

Central Services  
Joan Araujo, DirectorEngineering Services  
James O'Tousa, DirectorRoads & Transportation  
Anitha Balan, DirectorWater & Sanitation  
Joseph Pope, DirectorWatershed Protection  
Vacant, Director

April 9, 2024

Board of Supervisors  
Ventura County Watershed Protection District  
800 South Victoria Avenue  
Ventura, CA 93009

**Subject: Authorization for the Public Works Agency Director, or His Designee to Approve and Sign Contract Change Order (CCO) No. 2 with Habitat Restoration Sciences Inc. Decreasing the Contract by (\$68,640.00) for a New Not to Exceed of \$140,826.00; Project Specification No. WP22-02 Project No. P6045809; Watershed Protection District Zone 3; Supervisorial District No. 4.**

**Recommendations:**

Authorize the Public Works Agency (PWA) Director, or his designee to approve and sign the Contract Change Order (CCO) No. 2 with Habitat Restoration Sciences Inc. decreasing the contract by (\$68,640.00) for a new not to exceed of \$140,826.00 for the Arroyo Simi Habitat Mitigation Project (Project); Project Specification No. WP22-02, Project No. P6045809. The funds will be returned to Watershed Protection District Zone 3.

**Fiscal/Mandates Impact:**

Mandatory: No  
Source of Funding: Watershed Protection District Zone 3  
Funding Match Required: No  
Impact on Other Department(s): None

**Summary of Revenue and Total Costs:**

	<b><u>FY 2023-24</u></b>	<b><u>FY 2024-25</u></b>
Revenue:	\$ 0	\$ 0
Costs:		
Direct	\$ (68,640)	\$ 0
Indirect – Agency/Dept.	0	0
Indirect – County CAP	0	0
Total Costs	\$ (68,640)	\$ 0



Net Costs	\$	(68,640)	\$	0
Recovered Indirect Costs	\$	0	\$	0

**Current Fiscal Year Budget Projections:**

Current FY 2023-24 Budget Projection for Zone 3 - Unit 4233				
	Adopted Budget	Adjusted Budget	Projected Budget	Estimated Savings/(Deficit)
Appropriations	\$ 12,570,171	\$ 13,177,384	\$ 10,171,000	\$ 3,006,384
Revenue	\$ 4,563,700	\$ 4,563,700	\$ 4,563,700	\$ 0
Net Cost	\$ 8,000,471	\$ 8,613,684	\$ 5,607,300	\$ 3,006,384

Sufficient appropriations and revenue are included in the FY 2023-24 adjusted budget.

**Discussion:**

The nearly 30-acre project is located within the banks of Arroyo Simi in the Calleguas Creek watershed in Simi Valley, California (Vicinity Map and Location Map; Exhibits 1 and 2). The purpose of this project was to restore native riparian habitat within the project area by treating the non-native and invasive plant species by means of herbicide application, terrace and slope maintenance, trash removal and the preservation of the native habitat on site as compensatory mitigation for impacts created by the construction of various Watershed Protection District (District) projects within the Calleguas Creek watershed.

Your Board approved the Project on June 7, 2022. The Contractor, Habitat Restoration Science, Inc., completed the last mitigation treatment on November 11, 2023. During the project's monthly meeting of December 2023, the District concluded that the project had met all the requirements of the regulatory agencies; therefore, the project was deemed completed. The final inspection for this project was conducted on February 14, 2024.

As the project has come to an end, the final quantity for Bid Item No. 3, "Target Invasive Plant Treatment and Removal Site-1" needs to be reduced by 60%, since 3 units of this item were not used. Also, the final quantity for Bid Item No. 4, "Terrace and Slope Maintenance – Site 2" needs to be reduced by 70%, since 7 units of this item were not used.

**Justification of Cost & Time Adjustment**

The anticipated time it will take for a mitigation site to become established and no longer require treatment to sustain progress is difficult to estimate. This project's success



allowed the Agency to complete without the Contractor performing all the contracted Work. This Final Adjustment of Quantities per CCO No. 2 includes an adjustment to Bid Item No. 3 (3 EA x \$13,570/EA = \$40,710.00) and Bid Item No. 4 (7 EA x \$3,990.00/EA = \$27,930.00) for a total reduction in Contract price of \$68,640. No time adjustment is necessary.

### **Discussion of Negotiations**

Contractor has agreed to this CCO.

### **Change Percentages**

CCO No.1, Time Extension	\$ 0.00	0.00%
CCO No.2, Decrease Bid Item No. 3	(\$ 40,710.00)	(19.44%)
CCO No.2, Decrease Bid Item No. 4	(\$ 27,930.00)	(13.33%)
Cumulative CCO Total to date,	(\$68,640.00)	
Original Contract Cost	\$209,466.00	
Final Contract Cost	\$140,826.00	
Cumulative percent change to date, all CCOs plus FAQ		(32.77%)

### **Strategic Plan:**

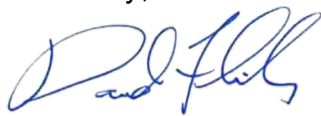
This item contributes to the Board of Supervisors (Board's) 2024-2027 strategic priority to provide:

- III. Reliable infrastructure and sustainability through
  - 3. Investing in sustainable infrastructure, renewable energy, and preservation of our natural resources.

This item has been reviewed by the County Executive Office, the Auditor-Controller's Office, and County Counsel.

If you have any questions concerning this item, please contact the undersigned at (805) 654-2373.

Sincerely,



David Fleisch, P.E.  
Assistant Director

Attachments:

- Exhibit 1 – Vicinity Map
- Exhibit 2 – Location Map



Exhibit 3 – CCO No. 2

