

Central Services
Joan Araujo, Director

Engineering Services
Anastasia Seims, Director

Roads & Transportation
Anitha Balan, Director

Water & Sanitation
Vacant, Director

Watershed Protection
Jeff Palmer, Director

September 10, 2024

Board of Supervisors
County of Ventura
800 South Victoria Avenue
Ventura, California 93009

Subject: Approval of the Plans and Specifications for the Norway Tract – Sidewalk Repairs Project; Waive Any Minor Bid Irregularities; Award of, and Authorization for the Public Works Agency Director, or His Designee, to Execute a Contract With Toro Enterprises, Inc of Oxnard, California in the Amount of \$195,499.80; Project Specification No. RD25-03, Project No. 50630; Supervisorial District No. 1

Recommendations:

1. Approve the plans and specifications for the Norway Tract – Sidewalk Repairs project located in the Ventura Area as shown on Exhibit 1 (Vicinity Map) and Exhibit 2 (Location Map), Specification No. RD25-03, Project No. 50630;
2. Waive any minor bid irregularities;
3. Award a contract to Toro Enterprises, Inc of Oxnard, California, on the basis of the lowest responsible bid of \$195,499.80; and,
4. Authorize the Director of Public Works Agency, or his designee, to execute subject contract.

Fiscal/Mandates Impact:

Mandatory: No [X] Yes [] Cite Authority:
Source of Funding: Road Fund and Resident Payments
Funding Match Required: No
Impact on Other Department(s): None

Summary of Revenue and Total Costs	FY 2024-2025	FY 2025-2026
Revenue:	\$ 127,235	\$ 0
Costs:		
Direct	\$ 253,956	\$ 0

Summary of Revenue and Total Costs	FY 2024-2025	FY 2025-2026
Indirect - Agency/Department	\$ 3,376	\$ 0
Indirect - CAP	\$ 12	\$ 0
Total Costs	\$ 257,344	\$ 0
Net Road Fund Costs Including Indirects	\$ 130,109	\$ 0
Recovered Indirect Cost (Dept. and County CAP)	\$ 0	\$ 0

Current 2024-2025 Budget Projection for Road Fund - Unit 4081				
	Adopted Budget	Adjusted Budget	Projected Budget	Estimated Savings/(Deficit)
Appropriations	\$33,836,300	\$33,836,300	\$33,836,300	\$0
Revenue	\$44,717,600	\$44,717,600	\$44,717,600	\$0
Net Cost	(\$10,881,300)	(\$10,881,300)	(\$10,881,300)	\$0

Sufficient revenue and appropriations are available in the FY 2024-2025 Adopted budget.

Discussion:

In 2021, during the covid pandemic, Public Works Agency Roads & Transportation (PWA-RT) completed a road resurfacing project in the Norway Tract area. Included in that construction contract were sidewalk repairs and/or replacements. However, given the hardships of the expense to residents to repair their sidewalks during that time, PWA-RT decided to postpone the sidewalk work to a later date.

PWA-RT is now proceeding with the sidewalk repair work under a new construction contract. The Norway Track Sidewalk Repair project involves sidewalk repair and/or replacement throughout the Norway Tract neighborhood. A total of 180 properties will be affected and will require either sidewalk grinding or sidewalk removal and replacement. The repairs and/or replacement will be at the property owner's expense in accordance with our Board policy, Ventura County Ordinance Code Section 12702 and Streets and Highway Code Section 5610. The property owners that have sidewalk in out-of-repair condition was notified in August after the bid opening and will be notified again in writing prior to start of construction and be given the option of having the County's contractor repair or replace for them or do it themselves within 30 days of the notice. This project will also include the removal of one tree because of the damage caused to the existing sidewalk, curb, and roadway.

No additional right-of-way was required for this project.

Bids for the project were opened on August 8, 2024. A copy of the abstract of the bids received is attached (Exhibit 3). The lowest responsive bid was submitted by Toro Enterprises, Inc of Oxnard, CA. The low bid is 8.6% above the engineer's estimate of \$180,000.

On February 7, 2023, your Board declared the project categorically exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15301 Class 1 (c) (existing Facilities) because it consists of minor alterations of existing structures and facilities and there is no possibility that the project will have significant effect on the environment, either individually or cumulatively. A Notice of Exemption was filed on March 7, 2023.

The estimated total project costs are as follows:

Preliminary Engineering	*\$ 150,000
Construction Contract	\$ 195,500
Construction Engineering, Materials Testing, etc.	\$ 30,000
Right-of-Way	\$ 0
Contingencies	\$ 20,000
Total	\$ 395,500

*A total of \$138,156 in Preliminary Engineering was incurred in previous fiscal years.

Strategic Plan:

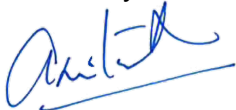
This item contributes to the Board of Supervisors (Board's) 2024-2027 strategic priority to provide:

- III. Reliable infrastructure and sustainability through
 2. Investing in sustainable infrastructure, renewable energy, and preservation of our natural resources.

This letter has been reviewed by the County Executive Office, the Auditor-Controller's Office, and County Counsel.

If you have questions, please call the undersigned at (805) 654-2077.

Sincerely,



Anitha Balan, PE
Director
Roads & Transportation

Attachments:

- Exhibit 1 – Vicinity Map
- Exhibit 2 – Location Map
- Exhibit 3 – Abstract of Bids
- Exhibit 4 – Plans and Specifications

