

Central Services
Joan Araujo, Director

Engineering Services
James O'Tousa, Director

Roads & Transportation
Anitha Balan, Director

Water & Sanitation
Vacant, Director

Watershed Protection
Vacant, Director

June 18, 2024

Board of Supervisors
County of Ventura
800 South Victoria Avenue
Ventura, California 93009

Subject: Approval of the Plans and Specifications for the Santa Rosa Road Bike Lane and Pedestrian Improvements; Waive Any Minor Bid Irregularities; Award of, and Authorization for the Public Works Agency Director, or His Designee, to Execute a Contract with Toro Enterprises, Inc., in the Amount of \$1,719,447.90; Project Specification No. RD24-09, Project No. 50622; Authorize the expenditure of \$1,500,000 from Assigned Bike Lane Projects Fund; Authorization for the Auditor-Controller to process the Necessary Accounting Transactions; Supervisorial District No. 2; Recommendation No. 5 (REQUIRES 4/5THS VOTE)

Recommendations:

1. Approve the plans and specifications for the Santa Rosa Road Bike Lane and Pedestrian Improvements Project, located in the Santa Rosa Valley Area as shown in Exhibits 1 and 2 (Vicinity and Location Maps); Specification No. 24-09, Project No. 50622;
2. Waive any minor bid irregularities;
3. Award a contract to Toro Enterprises, Inc., of Oxnard, California, on the basis of the lowest responsible bid of \$1,719,447.90; and,
4. Authorize the Director of Public Works Agency, or his designee, to execute subject contract if awarded. The final contract is subject to review and approval by County Counsel.

5. **GENERAL FUND**

Special Accounts and Contributions – Division 1050

It is recommended that your Board authorize the Auditor Controller's Office to process the accounting transactions necessary to revise appropriations and adjust fund balance as follow (requires 4/5ths vote):

INCREASE	DIV 1050	OTHER Financing Uses	\$1,500,000
DECREASE	General Fund- Fund Balance - Assigned to Bike Lane Projects		\$1,500,000



Fiscal/Mandates Impact:

Mandatory: No [X] Yes [] Cite Authority:
Source of Funding: Active Transportation Plan and Road Fund
Funding Match Required: No
Impact on Other Department(s): None

Summary of Revenue and Total Costs	FY 2023-2024	FY 2024-2025
Revenue:	\$ 0	\$ 330,000
Costs:		
Direct	\$ 110,550	\$ 2,112,855
Indirect - Agency/Department	\$ 39,317	\$ 32,882
Indirect - CAP	\$ 4,317	\$ 3,611
Total Costs	\$ 154,184	\$ 2,149,348
Net Road Fund Costs Including Indirects	\$ 154,184	\$ 1,819,348
Recovered Indirect Cost (Dept. and County CAP)	\$ 0	\$ 0

Current 2023-2024 Budget Projection for Road Fund Unit 4083				
	Adopted Budget	Adjusted Budget	Projected Budget	Estimated Savings/(Deficit)
Appropriations	\$10,290,600	\$14,330,282	\$17,334,700	(\$3,004,418)
Revenue	\$12,178,700	\$12,178,700	\$4,522,000	(\$7,656,700)
Net Cost	(\$1,888,100)	\$2,151,582	\$12,812,700	(\$10,661,118)

Sufficient appropriations are included in the FY 2023-2024 Road Fund Adjusted budget.
Sufficient revenue and appropriations are included in the FY 2024-25 Road Fund Preliminary budget.

Discussion:

The Santa Rosa Road Bike Lane and Pedestrian Improvements Project (Project) is located on Santa Rosa Road from Yucca Drive to Moorpark Road as shown on Exhibit 1 (Vicinity Map) and 2 (Location Map). The proposed improvements consist of installing approximately 3.4 miles of Class II buffered bike lanes which include minor pavement widening in limited areas, and rumble strips on both sides of Santa Rosa Road. Work will also include constructing portions of curb, gutter and sidewalk, Type II Emulsion-Aggregate Slurry, reinstalling traffic signal and bike loop detectors, pavement delineation, signage, and other appurtenant work. The new sidewalk will connect Santa Rosa Technology Magnet School east to Andalusia Drive. This Project is funded by the Active Transportation Program (ATP) and the Assigned Program Mitigation Fund set aside by the Board of Supervisors on June 11, 2019.

