



11/26/2024

PROJECT AGREEMENT

PROJECT AGREEMENT NUMBER: G24-03-51-L01 PROJECT TYPE: Law Enforcement

GRANTEE: Ventura County Sheriff's Department

PROJECT TITLE: Law Enforcement

PROJECT PERFORMANCE PERIOD: FROM 10/01/2024 THROUGH 09/30/2025

MAXIMUM AMOUNT PAYABLE SHALL NOT EXCEED **\$69,602.00** (Sixty Nine Thousand Six Hundred Two and 00/100)

THIS PROJECT AGREEMENT is made and entered into, by and between the State of California, acting by and through the Department of Parks and Recreation, Off-Highway Motor Vehicle Recreation Division and Grantee.

The Grantee agrees to complete the project as described in the Project Description. The Grantee's Application, the Off-Highway Motor Vehicle Act of 2003 and the California Code of Regulations, Division 3, Chapter 15, Sections 4970-4970.26 are hereby incorporated into this agreement by reference.

The parties hereto agree to comply with the terms and conditions of the following attachments which by reference are made a part of the Project Agreement.

ATTACHMENT 1 - PROJECT COST ESTIMATE

ATTACHMENT 2 - GENERAL PROVISIONS

GRANTEE	STATE OF CALIFORNIA
AUTHORIZED SIGNATURE:	AUTHORIZED SIGNATURE:
AUTHORIZED NAME:	AUTHORIZED NAME: Jennifer Grady
TITLE:	TITLE: Grants Manager
DATE:	DATE:

CERTIFICATION OF FUNDING (FOR STATE USE ONLY)

CONTRACT NUMBER: C32-36-131		SUPPLIER ID NUMBER: 0000001357		FUND DESCRIPTION: Off-Highway Vehicle Trust Fund	
REPORTING STRUCTURE: 37900550	ACCOUNT: 5432000	ACTIVITY: 62686	CHARGE AMOUNT: 69,602.00		PROGRAM: 2855
BU: 3790	REF: 101	FUND: 0263	CHAPTER: 22	ENY/STATUTE 2024	FISCAL YEAR: 2024/2025

I hereby certify upon my own personal knowledge that budgeted funds are available for this encumbrance.

SIGNATURE OF DPR ACCOUNTING OFFICER:

DATE:

N/A

ATTACHMENT 1

Project Cost Estimate for Grants and Cooperative Agreements Program - 2024 Agency: Ventura County Sheriff's Department Application: Law Enforcement

APPLICANT NAME :	Ventura County Sheriff's Department		
PROJECT TITLE :	Law Enforcement	PROJECT NUMBER (Division use only) :	G24-03-51-L01
PROJECT TYPE :	<input checked="" type="checkbox"/> Law Enforcement <input type="checkbox"/> Restoration <input type="checkbox"/> Education & Safety <input type="checkbox"/> Acquisition <input type="checkbox"/> Development <input type="checkbox"/> Ground Operations <input type="checkbox"/> Planning		
PROJECT DESCRIPTION :	<p>The Project is to provide Law Enforcement activities related to Off-Highway Vehicle (OHV) Recreation and motorized access to non-motorized recreation. Project activities will occur within the area(s) listed under "Item 1" and "Item 2" in the Law Enforcement Needs section of the Agency's Application, as per section 4970.12(f)(1) of the Program Regulations and within the jurisdiction of the Ventura County Sheriff's Department.</p> <p>These activities may include but are not limited to law enforcement patrols, installation of regulatory and educational signs, placement of barriers, creation of maps, search and rescue, and educational outreach about safety, protecting the environment, and respecting private property.</p> <p>The Project may also provide for the purchase of Equipment, materials, and supplies as outlined in the Project Cost Estimate.</p> <p>Additionally, the Grantee must provide a minimum of twenty-five (25) percent of the total Project cost in matching funds.</p>		

	Line Item	Qty	Rate	UOM	Total	Grant Req.	Match
DIRECT EXPENSES							
Program Expenses							
1	Staff						
	1. Staff-Law Enforcement	489.0000	105.200	HRS	51,443.00	51,443.00	0.00
	Notes : Sr Dep/dep rates are based on an overtime(OT) hourly rate and does not include benefit (retirement) costs. Dep pay rate is \$100.11 and Sr Dep pay rate is \$110.28, with an average of \$105.20.						

