



Ventura County **SHERIFF'S OFFICE**

Jim Fryhoff - Sheriff | **John Reilly** - Undersheriff

800 S. Victoria Avenue, Ventura, CA 93009 | 805.654.2385 | VenturaSheriff.org

September 10, 2024

Board of Supervisors
County of Ventura
800 South Victoria Avenue
Ventura, CA 93009

Subject: **Ratification for the Sheriff Office's Application to California State Transportation Agency Office of Traffic Safety (OTS) for the 2024-2025 Office of Traffic Safety Grant Program; Ratification of the Sheriff's Office Acceptance of Grant Funds from OTS in the amount of \$552,500 for the OTS Grant Program; Authorization for the Sheriff, or His Designee, to Sign the Grant Agreement With the Office of Traffic Safety. (RECOMMENDATION NO. 4 REQUIRES 4/5THS VOTE)**

Recommendations:

It is recommended that your Board authorize:

1. Ratify the Sheriff Office's application to the California State Transportation Agency Office of Traffic Safety (OTS) for the 2024-2025 Office of Traffic Safety Grant Program.
2. Ratify the Sheriff's acceptance of grant funds in the amount of \$552,500 from OTS for the 2024-2025 OTS grant program.
3. Authorize the Sheriff, or his designee, to sign the grant agreement (Exhibit 1) with the OTS.

4. Authorize the Auditor-Controller to process the necessary accounting transactions to increase FY25 appropriations and unanticipated revenue within the Sheriff's Police Services - Forensic Services Division, Organization 2500-2544 (this recommendation requires 4/5ths vote).

INCREASE	2500-2544 Intergovernmental Revenue	\$	552,500
INCREASE	2500-2544 Salaries and Benefits	\$	122,529
INCREASE	2500-2544 Services and Supplies	\$	123,971
INCREASE	2500-2544 Fixed Asset Equipment	\$	306,000

Fiscal Impact/Mandates:

Mandatory:	No
Source of Funding:	California State Transportation Agency Office of Traffic Safety
Funding Match Required:	None
Impact on Other Departments:	No additional impact

Summary of Revenue/Total Costs	<u>FY 2024/25</u>	<u>FY 2025/26</u>
Revenue:	\$ 490,875	\$ 61,625
Costs:		
Direct Costs	\$ 490,875	\$ 61,625
Indirect - Department	\$ 0	\$ 0
Indirect - County CAP	\$ 0	\$ 0
Total Costs	\$ 490,875	\$ 61,625
Net County Costs Including Indirect	\$ 0	\$ 0
Recovered Indirect Costs	\$ 0	\$ 0

Current Fiscal Year Budget Projections:

FY 2024-25 Budget Projection for Sheriff's Police Services – Division 2500				
	Adopted Budget	Adjusted Budget	Projected Budget	Estimated Savings/(Deficit)
Appropriations	\$210,247,042	\$210,247,042	\$210,247,042	\$0
Revenue	\$106,629,748	\$106,629,748	\$106,629,748	\$0
Net Cost	\$103,617,294	\$103,617,294	\$103,617,294	\$0

Reason for Ratification:

We were unable to obtain your Board's approval of the Sheriff's application and acceptance of grant funds for the California State Transportation Agency Office of Traffic Safety (OTS) for the 2024-2025 Office of Traffic Safety Grant Program due to a short application timeline and acceptance period from OTS and the lengthy approval process. The County Executive Office was notified and gave approval to submit the application on February 1, 2024. The application was submitted prior to the deadline.

Strategic Plan

This Board item meets the County of Ventura's strategic plan for being Fiscally Responsible by using grant funds for overtime to reduce forensic backlogs in the County of Ventura and to maintain public safety services. It also meets the strategic plan of having Healthy, Safe, and Resilient Communities by helping to maintain the County's public safety service through use of forensic science.

Discussion:

On February 1, 2024, with the County Executive Office's approval, the Sheriff's Office submitted a grant application to the California State Transportation Agency Office of Traffic Safety for the Office of Traffic Safety Grant Program. The Sheriff's Office was awarded this grant on July 24, 2024. This program provides state assistance to local agencies that conduct forensic analysis in areas dealing with alcohol and drug impaired driving. It is intended to help improve the quality and timeliness of forensic services.

We request that your Board ratify the Sheriff's application to the California State Transportation Agency Office of Traffic Safety (OTS) for the 2024-2025 Office of Traffic Safety Grant Program and acceptance of the grant funds. We are also requesting authorization for the Sheriff or his designee to sign the grant agreement, and for the Auditor-Controller to process related budget adjustments.

The \$552,500 award will be used for overtime to help reduce backlogs, equipment, consumables, and training funds for forensic scientists. The grant term runs from October 1, 2024 through September 30, 2025. No funding match is required of participating agencies.

The Offices of the County Executive, Auditor-Controller and County Counsel have reviewed this letter. Please contact Bureau Manager Michael Parigian at 805-662-6803 if you have questions or need additional information.

Sincerely,

A handwritten signature in blue ink, appearing to be 'J. Fryhoff', with a large, stylized initial 'J' and 'F'.

James Fryhoff
Sheriff

Attachment – Exhibit 1 - Grant Agreement - DI25022