

**MEMORANDUM OF AGREEMENT BETWEEN THE COUNTY OF VENTURA
BEHAVIORAL HEALTH DEPARTMENT (VCBH) AND UNA VIDA ESTA VIDA
REGARDING THE BEHAVIORAL HEALTH BRIDGE HOUSING (BHBH) SHORT-TERM
HOUSING PROGRAM**

This Memorandum of Agreement ("Memorandum"), effective May 21, 2024, of all parties, is by and between the County of Ventura, a political subdivision of the State of California, by and through its Behavioral Health Department ("VCBH"), a mental health services provider, and **UNA VIDA ESTA VIDA**, a California Non-profit Corporation, owner and operator of short-term housing units in Ventura County, California.

WHEREAS this Agreement is funded in whole with funds from the State of California Department of Health Care Services ("DHCS" or "Client") through DHCS's BHBH Interim Housing Program; and

WHEREAS the sole purpose of this Memorandum is to confirm cooperation among the parties and to state the separate and distinct roles and responsibilities of each party; and

WHEREAS Una Vida Esta Vida, is the operator of a short-term housing program consisting of Sixteen (16) new shelter beds at various locations throughout Ventura County, and dedicated to housing and serving homeless clients; and

WHEREAS Una Vida Esta Vida, has requested BHBH funding from VCBH to build and operate Sixteen (16) new shelter beds at restricted for VCBH client-tenants who qualify as members of the BHBH Target Population, as defined in "Section I - Definitions" below; and

WHEREAS Una Vida Esta Vida, agrees that the Sixteen (16) new BHBH shelter beds will be built and available by June 1, 2024; and

NOW, THEREFORE, with regard to the above recitals, the County of Ventura (acting by and through its VCBH) and Una Vida Esta Vida, agree as follows:

I. DEFINITIONS

A. "Low Income" - For purposes of the BHBH program, the definition of low-income are households with incomes at or below 50% of the area median income (AMI) for Ventura County as adjusted for family size. It is intended that this definition be consistent with Housing and Community Development's (HCD) definition of low income.

B. "Serious Behavioral Health Condition" - The BHBH Program eligibility criteria are adapted from the Specialty Mental Health Services (SMHS) access criteria (BHIN 21-073) and the Drug Medi-Cal Organized Delivery System/Drug Medi-Cal access criteria (BHIN 21-071; BHIN 23-001), including all CARE Court program participants.

The BHBH participant shall have one or more of the following:

- Significant impairment, where "impairment" is defined as distress, disability, or dysfunction in social, occupational, or other important activities, including education and family relationships;
- A reasonable probability of significant deterioration in an important area of life functioning;

- A need for SMHS, regardless of presence of impairment (for individuals under age twenty-one (21) AND the individual's condition is due to either of the following:
- A diagnosed mental and/or substance-related or addictive disorder, according to the criteria of the current editions of the Diagnostic and Statistical Manual of Mental Disorders (DSM) and the International Statistical Classification of Diseases and Related Health Problems (ICD); and
- A suspected mental and/or substance-related or addictive disorder that has not yet been diagnosed;

OR

The individual has at least one (1) of the following:

- At least one diagnosis from the current edition of the DSM for Substance-Related and Addictive Disorders, with the exception of Tobacco-Related Disorders and Non-Substance-Related Disorders; and
- At least one (1) suspected diagnosis from the current edition of the DSM for Substance-Related and Addictive Disorders, with the exception of Tobacco-Related Disorders and Non-Substance-Related Disorders;

OR

- Be enrolled in CARE Court in Ventura County.

C. "Homeless" - For the purpose of this Memorandum, "Homeless" is defined as person(s) who meets the criteria below. This definition of homelessness is based on the U.S. Department of Health and Human Services (HHS) 42 CFR § 11302 - General definition of homeless individual with the modification to Clause (v) timeframe for an individual who will imminently lose housing has been extended from 14 days (HHS definition) to 30 days.

