



May 21, 2024

Board of Supervisors  
County of Ventura  
800 South Victoria Avenue  
Ventura, California 93009

**SUBJECT:**

**Approval and Ratification of, and Authorization for the Purchasing Agent or Designee to Sign, Amendment No. 6 to the Brainsharp, Inc. Contract #15902017042400000002, Effective April 25, 2023, Extending the Contract End Date from April 24, 2024, to December 31, 2024; and, Revising the Cut-Over Date in Attachment A, Paragraph 18 from July 2022 to July 2023.**

**RECOMMENDATION:**

1. Approval and ratification of, and Authorization for the Purchasing Agent or Designee to Sign, Amendment No. 6 to the Brainsharp, Inc. Contract #15902017042400000002, Effective April 25, 2023, extending the Contract End Date from April 24, 2024, to December 31, 2024; and Revising the Cut-Over Date in Attachment A, Paragraph 18 from July 2022 to July 2023.

**REASON FOR RATIFICATION:**

We have been delayed in bringing the Brainsharp, Inc. amendment to your Board due to the additional time required to determine the final completion date of the project.

**FISCAL IMPACT:**

There is no fiscal impact with this item.

**STRATEGIC PLAN:**

The Property Tax system provides the primary source of County revenue to the General Fund. The Property Tax modernization project supports the County Strategic plan by continuing to provide funding for all County operations as well as projects that are associated with the County's plan.

**DISCUSSION:**

On March 16, 2016, your Board approved the Integrated PTACS Upgrade Project to replace the existing mainframe property tax functionality and cashiering capability used by the Assessor, Auditor-Controller, and Treasurer-Tax Collector with a state-of-the-art web-based integrated system in the amount of \$13,257,410. Of this amount, the County entered into a contract with Brainsharp, Inc. (BSI) for the software development and conversion efforts in the amount of \$3,000,000.

Since then, the BSI contract has been amended 5 times bringing the total contract cost to \$7,021,484. These increases brought the total project costs to \$18,798,008. These figures do not include the ongoing maintenance and support costs to BSI that were beyond the project budget.

The Assessor began using the system in production on October 25, 2021, but due to complications encountered in testing, the Treasure-Tax collector and Auditor-Controller were not able to begin using their portion of the system in production until July 24, 2023. Due to the contract having a completion date of 4/24/24, the County is unable to pay the contractor for deliverables that are currently open. These are expected to be materially complete by 7/31/24 and the project ended by 12/31/2024.

As a result of these date changes, the current Mainframe system will need to be maintained for longer than originally planned. Based on other County legacy systems that were converted from older technology, as well as other County experiences with their property tax system conversions, the mainframe may be required to remain in service for up to three (3) additional years. To help mitigate the risk of the mainframe failing during this period, IT Services has already copied over 80% of the data from the mainframe onto a current and supported technology platform. The remainder of the data as well as a mechanism to make it easily retrievable is in the works. The cost of the mainframe is \$800,000 annually.

This letter has been reviewed by the County Executive Office, County Counsel, Assessor, Auditor-Controller, Treasurer-Tax Collector, General Services Agency Procurement, and IT Services Department.

If you have any questions concerning this item, please call Jeff Burgh at (805) 654-3151, Sue Horgan at (805) 654-3726, Keith Taylor at (805) 477-7166, or Terrence Theobald at (805) 654-2744.

Board of Supervisors - PTACS Project Update  
May 21, 2024  
Page 3 of 3

Sincerely,

  
KEITH TAYLOR  
Assessor

  
JEFF BURGH  
Auditor-Controller

  
SUE HORGAN  
Treasurer-Tax Collector

  
TERRENCE THEOBALD  
Chief Information Officer

TT/RB/TY: jp

Attachments: Exhibit 1: Amendment No. 6 to Brainsharp, Inc. Contract