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**Project Cost Estimate for Grants and Cooperative Agreements Program - 2024
Agency: Ventura County Sheriff's Department
Application: Law Enforcement**

Line Item	Qty	Rate	UOM	Total	Grant Req.	Match
<p>Sr.Dep/dep pay rate does include FIC, in-lieu, state unemployment, and workers compensation. The rate has increased from last year due to an anticipated increase in pay rates. The department will only be reimbursed for actual OT expenses incurred. During OHV deployments, Sr Dep/dep will operate OHV equip. while patrolling an assigned area for OHV safety, enforcement and cultural and natural resource protection. There has been a significant increase in OHV use in the project area and we have seen an increase in vehicular trespass, vandalism of public and private property (cut fences/locks), increase in calls for service and damage to natural resources. The VCSO would add additional staff to patrol areas of heavy use during peak holiday times and the</p>						

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**Project Cost Estimate for Grants and Cooperative Agreements Program - 2024
Agency: Ventura County Sheriff's Department
Application: Law Enforcement**

Line Item	Qty	Rate	UOM	Total	Grant Req.	Match
off-season for vehicular trespass.						
<p>2. Staff-Law Enforcement</p> <p>Notes : Sergeant pay rates are based on an overtime hourly rate and does not include benefit (retirement) costs. The pay rate does include FICA, in-lieu, state unemployment, and workers compensation. The rate has increased from last year due to anticipated increase in pay rates. The department will only be reimbursed for actual overtime expenses incurred. During OHV deployments, Sergeants are deployed to operations area and supervise personnel.</p> <p>Sergeants will operate OHV equipment while patrolling an assigned area for OHV safety, enforcement and cultural and natural resource protection. Sergeants will operate the Command Post if needed and participate</p>	80.0000	114.610	HRS	9,169.00	9,169.00	0.00

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**Project Cost Estimate for Grants and Cooperative Agreements Program - 2024
Agency: Ventura County Sheriff's Department
Application: Law Enforcement**

Line Item	Qty	Rate	UOM	Total	Grant Req.	Match
in OHV education and public presentations activities. The Sergeant position would compliment additional patrol staff during periods of increased traffic and use of the OHV recreation areas during peak season and holidays.						
3. Staff-Technician Notes : Sheriff's Communication Specialist's provide dispatching services for the OHV patrol deputy. Dispatchers provide pertinent law enforcement information to the deputies and are crucial for officer safety. The pay rate is an hourly flat rate and does not incur overtime cost to the department. Additional staff hours are needed due to the increase in patrol personnel while out in the field during peak patrol times. One Sheriff's Communication Specialist provides dispatching services for all of the deputies and	485.000 0	36.110	HRS	17,513.00	0.00	17,513.00

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**Project Cost Estimate for Grants and Cooperative Agreements Program - 2024
Agency: Ventura County Sheriff's Department
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	Line Item	Qty	Rate	UOM	Total	Grant Req.	Match
	Sergeant's working OHV patrol within the project area.						
Total for Staff					78,125.00	60,612.00	17,513.00
2	Contracts						
3	Materials / Supplies						
4	Equipment Use Expenses						
	1. Equipment Use Expenses-4x4 patrol Vehicle Equipment Rental Notes : Use of a Ventura County Sheriff's Office owned marked black and white 4x4 patrol vehicle equipped with an off-road self-recovery system at \$200.00 for an estimated 144 days of OHV patrol. Ventura County does not have a use rate established for these vehicles. The rate was calculated at fair market cost if a similar vehicle had to be rented from a local vendor. The rental/use fee includes all fuel, mileage, maintenance, and repairs to the vehicle. The increase in cost would coincide with	144.000 0	200.000	DAY	28,800.00	0.00	28,800.00