- a. Adults (whether or not they have dependent children/youth living with them who:
 1. Are experiencing homelessness, defined as meeting one or more of the following conditions.
 - (i) Lacking a fixed, regular, and adequate nighttime residence;
 - (ii) Having a primary residence that is a public or private place not designed for, or ordinarily used as, a regular sleeping accommodation for human beings, including a car, park, abandoned building, bus or train station, airport, or camping ground;
 - (iii) Living in a supervised publicly or privately operated shelter designated to provide temporary living arrangements (including, hotels and motels paid for by or by Federal, State, or local government programs for low-income individuals or charitable organizations, congregate shelters, and transitional housing).

- (iv) Exiting an institution into homelessness (regardless of length of stay in the institution);
 - (v) Will imminently lose housing in next 30 days;
 - (vi) Fleeing domestic violence, dating violence, sexual assault, stalking, and other dangerous, traumatic, or life-threatening conditions relating to such violence;
2. Have at least one complex physical, behavioral, or development need, with inability to successfully self-manage, for whom coordination of services would likely result in improved health outcomes and/or decreased utilization of high-cost services.

D. “Coordinated Entry System (CES)” – CES is a county-wide process developed to ensure that all people experiencing homelessness have fair and equal access to housing resources by coordinating program participant intake, entry, and referrals pursuant to 24 CFR Section 578.7(a)(8).

E. “BHBH Target Population” - BHBH target population is defined as persons with total household incomes less than 50% AMI who also meet the definition of Serious Behavioral Health Condition as defined above. Additionally, members of the BHBH target population must be a VCBH client and homeless at the time of application and referral through the County’s CES. It is agreed by all parties that CARE Court participants will be prioritized for BHBH shelter beds regardless of other eligibility criteria.

F. “Community Assistance Recovery and Empowerment (CARE) Court” – CARE Court is a program of the State of CA that allows a petitioner to ask the courts to order a treatment plan for persons diagnosed on the spectrum of schizophrenia disorders, psychotic disorders, delusional disorders, personality disorders, catatonia and/or substance use disorders. CARE Court participants must have severe and persistent symptoms, refused treatment and are unstable and/or are deteriorating and at risk of conservatorship and who demonstrate inability to likely survive independently without intervention and/or support. CARE Court participants are court-ordered into a two (2) year treatment plan that includes access to BHBH resources.

G. “BHBH Short-Term Shelter Beds” – The provision of new emergency shelter beds available for occupancy by the BHBH target population upon referral from CES. These beds are available to BHBH participants for stays up to 90 days and shall include the provision of intensive supportive and housing navigation services with the goal of finding permanent supportive housing for all BHBH participants.

H. “Supportive Housing” – Supportive Housing is affordable housing that includes financial assistance and supportive services. Tenants of Supportive Housing have all the rights and responsibilities as any household, have a lease or rental agreement in their name and are integrated into the community. Supportive Housing can be site specific or scattered site.

I. “Intensive Housing Navigation” - BHBH "intensive housing navigation" services provided by Una Vida Esta Vida, to all shelter participants include but are not limited to the following:

- assisting participants in identifying housing options; resources, and services;
- working with participants to help them find, move in to, and retain affordable housing;

- developing relationships with community partners, other service providers, agencies offering housing subsidies, and property owners and managers;
- Helping participants eliminate or reduce the impact of personal housing barriers such as criminal records, poor credit, or prior housing judgments due to eviction, as well as transportation needs, application fees, and/or utility payments;
- assisting in identification and reporting of instances of housing discrimination;
- linking participants with bridge housing and housing subsidy agencies and assisting them in completing applications;
- working directly with property owners and public housing authorities (PHAs) and other agencies on behalf of clients to facilitate application approvals;
- assisting with required documentation, timely inspections, and corrective action and reasonable accommodation requests as needed;
- assisting clients with move-in, utility, food and hygiene, housekeeping, transportation, and moderate furnishings (all allowable expenses under this grant).

