

**AMENDMENT #4 TO VENTURA COUNTY CONTRACT #8589 To  
Provide Supplemental Staffing**

The County of Ventura and Hambleton Compliance, LLC hereby agree that the agreement identified as Ventura County Contract No. 8589 (Contract) previously entered into by the parties, is amended, effective July 1, 2024, as follows:

1. The Contract is extended through October 31, 2024.
2. Exhibit "A" is replaced in its entirety with the attached Exhibit A dated July 1, 2024.
3. The Contract not-to-exceed amount is set at \$44,000 for the period July 1, 2024 through October 31, 2024.

All other terms and conditions of the Contract, as amended, remain the same.

**COUNTY OF VENTURA**

**HAMBLETON COMPLIANCE, LLC**

\_\_\_\_\_  
**Authorized Signature**

\_\_\_\_\_  
**Authorized Signature**

\_\_\_\_\_  
**Printed Name**

\_\_\_\_\_  
**Printed Name**

\_\_\_\_\_  
**Title**

\_\_\_\_\_  
**Title**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Date**

**EXHIBIT A July 1, 2024**

Engagement 1 to Exhibit A – Compliance Program Risk Assessment and Compliance Work  
Plan - Completed

Engagement 2 to Exhibit A – Compliance Advisory Services  
Completed Effective April 30, 2023

Engagement 3 to Exhibit A - Compliance Advisory Services Phase 2

**Engagement 1 to Exhibit A  
Compliance Program Risk Assessment and Compliance Work Plan  
Completed**

**Engagement 2 to Exhibit A  
Compliance Advisory Services  
Completed Effective April 30, 2023**

**Engagement 3 to Exhibit A  
Compliance Advisory Services Phase 2**

**Contractor responsibilities**

Contractor will provide compliance advisory services as follows:

1. Engagement 3 began on May 1, 2023, with the following services:
2. Margaret Hambleton and Cecelia Bishop (Consultants) shall serve as compliance advisors for the Ventura County Health Care Agency (VCHCA). Consultants shall provide compliance advisory support for the corporate compliance program to ensure VCHCA health care entities consistently achieve high levels of compliance with laws, regulations, and the policies of VCHCA.

Specific Services shall include:

- a. Provide compliance guidance for County and VCHCA senior management on matters relating to compliance and ensure appropriate and timely reporting to the executive team.
- b. Provide guidance and assistance, as requested, for VCHCA’s annual compliance risk assessment and work plan development.
- c. Provide training on compliance matters as requested by VCHCA senior management and Compliance Officer.
- d. Provide reviews of specific risk areas on the annual work plan, as requested, by the Compliance Committee and Compliance Officer.
- e. Monitor the performance of the compliance program work plan, compliance activities and Corporate Integrity Agreement on a continuing basis.

**County responsibilities**

County will ensure Consultants have access to the appropriate systems, staff, and resources to successfully execute the objectives of this engagement.

**COMPENSATION SCHEDULE**

Contractor will be paid three hundred and twenty-five dollars (\$325.00) per hour.

Professional services fees are estimated as follows:

<b>Service Dates</b>	<b>Amend #</b>	<b>County FY</b>	<b>Hours</b>	<b>NTE amount</b>
7/1/2024 – 10/31/2024	4	2024-2025	120	\$39,000
Total Services				\$39,000

Additionally, Contractor will be reimbursed for travel and expenses incurred by Contractor personnel in accordance with the County’s expense reimbursement policy (Administrative Manual). Travel and expense costs shall not exceed five thousand dollars (\$5,000) in fiscal year 2024-2025.

The not to exceed amount for Engagement 3 for fiscal year 2024-25 is forty-four thousand dollars (\$44,000.00). Services will be performed remotely or on-site as necessary.

Payment terms are net 30 days, in arrears for services and expenses rendered and upon the receipt of valid and correct invoices. Invoices are to be sent to the following address:

[VCMC.AccountsPayable@ventura.org](mailto:VCMC.AccountsPayable@ventura.org)

Or

VCMC Accounts Payable  
800 South Victoria Ave., L #4610  
Ventura, CA 93009