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Project Cost Estimate for Grants and Cooperative Agreements Program - 2024 Agency: Ventura County Sheriff's Department Application: Law Enforcement

Line Item	Qty	Rate	UOM	Total	Grant Req.	Match
<p>the increase in staffing/vehicles used during peak season and holidays. This rate is slightly higher than previous years. A more recent search through local vendors (Enterprise Car Rentals) indicated the rate of a similar vehicle has increased in recent years.</p> <p>These 4x4 patrol vehicles are essential to access the OHV roads and trails within the project area and are specifically vital while patrolling within the project area during inclement weather.</p> <p>None of the 4x4 patrol vehicles were purchased with OHV grant funds.</p>						
<p>2. Equipment Use Expenses-KTM 350 EXC-F Motorcycle Rental</p> <p>Notes : Use of three KTM 350 EXC-F dual sport motorcycles owned by the Ventura</p>	48.0000	275.000	DAY	13,200.00	0.00	13,200.00

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Agency: Ventura County Sheriff's Department
Application: Law Enforcement**

Line Item	Qty	Rate	UOM	Total	Grant Req.	Match
<p>County Sheriff's Office for OHV patrol with approximately 48 rental days at \$275. Ventura County does not have a use rate established for these vehicles.</p> <p>The rate was calculated at fair market cost if a similar vehicle had to be rented from a local vendor. The rental fee includes all fuel, mileage, maintenance, and repairs to the vehicle. These vehicles were not purchased with OHV grant funds. The increase in cost would coincide with the increase in staffing/vehicles used during peak season and holidays. These vehicles allow access to single track trails within the project area which are inaccessible by any other type of county owned vehicle. This rate is slightly higher than previous years. A more recent search through local vendors (Off Road Ocotillo) indicated the rate of a</p>						

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Agency: Ventura County Sheriff's Department
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Line Item	Qty	Rate	UOM	Total	Grant Req.	Match
similar vehicle has increased in recent years.						
3. Equipment Use Expenses-Polaris RZR XP-1000 Rental Notes : Use of a Polaris RZR XP 1000 four seat UTV owned by the VCSO for \$600.00 per day for an estimated 24 days of OHV patrol. VC does not have a use rate est. for this vehicle. The rate was calculated at fair market cost if a similar UTV was rented from a local vendor. The rental/use fee includes all fuel, mileage, maintenance, and repairs to the UTV. This UTV was not purchased with OHV grant funds. The increase in cost would coincide with the increase in staffing/vehicles needed during peak season and holidays. This rate mirrors the 2023 OHV Grant approved rate with a slight increase in hours. A more recent search through local (So-Cal) vendors (Blu In	24.0000	600.000	DAY	14,400.00	0.00	14,400.00

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Project Cost Estimate for Grants and Cooperative Agreements Program - 2024
Agency: Ventura County Sheriff's Department
Application: Law Enforcement

	Line Item	Qty	Rate	UOM	Total	Grant Req.	Match
	Off Road Rentals) indicated the rate of a similar vehicle has increased in recent years. This UTV is an essential component of the VCSO OHV program as it has allowed our deputies to safely patrol and access remote and rugged areas within the project area. This UTV has been used for several OHV search and rescue missions and proactive patrols.						
Total for Equipment Use Expenses					56,400.00	0.00	56,400.00
5	Equipment Purchases						
6	Others						
Total Program Expenses					134,525.00	60,612.00	73,913.00
TOTAL DIRECT EXPENSES					134,525.00	60,612.00	73,913.00
INDIRECT EXPENSES							
Indirect Costs							
1	Indirect Costs						
	1. Indirect Costs- Uniforms & Equipment Notes : OHV uniform purchases to outfit up to six deputies with year round OHV patrol uniforms and equipment not provided by VCSO.	4.0000	1097.500	EA	4,390.00	4,390.00	0.00