J. “Housing First” – (Senate Bill 1380) Housing First is an approach to serving people experiencing homelessness that recognizes a homeless person must first be able to access a decent and safe place to live in order to receive recovery-oriented treatment and services. Sobriety and treatment compliance are not required in order for BHBH participants to access shelter, however, once placed clients must follow property rules.

II. GUIDING PRINCIPLES

- A. The parties to this Memorandum jointly recognize that the BHBH target population, including CARE Court participants, are diverse in terms of their strengths, motivation, goals, backgrounds, needs and disabilities and that the following is true:
- (i) BHBH participants are members of the community with all the rights, privileges, opportunities accorded to the greater community;
 - (ii) BHBH participants have the right to meaningful choices in matters affecting their lives.
 - (iii) Although all initial referrals to the shelter beds shall be persons engaged in treatment with VCBH and/or CARE Court participants, persons living in the shelter beds are not required to be clients of VCBH in order to maintain residency once placed; and
 - (iv) Recovery oriented support services and treatment are voluntary;
 - (v) Occupants of BHBH shelter beds do not have to be treatment compliant to stay, however they do have to follow all of the program and property rules.

III. ELIGIBILITY DETERMINATIONS

- A. Applications for the Sixteen (16) BHBH shelter beds are accepted by Una Vida Esta Vida, upon referral through the Ventura County CES.
- B. Eligibility for the BHBH shelter beds will be based on applicants' eligibility as a member of the BHBH target population, as described in Section I - Definitions. CES will determine homeless eligibility and VCBH will verify applicant eligibility by providing SMI diagnosis certification and/or verification of CARE Court participation. CARE Court participants do not have to be homeless to be referred to BHBH shelter beds.

IV. TERMS

A. BHBH Operational Funding for New Shelter Beds

- (i) Una Vida Esta Vida will limit shelter bed occupancy to ninety (90) days for each BHBH participant with the goal of moving them into other supportive housing at the end of ninety (90) days.
- (ii) BHBH participants may be allowed to extend their stay in the Una Vida Esta Vida, shelter beds beyond ninety (90) days at the recommendation of the shelter staff in consultation with the VCBH treatment team. Extended stays will be reviewed and approved or not approved monthly after the initial 90 days and decisions will be made based on the progress of the participant in meeting the goals set forth in the written housing and services plan.

V. PAYMENTS

In consideration of the services rendered in accordance with all terms, conditions and specifications in this Agreement, and Exhibit "A" (Scope of Services), COUNTY will make payment to Una Vida Esta Vida in the manner specified in Exhibit "B" (Payment provisions).

VI. GENERAL TERMS

A. Terms: This Memorandum will be effective May 21, 2024, by VCBH and Una Vida Esta Vida and will terminate June 30, 2027. Otherwise, this Memorandum may be terminated in accordance with the Termination section below.

B. Termination.

- (i) Any party may terminate this Memorandum without cause by giving the other party(ies) ninety (90) days prior written notice.
- (ii) A party wishing to terminate this Memorandum for cause must provide a written notice of intent to terminate to the party believed to be in breach or default. The notice will provide sixty (60) days for the party believed to be in breach or default to respond to said notice with an acceptable plan to cure cause for termination. If the parties are unable to reach a resolution of the problem within a reasonable period of time, any party may assert any other remedies which may be available under this Agreement or as provided by applicable laws.

