartial manner.

***Preserving History • Protecting Democracy***

For the May 6, 2025, at-large elections for the districts mentioned in the Recommendations section above, the number of candidates who filed declarations of candidacy by the 83rd day prior to the election, which was February 12, 2025, did not exceed the number of open positions for any such election. Additionally, no petitions were filed requesting that any of these elections be held regardless of the number of candidates. Pursuant to subdivision (a) of Section 10515, your Board is therefore required to appoint the candidates listed in the attached exhibits to the respective offices of the districts listed therein.

Your Board is requested today to appoint those candidates to the respective offices sought. The candidates for full term offices of Pleasant Valley County Water District will start on December 5, 2025 and expire on December 7, 2029. For the Oxnard Drainage District No. 2 candidate, the full term of office will start on November 28, 2025 and expire on November 30, 2029. For the Ojai Water Conservation District candidates, the full term of office will start on May 26, 2025 and expire on May 28, 2029, and the short term of office will start May 26, 2025 and expire on May 24, 2027.

**Relationship to Strategic Plan**

Recommended action helps support the Board's prioritization of transparency to the Ventura County community.

This letter has been reviewed by the County Executive Office, County Counsel and Auditor-Controller's Office.

If you have any questions regarding this item, please contact our office at (805) 654-2664.



**MICHELLE ASCENCION**, MMC, CERA, REO  
Clerk-Recorder & Registrar of Voters

**Attachments:**

Exhibits 1 – Certificate of Appointment for Pleasant Valley County Water District

Exhibits 2 – Certificate of Appointment for Oxnard Drainage District No. 2

Exhibits 3 – Certificate of Appointment for Ojai Water Conservation District