

OFFICE OF THE COUNTY  
CLERK AND RECORDER:

County Clerk  
Elections  
Recorder



**PHILIP J. SCHMIT**  
COUNTY CLERK AND RECORDER

**ELECTIONS DIVISION**  
Eugene R. Browning  
Assistant Registrar of Voters  
Hall of Administration, Lower Plaza  
800 South Victoria Avenue  
Ventura, CA 93009-1200  
Phone: (805) 654-2781  
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<http://recorder.countyofventura.org/elections.htm>

April 3, 2007

Board of Supervisors  
County of Ventura  
800 South Victoria Avenue  
Ventura, CA 93009

**Subject: APPROVAL OF BUDGET ADJUSTMENTS (Requires 4/5 Vote)**

**Recommendation:**

To authorize the Auditor-Controller to process the necessary accounting transactions to establish appropriations and unanticipated revenue as follows:

Elections (Org 3010)

|                                    |           |
|------------------------------------|-----------|
| INCREASE Intergovernmental Revenue | \$321,265 |
| INCREASE Services and Supplies     | \$321,265 |

**Fiscal/Mandates Impact:**

Mandatory: Yes  
Source of Funding: HAVA 301  
Funding Match Required: None  
Impact on Other Departments: None

**Current Fiscal 2006-2007 Budget Projection for Elections (Org 3010)**

|                | Adopted<br>Budget | Adjusted<br>Budget | Projected<br>Budget | Estimated<br>Savings/Deficit |
|----------------|-------------------|--------------------|---------------------|------------------------------|
| Appropriations | \$5,052,154       | \$3,686,374        | \$4,007,639         | \$321,265                    |
| Revenue        | \$2,862,154       | \$2,139,717        | \$2,460,982         | \$321,265                    |
| Net Cost       | \$2,190,000       | \$1,546,657        | \$1,546,657         | \$0                          |

APPROVAL OF BUDGET ADJUSTMENTS

April 3, 2007

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| <u>Summary of Revenue and Costs:</u> | <u>FY 2006-07</u> | <u>FY 2007-08</u> |
|--------------------------------------|-------------------|-------------------|
| Revenue                              | \$321,265         | \$0               |
| Costs:                               |                   |                   |
| Direct                               | \$321,265         | \$0               |
| Indirect – Dept                      | \$ Minimal        | \$0               |
| Indirect-County CAP                  | \$ Minimal        | \$0               |
| Net Costs                            | \$0               | \$0               |
| Recovered Indirect Costs             | \$0               | \$0               |

**Discussion:**

Your Board is being requested to approve a \$321,265 increase to the Elections Division appropriations with offsetting HAVA 301 revenue of \$321,265 for a net County cost of \$0. This revenue has been received in the current fiscal year.

In November 2005, your Board approved acceptance of federal Help America Vote (HAVA) Section 301 grant funds. These grant funds are required to be spent by the County on voting equipment, voting system ancillary equipment and hardware, voter outreach, election officer training, and polling place accessibility. Items purchased with HAVA 301 grant funds are reimbursed through a process in which invoices are submitted for approval to the Secretary of State. The recommended action would recognize \$321,265 in HAVA 301 approved reimbursement revenue and establish \$321,265 of additional appropriations in the Elections Division Services and Supplies expenditure level.

This letter has been reviewed by the CEO, the Auditor-Controller, and County Counsel.

If you have any questions regarding this item, please call Eugene Browning at 654-2700, or Jim Becker at 654-2293.



PHILIP J. SCHMIT  
County Clerk and Recorder

BOARD MINUTES  
BOARD OF SUPERVISORS, COUNTY OF VENTURA, STATE OF  
CALIFORNIA

SUPERVISORS STEVE BENNETT, LINDA PARKS,  
KATHY I. LONG, PETER C. FOY AND JOHN K. FLYNN  
April 3, 2007 at 8:30 a.m.

209/204.1

**CONSENT - COUNTY CLERK AND RECORDER - Approval of Budget  
Adjustments to the Elections Divisions to Establish Appropriations and  
Unanticipated Revenue. REQUIRES 4/5THS VOTE**

- (X) All board members are present.
- (X) Upon motion of Supervisor Long, seconded by Supervisor Bennett, and duly carried, the Board hereby approves the attached staff recommendations as stated in the respective Board letters for consent items 10 - 16 & 18.
- (X) Upon motion of Supervisor Long, seconded by Supervisor Bennett, and duly carried, the Board hereby approves the attached staff recommendations as stated in the respective Board letter for consent item 17 with a revised Board Letter and Attachment A.

By: *Helen De La Torre*  
Deputy Clerk of the Board

CLERK'S CERTIFICATE

I hereby certify that the annexed instrument  
is a true and correct copy of the document  
which is on file in this office.  
JOHN F. JOHNSTON, Clerk of the Board of Supervisors,  
County of Ventura, State of California.

Dated: \_\_\_\_\_

By: \_\_\_\_\_  
Deputy Clerk of the Board

Item 10  
04/03/07

DISTRIBUTION: Originating Agency, Auditor, File