

Central Services
Joan Araujo, Director

Engineering Services
Anastasia Seims, Director

Roads & Transportation
Anitha Balan, Director

Water & Sanitation
Vacant, Director

Watershed Protection
Vacant, Director

April 29, 2025

County of Ventura Board of Supervisors

Subject: **Approval of, and Authorization for the Public Works Agency Director, or His Designee, to Execute a Consulting Services Contract with MNS Engineers, Inc., for Civil Engineering Design Services for the Saticoy Pedestrian Improvements Project; in the Amount of \$590,663; Contract No. AE25-035, Project No. 50642, Supervisorial District No. 1. This item is subject to the Levine Act.**

Recommendations:

1. Approve a consulting services contract with MNS Engineers Inc., for Civil Engineering Design Services for the Saticoy Pedestrian Improvements Project, in the amount of \$590,663 and;
2. Authorize the Director of Public Works Agency, or his designee, to execute subject contract if approved.

Fiscal Impact(s)

	FY 2024-25	FY 2025-26 through FY2026-27
Revenue	\$ 40,000	\$ 550,663
Costs	\$ 40,000	\$ 550,663
Total Cost	\$ 0	\$ 0

Funding Source(s): Active Transportation Program (State-Only) and Road Fund
Funding Match Required: None

Discussion:

On May 24, 2022, the Board of Supervisors approved submitting a grant application to the California Department of Transportation (Caltrans) under the Active Transportation Program (ATP) Cycle 6 call for projects for pedestrian improvements in the Saticoy area. This region had previously been identified in the County's 2018 Safe Routes to School plan. The ATP grant was awarded by the California Transportation Commission (CTC) on December 7, 2022.

The purpose of this project is to provide safe and accessible routes for pedestrians and



cyclists to navigate through the Saticoy community and connect the Saticoy community to the proposed City of Ventura's Santa Paula Branch Line bike path. The project will include improvements on Telephone Rd, Los Angeles Ave, Violeta St, Alelia Ave, Azahar St, and Campanula Ave.

On August 19, 2024, the Public Works Agency Roads & Transportation released a Request for Qualifications for design services. The Scope of Work included preliminary engineering, final design, right-of-way, grant support, bid support, and construction management support. The County solicited multiple consultants between August 19th and the due date, October 4, 2024. MNS Engineers, Inc., was the sole consultant to submit a Statement of Qualifications. MNS boasts a strong local background, having designed multiple pedestrian projects for several local cities and the County. Additionally, MNS is assisting the County with the CMAQ grant application to cover the shortfall in construction funding. ATP projects have strict deadlines, and MNS has a proven track record in delivering projects successfully. Preliminary Engineering is funded through a combination of the ATP grant and Road Funds. The total work will not exceed \$590,663.00 without modification of this contract. It is anticipated that all work under this contract will be completed by December 31, 2028.

Strategic Plan:

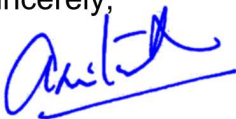
This item contributes to the Board of Supervisors (Board's) 2024-2027 strategic priority to provide:

- III. Reliable infrastructure and sustainability through
 - 3. Investing in sustainable infrastructure, renewable energy, and preservation of our natural resources.

This item has been reviewed by the County Executive Office, the Auditor-Controller's Office, and County Counsel.

If you have any questions, please call the undersigned at (805) 654-2077.

Sincerely,



Anitha Balan
Director
Roads & Transportation

Attachments:

- Exhibit 1 – Vicinity Map
- Exhibit 2 – Location Map
- Exhibit 3 – AE25-035 Consultant Contract – MNS Engineers, Inc.