- C. Confidentiality. VCBH and Una Vida Esta Vida agree that by virtue of entering into this Memorandum they will have access to certain confidential information regarding the other party's operations related to this Development. VCBH and Una Vida Esta Vida, agree that they will not at any time disclose confidential information and/or material without the consent of the other party unless such disclosure is authorized by this Memorandum or required by law. Unauthorized disclosure of confidential information shall be considered a material breach of this Memorandum. Where appropriate, releases will be secured before confidential information is exchanged. Confidential BHBH Tenant information will be handled with discretion and good professional judgment, and in accordance with applicable laws related to the confidentiality of patient information, including, but not limited to the Health Insurance Portability and Accountability Act of 1996 ("HIPAA"). Welfare and Institutions Code section 5328, 42 Code of Federal Regulations Part 2, and Confidentiality of Medical Information Act found at California Civil Code section 56 et seq.
- D. Arbitration. Should any party wish to commence an action for damages under this Memorandum, it shall be required to adjudicate the dispute through binding arbitration under the rules of the American Arbitration Association or under such rules to which the parties may agree. Notwithstanding any other American Arbitration Association rule to the contrary, the parties agree that they shall not request attorney fees and each party shall bear their own attorney fees. Any award rendered by the arbitrator shall be final and binding upon each of the parties, and judgment there upon shall be borne by the losing parties. During the course of the arbitration this Memorandum shall remain in full force and effect unless otherwise terminated as provided in this Memorandum.
- E. Accessibility and Nondiscrimination. All BHBH Program-funded projects shall adhere to the accessibility requirements set forth in California Building Code Chapters 11A and 11B and the Americans with Disabilities Act (ADA), Title II. In addition, developments shall adhere to either the Uniform Federal Accessibility Standards (UFAS, 24 CFR Part 8) or HUD's modified version of the 2010 ADA Standards for Accessible Design (Alternative 2010 ADAS, HUD-2014-0042-0001, 79 FR 29671 [5/27/14], commonly referred to as "the Alternative Standards" or "HUD Deeming Memo"). Accessible units shall, to the maximum extent feasible and subject to reasonable health and safety requirements, be distributed throughout the project and be available in a sufficient range of sizes and amenities consistent with 24 CFR Part 8.26.

Grantees shall adopt a written nondiscrimination policy requiring that no person shall, on the grounds of race, color, religion, sex, gender, gender identity, gender expression, sexual orientation, marital status, national origin, ancestry, familial status, source of income, disability, age, medical condition, genetic information, citizenship, primary language, immigration status (except where explicitly prohibited by federal law), justice system involvement (except where explicitly required by law), or arbitrary characteristics, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any project or activity funded in whole or in part with funds made available pursuant to the BHBH RFA. Nor shall all other classes of individuals protected from discrimination under federal or state fair housing laws, individuals perceived to be a member of any of the preceding classes, or any individual or person associated with any of the preceding classes be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any project or activity funded in whole or in part with funds made available pursuant to the BHBH RFA.

Grantees shall comply with the requirements of the Americans with Disabilities Act of 1990, the Fair Housing Amendments Act, the California Fair Employment and Housing

Act, the Unruh Civil Rights Act, Government Code Section 11135, Section 504 of the Rehabilitation Act of 1973, and all regulations promulgated pursuant to those statutes, including 24 CFR Part 100, 24 CFR Part 8, and 28 CFR Part 35.

- F. Severability. In the event any provision of this Memorandum shall be found to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect the validity, legality, and enforceability of the remainder of the Memorandum.
- G. Amendments. This Memorandum may be amended only' in writing and authorized by the designated representative of VCBH and Una Vida Esta Vida,
- H. Indemnification.
- (i) Each party agrees to indemnify and hold harmless the other party from any and all liability, loss, damage, claim, fine or expense, including costs and attorneys' fees, arising due to the negligence or intentional acts omissions of such party, its employees or agents (excluding students) in the performance of this Memorandum, but only in proportion to and to the extent such liability, loss, expense, attorney's fees or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of the indemnifying party, its employees, or agents.
 - (ii) Where the Parties are named as joint defendants in any claim or cause of action arising out of this Memorandum, the Parties intend to cooperate and coordinate in the areas of risk management and control, claims investigation, and litigation to the extent practicable and within appropriate considerations of conflict of interest; provided, however, that each party shall retain ultimate control of its own risk management and defense.
- I. Integration. This Memorandum contains the entire understanding of the Parties with respect to the subject matter hereof and supersedes all prior and contemporaneous oral and written agreements, understandings, and representations among the Parties. No amendments to this Memorandum shall be binding unless executed in writing by both parties.
- J. Governing Law. This Memorandum shall be governed by and construed in accordance with the laws of the State of California.
- K. Notices. Any notice or communication required or permitted under this Memorandum shall be sufficiently given if delivered in person or by certified mail, return receipt requested, to the address set forth below or to such address as one may have furnished to the other in writing.

