

RESOLUTION NO. \_\_\_\_\_

RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF VENTURA  
ESTABLISHING ONE NEW REGULAR FULL-TIME EQUIVALENT POSITION

WHEREAS, Ventura County Personnel Rules and Regulations sections 903 and 2701 provide that the number of County positions must be established by resolution of the Board of Supervisors; and

WHEREAS, the District Attorney’s Office has identified and requested the establishment of one regular full-time equivalent position;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF VENTURA that:

1. The following regular full-time equivalent position shall be established within the unit indicated, effective March 3, 2024:

Position No.	Job Code	Position Title	Dept.	Unit	FTE	Compensation Frequency	Annual Range
NEW	01611	Administrative Assistant III	DAO	2102	1.0	Bi-weekly	\$63,676.92 - \$89,305.18

Upon motion of Supervisor \_\_\_\_\_, seconded by Supervisor \_\_\_\_\_, the foregoing resolution was passed and adopted on this \_\_\_\_\_ day of \_\_\_\_\_ 2024.

By \_\_\_\_\_  
Chair, Board of Supervisors  
County of Ventura

ATTEST: DR. SEVET JOHNSON  
Clerk of the Board of Supervisors  
County of Ventura, State of California

By: \_\_\_\_\_  
Deputy Clerk of the Board