



# COUNTY OF VENTURA PROBATION AGENCY

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December 19, 2023

Board of Supervisors  
County of Ventura  
800 South Victoria Avenue  
Ventura, California 93009

**SUBJECT: Approval of and Authorization for the Chief Probation Officer or Designee to Sign, a Contract with Una Vida Esta Vida, for Adult Residential Sober Living Services, at an Amount Not to Exceed \$180,000 For the Term January 1, 2024 to June 30, 2024; Authorization for the Chief Probation Officer or Designee to Sign Amendments to Make Minor Changes to the Contract and to Extend the Contract by up to Four One-Year Periods at an Amount Not to Exceed \$360,000 Per Fiscal Year.**

## **RECOMMENDATIONS:**

It is recommended that your Board:

1. Approve and authorize the Chief Probation Officer or designee to sign, a contract (Exhibit 1) with Una Vida Esta Vida, for adult sober living services, at an amount not to exceed \$180,000 for the term January 1, 2024, to June 30, 2024.
2. Authorize the Chief Probation Officer to sign amendments to make minor changes to the contract (defined below) with approval from County Counsel and the CEO's Office.
3. Authorize the Chief Probation Officer to sign amendments extending the contract for up to four (4) one-year periods at an amount not to exceed \$360,000 per fiscal year.

## **FISCAL MANDATES/IMPACT:**

Mandatory:	No
Source of Funding:	AB 109 Realignment Funds

Funding Match Required:	None required
Impact on Other Departments:	Minimal

<b>Summary of Revenue and Total Costs:</b>	<b>FY 2023-2024</b>	<b>FY2024-25</b>
Revenue:	\$180,000	\$360,000
Costs:		
Direct	\$180,000	\$360,000
Indirect – Dept.	\$0	\$0
Indirect – County CAP (B)	\$0	\$0
Total Costs	\$180,000	\$360,000
Net County Cost, Including Indirect Costs	\$0	\$0

Recovered Indirect Cost:  
(Dept. and County CAP)

\*Indirect costs are not material.

<b>Ventura County Probation Agency FY 2023-2024 Budget Projection for BU #2652 – As of AP04</b>				
	<b>Adopted Budget</b>	<b>Adjusted Budget</b>	<b>Projected Budget</b>	<b>Estimate (Savings/Deficit)</b>
Appropriations	\$9,347,226	\$9,416,030	\$9,416,030	\$0
Revenue	\$9,189,746	\$9,189,746	\$9,189,746	\$0
Net Cost	\$157,480	\$226,284	\$226,284	\$0

There are sufficient revenue and appropriations in the current year budget.

## **DISCUSSION:**

On May 4, 2022, the Community Corrections Partnership (CCP) voted and recommended that the Probation Agency conduct competitive bidding to replace long standing services for the AB 109 population and to expand the eligibility for new services to the adult probation population.

On February 22, 2023, the Probation Agency posted a Request for Proposals for Adult Residential Sober Living Services. After a competitive proposal process, on May 2, 2023, a contract for these services was awarded to Una Vida Esta Vida, commonly referred to as "Spencer House" (Spencer House).

On July 1, 2023, Probation entered into a six-month contract ending December 31, 2023, in the amount of \$180,000 with Spencer House to provide sober living services for up to 20 adult male and female Probation clients. To continue these services,

Probation is requesting that your Board approve a new contract using AB 109 Realignment funding, which in aggregate with the same vendor, would exceed the \$200,000 threshold requirement for Board approval.

The Spencer House will provide 90 days of housing with structured oversight, assistance with food, and support with gaining sustainable employment with the goal of transitioning into self-sustaining living after 90 days. The program also provides regular drug testing, transportation, and referrals to medical, mental health, addiction recovery, and other programs as needed.

Sober living services support the County's Strategic Plan, by addressing homelessness and lifting up the most vulnerable. These services help fulfil the County's goals by (1) providing short-term housing and services to foster well-being and self-sufficiency; and (2) meeting basic needs as a safety net for the vulnerable adult justice involved population.

Your Board is being asked to authorize the Chief Probation Officer or designee to sign the contract in Exhibit 1, amendments to the contract in Exhibit 1 to make minor changes (not resulting in an increase to County costs) to the services, deliverables, reporting, and data collection requirements, with the prior approval of the County Executive Office and County Counsel, and to sign amendments to the contract in Exhibit 1 to extend the contract for up to four (4) one-year periods for an amount not to exceed \$360,000 per fiscal year.

The County Executive Office, the Auditor-Controller's Office, and County Counsel have reviewed this letter. If you have any questions regarding this item, please feel free to contact me at (805) 654-2100 or Chief Deputy Tim Dowler at (805) 981-5526.

Sincerely,



GINA JOHNSON  
Chief Probation Officer

**Attachment:**  
**Exhibit 1: Contract with Una Vida Esta Vida**