



COUNTY of VENTURA

MELISSA LIVINGSTON
Director

June 3, 2025

County of Ventura Board of Supervisors

HUMAN SERVICES AGENCY

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Ventura, CA 93003
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Deputy Director
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Subject: Approval of, and Authorization for the Human Services Agency Director to Sign, 21 Contracts Totaling \$6,336,828 with Various Entities for the Provision of a Variety of Social Services Programs for Fiscal Year 2025-26; and Authorization for the Human Services Agency Director to Approve and Sign Limited Contract Modifications, Subject to Certain Conditions. (Levine Act Item.)

Recommendations:

1. Approve, and authorize the Human Services Agency (HSA) Director, or designee, to sign, 21 contracts totaling \$6,336,828 with various entities as identified below for the provision of a variety of social services programs, for Fiscal Year (FY) 2025-26 (July 1, 2025-June 30, 2026), as set forth in the Contracts Summary (Exhibit 1).

Older Adult Services

Contract Vendor – Program	Contract Amount	Source of Funding	Net County Cost	Budget Division
1. Camarillo Health Care District – Senior Nutrition Program	\$410,000	Federal, State	\$0	3501
2. City of Fillmore – Senior Nutrition Program	\$120,000	Federal, State	\$0	3501
3. City of Moorpark – Senior Nutrition Program	\$140,000	Federal, State	\$0	3501
4. City of Oxnard – Senior Nutrition Program	\$420,000	Federal, State	\$0	3501
5. City of Port Hueneme – Senior Nutrition Program	\$56,000	Federal, State	\$0	3501
6. City of San Buenaventura – Senior Nutrition Program	\$300,000	Federal, State	\$0	3501
7. City of Santa Paula – Senior Nutrition Program	\$160,000	Federal, State	\$0	3501

8. City of Simi Valley – Senior Nutrition Program	\$524,000	Federal, State	\$0	3501
9. Conejo Recreation and Park District – Senior Nutrition Program	\$150,000	Federal, State	\$0	3501
10. Conejo Valley Senior Concerns – Senior Nutrition Program	\$436,000	Federal, State	\$0	3501
11. Help of Ojai – Senior Nutrition Program	\$190,500	Federal, State	\$0	3501
12. Will and Nikki, Inc. – Senior Nutrition Program	\$183,500	Federal, State	\$0	3501
13. Long Term Care Services of Ventura County, Inc., – Long Term Ombudsman and Family Caregiver Pre-Placement Counseling	\$470,624	Federal, State	\$0	3501
Total Older Adult Services:	\$3,560,624		\$0	

Child Welfare Services

Contract Vendor – Program	Contract Amount	Source of Funding	Net County Cost	Budget Division
14. Aspiranet – Resource Family Approval Family Evaluations	\$339,829	Federal, State, County General Fund	\$84,957	3413
15. Casa Pacifica Centers for Children and Families – Moving Forward Together	\$470,000	Federal, State	\$0	3413
16. Compass Family Enterprises Inc., dba Channel Island Social Services – Foster and Kinship Respite Care	\$250,000	State, County General Fund	\$62,500	3413
17. San Diego State University Foundation – Child Welfare Development Services	\$259,584	Federal, State, County General Fund	\$19,469	3413
18. Trustees of the State of California on behalf of San Diego State University – Wellness System Consultation and Capacity Building	\$297,961	State	\$0	3413

19. Ventura County Office of Education – Foster Youth Services Coordinating Program	\$149,263	Federal	\$0	3413
20. Ventura County Office of Education – Foster Youth Transportation Services	\$390,000	Federal, State, County General Fund	\$97,500	3413
Total Child Welfare Services:	\$2,156,637		\$264,426	

CalWORKs Services

Contract Vendor – Program	Contract Amount	Source of Funding	Net County Cost	Budget Unit
21. Goodwill Industries of Ventura and Santa Barbara Counties – CalWORKs Expanded Subsidized Employment Program	\$619,567	Federal	\$0	3415
Total CalWORKs Services:	\$619,567		\$0	

2. Authorize the HSA Director, or designee, to approve and sign modifications to (a) increase the amount of each contract up to 10%, (b) decrease the amount of each contract by any amount, or cancel the contracts due to funding limitations or other circumstances allowable per contract terms, (c) extend the time for performance up to six-months, or in the case of a grant-funded program to the length that matches the grantor's extension, and (d) approve corrections, clarifications, technical changes and modifications to each contract, when the changes are consistent with the original purpose of the contract, subject to County Executive Office and County Counsel review and approval.