If to County:

Dr. Loretta L. Denering, Dr, PH, MS,
Interim Director
Ventura County Behavioral Health Department
1911 Williams Drive, Suite #200
Oxnard, CA 93036

If to UNA VIDA ESTA VIDA:

Rebecca Reindl, President
Una Vida Esta Vida
2448 Sherwood Drive
Ventura, CA 93001

COUNTY OF VENTURA

By: 
Name: Dr. Loretta Denering, DrPH, MS
Title: Interim BH Director
Date: 6-5-2024

UNA VIDA ESTA VIDA

DocuSigned by:
By: 
4301A89E2855405...
Name: Rebecca Reindl
Title: President
Date: 5/22/2024

EXHIBIT "A"
SCOPE OF SERVICES
UNA VIDA ESTA VIDA
May 21, 2024 through June 30, 2027

ROLES AND RESPONSIBILITIES

A. Role of VCBH

- (i) VCBH agrees to assign staff resources to the shelter beds owned and operated by Una Vida Esta Vida at the locations specified below. VCBH will assess and screen for eligible BHBH applicants and provide certification of the applicant's psychiatric diagnosis and/or status as a CARE Court participant. BHBH shelter participants may access supportive services through the existing outpatient VCBH clinics and crisis services will be provided to participants on a 24-hour basis by the VCBH Crisis Team. On-site supportive services will be delivered by Una Vida Esta Vida,
- (ii) VCBH will keep all records regarding BHBH program participants referred through CES and funding provided.
- (iii) VCBH will cooperate with the Una Vida Esta Vida in monitoring and/or conducting audits or other reporting requirements as required by funding sources.

B. Role of Una Vida Esta Vida

- (i) Una Vida Esta Vida, as owner of shelter beds has overall responsibility for compliance with all building and safety codes, regulatory and funding requirements at the property and in building new BHBH shelter beds.
- (ii) Una Vida Esta Vida, as owner, shall pay all taxes and maintain adequate liability and property insurance for the BHBH shelter beds and the premises where they are located.
- (iii) Una Vida Esta Vida, will screen all BHBH applicants for program eligibility, including homeless and CARE Court status, income, Serious Mental Health Condition diagnosis, geographic preference, and household size upon referral from CES.
- (iv) Una Vida Esta Vida will initiate a BHBH participant agreement with each participant and enforce property rules. Participants cannot be evicted for failure to participate in treatment or for refusing services.
- (v) Una Vida Esta Vida will provide voluntary on-site supportive services and intensive housing navigation to the entire community.
- (vi) Una Vida Esta Vida will be responsible for the overall shelter operations and management activities, submitting invoices to VCBH for BHBH, paying bills related to the shelter beds and premises, janitorial services, building and grounds maintenance and repairs, property security and other related services.

C. Common Roles of VCBH and Una Vida Esta Vida,

- (i) A critical element of supporting BHBH participants is the communication and relationship between all service providers and staff at the premises where the shelter beds are located.

- (ii) Each BHBH participant will have an assigned case manager from both Una Vida Esta Vida, and VCBH. Collectively, this client support effort will be known as the “BHBH service team.” The BHBH service team will work with the participant to develop an individualized, written housing and services plan for that addresses health and well-being, financial stability, and long-term housing goals. (see Housing Search Assistance Toolkit - HUD Exchange for sample plan). It is the responsibility of Una Vida Esta Vida staff assigned to Merewether Project to help the participant to work towards the goals outlined in the plan.
- (iii) Release of Information (ROI) forms will be collected from each BHBH participant to allow for maximum sharing of information between VCBH and Una Vida Esta Vida,
- (iv) If participant behaviors place an individual at risk for eviction, Merewether Project staff will communicate with VCBH to explore any housing and shelter alternatives, including the presentation for transfer at CES.