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	Line Item	Qty	Rate	UOM	Total	Grant Req.	Match
	2. Indirect Costs-Non-OHV related training Notes : These funds would be used to pay for law enforcement training not specific to OHV enforcement such as Search and Rescue courses, advanced medical/first aid courses, and other law enforcement training as needed to develop the deputies professional skills.	2.0000	500.000	EA	1,000.00	1,000.00	0.00
	3. Indirect Costs-Starlink roam-free, high-speed internet Notes : Patrol deputies will utilize the mobile Starlink high speed internet technology to communicate with dispatch when in remote locations throughout the project area. Each patrol vehicle is equipped with a Starlink satellite that allows for handheld radio, cellular, and a mobile computer communication with dispatch to clear vehicle information, OHV operator information, broadcast pertinent	2.0000	1800.000	YR	3,600.00	3,600.00	0.00

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Project Cost Estimate for Grants and Cooperative Agreements Program - 2024 Agency: Ventura County Sheriff's Department Application: Law Enforcement

	Line Item	Qty	Rate	UOM	Total	Grant Req.	Match
	information via handheld radio, and request resources during emergency situations. The monthly cost per unit is \$150.00.						
Total for Indirect Costs					8,990.00	8,990.00	0.00
Total Indirect Costs					8,990.00	8,990.00	0.00
TOTAL INDIRECT EXPENSES					8,990.00	8,990.00	0.00
TOTAL EXPENDITURES					143,515.00	69,602.00	73,913.00
TOTAL PROJECT AWARD					69,602.00		

Project Agreement General Provisions (Nonfederal Applicants Only)

A. Definitions

1. The term "State" as used herein means the State of California, Department of Parks and Recreation.
2. The term "Act" as used herein means the Off-Highway Motor Vehicle Recreation Act of 2003 as amended.
3. The term "Project" as used herein means the Project described in Attachment 1 of this Agreement and in the Application.
4. The term "Application" as used herein means the individual Project Application and attachments required pursuant to the enabling legislation, regulations, and/or Grant program, which is incorporated into this Agreement by reference.
5. The term "Project Agreement" as used herein means the Application and the Project Agreement and its General Provisions.
6. The term "Grantee" as used herein means the party described as the Grantee on page 1 of the Project Agreement.

B. Project Execution

1. Subject to the appropriation and availability of Grant funds in the state budget, the State hereby awards to the Grantee the sum of money (Grant money) stated on page 1 of the Project Agreement in consideration of and on condition that the sum be expended in carrying out the purposes as set forth in the Project Description on Attachment 1 of the Project Agreement and the terms and conditions set forth in this Agreement.

The Grantee assumes the obligation to furnish any additional funds that may be necessary to complete or carry out the Project as described. Any modification or alteration in the Project as set forth in the Application on file with the State must be submitted to the State for approval. The State's obligation to make Grant payments is limited to the Project as provided for herein, or as modified with the approval of the State.

2. The Grantee agrees to complete the Project in accordance with the Project performance period set forth on page 1 of the Project Agreement, and under the terms and conditions of this agreement.
3. If the Project includes development, the development plans, specifications and estimates or Force Account Schedule shall be reviewed and approved by the State prior to the Grantee proceeding with the Project. Unless the development plans, specifications and estimates are approved by the State, the State shall have no obligation to make Grant payments for the work.

The Grantee shall comply with all applicable current laws and regulations affecting Development Projects, including, but not limited to, legal requirements for construction contracts, building codes, health and safety codes, and laws and codes pertaining to individuals with disabilities. In addition, the Grantee shall complete the development work in accordance with the State-approved development plans, specifications, and estimates or Force Account Schedule.

4. The Grantee shall make property or facilities acquired and/or developed pursuant to this Agreement available for inspection upon request by the State to determine if development work is in accordance with the approved plans, specifications and estimates or Force Account Schedule, including a final inspection upon Project completion.
5. If the Project includes acquisition of real property, the cost of which is to be reimbursed with Grant moneys under this Agreement, the acquisition shall comply with Chapter 16 (commencing with Section 7260) of Division 7 of Title 1 of the Government Code and any

other applicable federal, state, or local laws or ordinances. Documentation of such compliance will be made available for review by the State upon request. Eminent domain may not be used to acquire property using the Grant funds provided by this Agreement.

