

**PROPOSED FY 2023-24 2024-25**  
**FEE FOR GRADING PERMITS & INSPECTION SERVICES**

ITEM #	ITEM	DEPOSIT (Actual cost to be Billed)	Qualifies for Pay as You Go Plan Check Program¹	FIXED FEE²	INVESTIGATION/ PROCESSING FEE
1a.	Grading Permit Plan Check Deposit				
	Regular Grading (3 Plan Reviews)	<del>\$4,310</del> \$4,640	Yes		
1b.	Engineered Grading (3 Plan Reviews)	<del>\$4,850</del> \$5,275	Yes		
2a.	Grading Permit Inspection Deposit Up To 500 Cubic Yards	<del>\$4,355</del> \$4,730	No		
2b.	Over 500 Cubic Yards	<del>\$6,795</del> \$7,415	No		
3.	Additional Grading Plan Check Deposit	<del>\$900</del> \$970	No		
4.	Grading Permit- Temporary Stockpile	<del>\$2,270</del> \$2,365	No		
5.	Grading Permit - Agriculture and Oil Field Grading	<del>\$3,320</del> \$3,495	No		
6.	Remove and Recomact Grading Permit	<del>\$2,125</del> \$2,275	No		
7.	Unauthorized Grading Fee		No		Actual cost based on investigation time by staff
8.	Record or Release of Notice		No	<del>\$415</del> \$455	
9.	Research of Completed Project Files Fee				In Accordance with the Board of Supervisors Policy for Photocopying and Research.
10a.	Categorical Exemption Environmental Processing	<del>\$540</del> \$590	No	Applicable filing fees with Recorder and California Fish and Wildlife are also required .	
10b.	Discretionary Grading Permit and CEQA processing	<del>\$7,015</del> \$7,620	No		Actual Costs (including overhead) to County. If costs exceed deposit, additional deposits shall be made as required.
11.	Board of Supervisors Appeal Deposit for Grading Permit, Environmental Document, or a Decision of the Building Official	<del>\$3,575</del> \$3,850	No		Actual Costs (including overhead) to County. If costs exceed deposit, additional deposits shall be made as required.
12.	Geotechnical Report Review Initial Review w/One Follow-Up			<del>\$1,305</del> \$1,360	
	Subsequent Review  (each subsequent review or special meeting)			<del>\$465</del> \$510	

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13.	Water Availability Letter Review	<del>\$2,440</del> \$2,645	No		
14.	Special Coordination Deposit Includes creating agreements for property transfers, compliance agreements, post BMP inspections, special plan reviews by other entities (Roads & Transportation Department and Watershed Protection Department), and Geohazard Site Inspection	<del>\$4,560</del> \$1,705	No		Actual Costs (including overhead) to County. If costs exceed deposit, additional deposits shall be made as required.
15.	Late Payment Charge & Appeal of Charges				If billed fees and charges are not paid within 30 days of billing, a penalty charge of 5% of the unpaid balance will be added to the balance due. Each month thereafter, an interest charge of 2% of the unpaid balance will be added and compounded until the bill is paid in full. The Director of the Public Works Agency or designee ("Director") may waive all or a portion of these late payment penalties and interest charges ("late fees") under the following circumstances: 1) any late fees waived are incurred on other fees imposed pursuant to this schedule which are due and payable; 2) the Director and the debtor execute an agreement, subject to County Counsel review, to settle the past due account; and 3) the amount of late fees waived is equitable and appropriate considering the reasons the debtor failed to pay the fees on time and the County's policy of recovering costs incurred in connection with grading permits and inspections.
16.	General Meeting Requests And Subpoena Deposit	Rate is based on a minimum of one hour charge for the meeting or attendance in court or a deposition. Should the meeting take longer than one hour, the Applicant will be responsible for paying for the additional time rounded to the next half hour. The applicable hourly rates for County employees is provided in Attachment 1, Schedule A "Schedule of 2023-24 2024-25 Service Rates & Fees"			
17.	Water Will Serve Letter Processing		No	<del>\$65</del> \$75	

1. Pay as You Go Plancheck Program allows for the Deposit to be paid on a per plan check basis equivalent to the percentages of the total deposit:

1st Plancheck Deposit: 54%, 2nd Plancheck Deposit: 32%, 3rd Plancheck Deposit: 14%. Applicant will be required to sign the Grading Permit Plan Check and Processing Deposit Agreement.

2. Fees are based on Board Approved Service Rate provided in Attachment 1, Schedule A "Schedule of 2023-24 2024-25 Service Rates & Fees"