In 2020, PWART applied for an ATP State Grant administered through the California Department of Transportation (Caltrans). This grant application was unsuccessful due to the competitiveness and high scoring applications when compared to others. However, in late 2023, Caltrans notified local agencies that unallocated ATP funding remains available for projects. PWART applied and was awarded \$330,000 for construction which



will be reimbursable. Any project costs beyond the awarded amount would have to come from a local funding source.

Bids for the Project were opened on May 8, 2024. A copy of the abstract of the bids received is attached (Exhibit 3). Only 2 bids were received. The lowest responsive bid was submitted by Toro Enterprises, Inc., of Oxnard, CA. The low bid of \$1,719,447.90, is 43.2% above the engineer's estimate of \$1,200,000. The increasing cost of construction and the decrease in the number of bidders continues to affect our Public Works projects. The bids were analyzed against the engineer's estimate and the proposals were found to be reasonable and in line with the current bidding climate.

On June 11, 2019, your Board approved a Funding plan in the amount of \$7,800,000 for future bike lane projects. An Assigned Bike Lane Projects Fund was established to track expenditures related to bike lane projects for FY 2021 – FY 2024. Funding of \$1,800,000 has already been expended for two completed top-priority bike lane projects: 1) Rose Avenue (Simon Way to Central Ave) and 2) Rice Road (Baldwin Heights to Lomita Dr). On June 9, 2020, your Board approved a list of prioritized bike lane projects for the remaining \$6,000,000. Funding of \$871,000 was set aside for this Project. On June 4, 2024, your Board reassigned \$3,000,000 from the Assigned Bike Lane Project Fund for the El Rio Pedestrian Improvement project. The remaining fund balance in the Assigned Bike Lane Project Fund after the set aside for this project is \$629,000.

The total project cost including construction, CE and 10% contingencies is \$2,336,148. With the ATP funding and set aside from the Assigned Bike Lane Project Fund, the additional funds needed for this project is \$1,135,148. Based upon this information, PWA recommends using the remaining \$1,500,000 in the Assigned Bike Lane Projects Fund towards this project in addition to \$330,000 from the ATP grant and \$506,148 from the Road Fund. This will allow PWA to proceed with a construction contract with Toro Enterprises, Inc., to construct bike lanes on Santa Rosa. PWA will continue to explore grant funding for bike lanes on the prioritized list as it becomes available.

On March 1, 2022, your Board previously declared the project categorically exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15304(h) because the project consists of "The creation of bicycle lanes on existing right-of-way" and Section 15301(c) because it consists of minor alterations of "existing highway and streets" and will not have a significant effect on the environment, either individually or cumulatively. A Notice of Exemption was filed on March 2, 2022.

The estimated total project costs are as follows:

Preliminary Engineering	\$ 186,800*
Construction Contract	\$1,719,448
Construction Engineering, Materials Testing, etc.	\$ 257,900
Right-of-Way	\$ 0
Contingencies	\$ 172,000
Total	\$ 2,336,148



*\$32,616 in Preliminary Engineering was incurred in previous fiscal years.

Strategic Plan:

This item contributes to the Board of Supervisors 2024-2027 strategic priority to provide:

- II. Fiscal responsibility and economic vitality through
 - 1. Maintaining a transparent and balanced budget, while funding essential services and implementing cost-savings measures.
- III. Reliable infrastructure and sustainability through
 - 3. Investing in sustainable infrastructure, renewable energy, and preservation of our natural resources.

This letter has been reviewed by the County Executive Office, the Auditor-Controller's Office, and County Counsel.

If you have questions, please call the undersigned at (805) 654-2077.

Sincerely,



Anitha Balan, PE
Director
Roads & Transportation

Attachments:

- Exhibit 1 – Vicinity Map
- Exhibit 2 – Location Map
- Exhibit 3 – Abstract of Bids
- Exhibit 4 – Plans and Specifications