6. If the Project includes acquisition of real property, the purchase price shall be the fair market value of such property as established by an appraisal completed according to established current appraisal practices and methods as approved by both the Grantee and the State. The Grantee agrees to furnish the State with additional supportive appraisal material or justification as may be requested by the State to complete its review and approval of the fair market value.

The Grantee agrees to furnish the State with preliminary title reports respecting such real property or such other evidence of title which is determined to be sufficient by the State. The Grantee agrees to correct prior to or at the close of escrow any defects of title which in the opinion of the State might interfere with the operation of the Project.

C. Project Costs

1. The Grant moneys to be provided to the Grantee under this Agreement shall be disbursed as follows, but not to exceed in any event one-hundred (100) percent of the allowable Project costs or the State Grant amount as set forth on page 1 of this Agreement, whichever is less:
2. If the Project includes acquisition of real property, the State shall disburse to the Grantee the Grant moneys as follows, but not to exceed in any event the State Grant amount set forth on page 1 of this Agreement.

The State will disburse the amount of the State-approved purchase price together with State-approved costs of acquisition. Funds for acquisition shall only be released into an escrow account established for the acquisition.

D. Project Administration

1. The Grantee shall promptly submit such progress, performance or other reports concerning the status of work performed on the Project as the State may request. In any event, the Grantee shall provide the State a report showing total final Project expenditures including State and all other moneys expended within one hundred-twenty (120) days after completion of the Project.
2. The Grantee shall make property and facilities maintained, operated, acquired or developed pursuant to this Agreement available for inspection by the State upon request.
3. The Grantee may be provided advanced payments for Grants. The Grantee shall place such moneys in a separate interest-bearing account, if legally able to do so, setting up and identifying such account prior to the advance. Interest earned on Grant moneys shall be used on the Project or paid to the State. If Grant moneys are advanced and not expended, the unused portion of the Grant (plus interest) shall be returned to the State within one hundred-twenty (120) days of completion of the Project or end of the Project performance period, whichever is earlier.

Income, after deduction for reasonable expenses associated with that income, that is earned by the Grantee from a State-approved non-recreational use on an acquisition Project, subsequent to taking title by the Grantee, but before use for OHV Recreation, must be used by the Grantee for recreational purposes at the Project.

4. The Grantee shall use any moneys advanced by the State under the terms of this agreement solely for the Project herein described.
5. The Grantee will provide and maintain a sign on the Project site that identifies the funding source (Off-Highway Vehicle Fund) and the administering agency (California State Department of Parks and Recreation).

6. Equipment must be used solely for OHV-related purposes unless the Applicant is funding the portion of the purchase price not dedicated to OHV purposes, and that portion is not part of the total project cost.

E. Project Termination

1. The Grantee may unilaterally rescind this Agreement at any time prior to the commencement of the Project. After Project commencement this Agreement may be rescinded, modified or amended by mutual agreement in writing.
2. Failure by the Grantee to comply with the terms of this Agreement or any other agreement under the Act may be cause for suspension of all obligations of the State hereunder and reimbursement to the State of any Grant moneys already provided to the Grantee. However, such failure shall not be cause for the suspension of all obligations of the State hereunder if, in the judgment of the State, such failure was due to no fault and beyond the control of the Grantee to prevent, mitigate or remedy.
3. Because the benefit to be derived by the State from the full compliance by the Grantee with the terms of this Agreement is the operation, development, preservation, protection and net increase in the quantity and quality of public outdoor recreation facilities available to the people of the State of California, and because such benefit exceeds to an immeasurable and unascertainable extent the amount of money furnished by the State by way of Grant moneys under the terms of this Agreement, the Grantee agrees that payment by the Grantee to the State of an amount equal to the amount of the Grant moneys disbursed under this Agreement by the State would be inadequate compensation to the State for any breach by the Grantee of this Agreement.
4. The Grantee further agrees, therefore, that the appropriate remedy in the event of a breach by the Grantee of this Agreement shall be the specific performance of this Agreement, unless otherwise agreed to by the State. Notwithstanding the foregoing, in the event of a breach of this Agreement, or any portion thereof, which is due to no fault and beyond the control of the Grantee to prevent, mitigate, or remedy, the State's sole remedy shall be the reimbursement of any funds advanced or paid that pertain to the breached term or terms of this Agreement.