Fiscal Impact:

Sufficient revenue and appropriations are included in HSA's Preliminary Budget for FY 2025-26. Except where indicated by Net County Cost, full reimbursement will be made to the County from the various funding streams. If the final State budget or other revenue sources adversely impact any of these contracts, HSA will make the necessary adjustments to ensure contract costs are maintained within its budget for FY 2025-26. The total amount of these contracts will not exceed \$6,336,828, with a Net County Cost of \$264,426.

Summary of Revenue and Costs	FY 2025-26
Revenues	\$6,072,402
Costs	\$6,336,828
Net County Cost	\$264,426

Funding Source: Federal, State, County General Fund

Match Requirement: No

Discussion:

General Background

Each year, HSA contracts with a variety of entities (e.g., community-based organizations, colleges, etc.) for the provision of a wide range of social services to assist in meeting the needs of various populations served by HSA. The contracts listed above are summarized in Exhibit 1 and are being renewed or extended according to successful performance under the current year contract, or established as the result of a successful request for proposals. Except where otherwise noted, the contracts have a term of July 1, 2025, through June 30, 2026. These contracts are renewable based on contractor performance, funding availability and your Board's approval.

This is the first letter being brought to your Board to approve HSA's annual contracts for FY 2025-26. We anticipate the remaining FY 2025-26 contracts will be brought to your Board for approval on June 24, 2025, for start dates on July 1, 2025.

Ongoing HSA Program Performance

HSA has conducted program and fiscal monitoring and/or desk reviews of many of its contracts with social service contractors and has produced reports of its findings and observations to the contractors and appropriate HSA staff. Contractor performance is reviewed on a quarterly basis to measure achievement of identified contract goals and outcomes. Generally, contractors have complied with the terms and conditions of the contracts and have performed satisfactorily in the delivery of the agreed upon social services. When necessary, County technical assistance has been provided to resolve any substantive findings and corrective actions have been implemented. We will continue to work with contractors to refine service expectations, performance goals and outcomes.

HSA is generally satisfied with the performance of the renewing contractors and anticipates that social services to be provided under these contracts will continue to meet or exceed expectations for service delivery in the next term. Ongoing monitoring will continue to be conducted throughout the year to review contractor compliance and provision of appropriate high-quality program services. Planned outcomes against actual performance will continue to be reported on a quarterly basis to HSA senior management to track progress.

Conclusion

We ask that your Board approve these contracts to continue the program services for FY 2025-26. All contracts have been reviewed to ensure that the services to be provided will not replace nor reassign the work of existing County employees. We also ask your Board to delegate authority to the HSA Director, or designee, to modify the contracts within the parameters described in recommendation two to respond swiftly to needed changes to achieve program goals and to ensure costs are maintained within available funding and budgets.

Strategic Plan:

These programs contribute to the Board of Supervisors' 2024-2027 Strategic Plan priorities to 'Address Homelessness and Lift Up the Most Vulnerable', Goal (2) Meet/sustain basic needs and be a reliable safety net for our vulnerable populations.

This item has been reviewed by the County Executive Office, the Auditor-Controller's Office and County Counsel. If you have any questions, please contact me at 805-477-5301, or Jennie Pittman, Deputy Director for Administrative Services, at 805-477-5340.


Melissa Livingston
Director

Attachments:

- Exhibit 1 – Contracts Summary
- Exhibit 2 – Camarillo Health Care District Contract
- Exhibit 3 – City of Fillmore Contract
- Exhibit 4 – City of Moorpark Contract
- Exhibit 5 – City of Oxnard Contract
- Exhibit 6 – City of Port Hueneme Contract
- Exhibit 7 – City of Santa Paula Contract
- Exhibit 8 – City of Simi Valley Contract
- Exhibit 9 – City of San Buenaventura Contract
- Exhibit 10 – Conejo Recreation and Park District Contract
- Exhibit 11 – Conejo Valley Senior Concerns Contract
- Exhibit 12 – Help of Ojai Contract
- Exhibit 13 – Will and Nikki, Inc. Contract
- Exhibit 14 – Long Term Care Services of Ventura County, Inc., Contract
- Exhibit 15 – Aspiranet Contract
- Exhibit 16 – Casa Pacifica Centers for Children and Families Contract
- Exhibit 17 – Compass Family Enterprises Inc., Contract
- Exhibit 18 – San Diego State University Foundation Contract
- Exhibit 19 – Trustees of the State of California Contract
- Exhibit 20 – Ventura County Office of Education Foster Youth Coordinating Contract
- Exhibit 21 – Ventura County Office of Education Foster Youth Transportation Contract
- Exhibit 22 – Goodwill Industries of Ventura and Santa Barbara Counties Contract