F. Hold Harmless

1. The Grantee hereby waives all claims and recourse against the State including the right to contribution of loss of damage to persons or property arising from, growing out of or in any way connected with or incident to this Agreement except claims arising from the concurrent or sole negligence of the State, its officers, agents and employees.
2. The Grantee shall protect, indemnify, hold harmless and defend the State, its officers, agents and employees against any and all claims, demands, damages, costs, expenses or liability costs arising out of the acquisition, development, construction, operation or maintenance of the property described as the Project which claims, demands or causes of action arise under Government Code Section 895.2 or otherwise except for liability arising out of, and attributable to, the concurrent or sole negligence of the State, its officers, or employees.
3. In the event the State is named as codefendant under the provisions of Government Code Section 895 et seq., the Grantee shall notify the State of such fact and shall represent the State in the legal action unless the State undertakes to represent itself as codefendant in such legal action in which event the State shall bear its own litigation costs, expenses, and attorney's fees.
4. In the event of judgment against the State and the Grantee because of the concurrent negligence of the State and the Grantee, their officers, agents, or employees, an apportionment of liability to pay such judgment shall be made by a court of competent jurisdiction. Neither party shall request, and each party hereby waives its right to, a jury apportionment.

G. Financial Records

1. The Grantee shall retain for inspection all financial accounts, documents, and records for three (3) years from the expiration date of the Project Agreement, or three (3) years from the start of an audit engagement, whichever comes first, and until an audit started during the three (3) years is completed, a report published and any Audit findings are resolved and/or payment or other correction made with regard to any Audit findings contained in the final Audit report.
2. During regular office hours each party hereto and their duly authorized representatives shall have the right to inspect and make copies of any books, records or reports of the other party pertaining to this Agreement or matters related thereto.

H. Use of Facilities

1. The Grantee shall, without cost to the State, except as may be otherwise provided in this Agreement or any other Grant agreement, operate and maintain the property acquired or developed pursuant to this Agreement in the manner of and according to the Off-Highway Motor Vehicle Recreation Act and any related regulations, or any other applicable provisions of law.
2. Use of the facilities shall comply with all applicable laws, including, but not limited to, the requirements for registration of all day use-vehicles with the Department of Motor Vehicles or identified under the Chappie-Z'berg Off-Highway Motor Vehicle Law of 1993.

I. Nondiscrimination

1. The Grantee shall not discriminate against any person on the basis of sex, race, color, national origin, religion, ancestry, or physical handicap in the use of any property or facility acquired or developed pursuant to this Agreement.
2. The Grantee shall not discriminate against any person on the basis of residence except to the extent that reasonable differences in admission or other fees may be maintained on the basis of residence and pursuant to law.

J. Application Incorporation

1. The Application and any subsequent change or addition approved by the State is hereby incorporated in this Agreement as though set forth in full in this Agreement.

K. Severability

1. If any provision of this Agreement or the application thereof is held invalid, that invalidity shall not affect other provisions or applications of this Agreement which can be given effect without the invalid provision or application, and to this end the provisions of this Agreement are severable.

L. Governing Law

1. This Agreement shall be construed in accordance with and be governed by the laws of the State of California. Any legal action arising out of the terms of this Agreement shall take place in the county wherein the Project funded by this Agreement is located. If the Project is located in or among two or more counties, any legal action shall be taken in the county wherein the largest land area of the Project is located.
2. The Grantee shall comply with all Federal, State, and/or Local laws, regulations, ordinances and executive orders that are applicable during the performance period.