D. Locations:

Una Vida Esta Vida will provide shelter beds under this Agreement at the following locations:

2104 Mariposa Dr. Oxnard, CA 93036 (3 beds)
8276 Denver St. Ventura, CA 93004 (3 beds)
1820 Du Pont St. Oxnard, CA 93033 (3 beds)
140 N J St. Oxnard, CA 93030 (3 beds)
41 McKee Street Ventura, CA 93001 (4 beds)

EXHIBIT "B"
PAYMENT PROVISIONS
UNA VIDA ESTA VIDA
May 21, 2024 through June 30, 2027

CONTRACTOR shall be paid according to the following:

A. PAYMENT

The maximum total amount of the Agreement for the period May 21, 2024 through June 30, 2027 shall not exceed a budget of **\$1,450,490**. See attached budget.

B. Payment shall be made upon the submission of approved invoices to COUNTY, and in accordance with the operational budget (see attached budget). Notwithstanding any other provisions of this Agreement in no event shall the maximum amount payable herein exceed the maximum amount specified in Section A above.

C. CONTRACTOR shall bill COUNTY monthly in arrears by using the CONTRACTOR's invoice form. All invoices submitted shall clearly reflect all required information. . CONTRACTOR shall submit appropriate documentation along with an invoice for reimbursement. . Incomplete or incorrect claims shall be returned to CONTRACTOR for correction and re-submittal and will result in payment delay. Late invoices will also result in payment delay. Following receipt of a complete and correct monthly invoice and approval by COUNTY, CONTRACTOR shall then be paid within forty-five (45) working days of submission of a valid invoice to the COUNTY.

D. In the event that CONTRACTOR fails to comply with any provisions of this Agreement, including the timely submission of any and all reports, records, documents, or any other information as required by COUNTY, State, and appropriate Federal agencies regarding CONTRACTOR's activities and operations as they relate to CONTRACTOR's performance of this Agreement, COUNTY shall withhold payment until such noncompliance has been corrected.

E. COUNTY and CONTRACTOR agree to meet on an ongoing basis to negotiate concerns related to this Agreement, including but not limited to concerns regarding outcomes, documentation and reporting requirements,.

F. COUNTY shall have the right to recover over payment to CONTRACTOR as a result of any audit or disallowance review under this Agreement. Upon written notice by COUNTY to CONTRACTOR of any such audit or disallowance review, CONTRACTOR shall reimburse the COUNTY the full amount of disallowance within in a period of time to be determined by the COUNTY. Reimbursement shall be made by CONTRACTOR.

BUDGET

May 21, 2024 through June 30, 2027

A.

PERSONNEL	22% of expense is BHBH portion	7 weeks	12 mos	12 mos	12 mos	37 mos	
Position (FTEs)	(Optional Description)	FY22/23	FY23/24	FY24/25	FY25/26	FY26/27	TOTAL
Program Director		\$ -	\$ -	\$ 45,000	\$ 50,000	\$ 55,000	\$ 150,000
Case Manager(s)		\$ -	\$ -	\$ 36,400	\$ 40,000	\$ 44,000	\$ 120,400
Resident Monitor(s)	3 House Managers & 2			\$ 48,500	\$ 50,000	\$ 44,000	\$ 140,500
Cook		\$ -	\$ -	\$ 35,350	\$ 40,000	\$ 44,000	\$ 119,350
Facilities		\$ -	\$ -	\$ 29,400	\$ 29,400	\$ 29,400	\$ 88,200
		\$ -	\$ -		\$ -	\$ -	\$ -
		\$ -	\$ -		\$ -	\$ -	\$ -
		\$ -	\$ -		\$ -	\$ -	\$ -
TOTAL SALARIES		\$ -	\$ -	\$ 192,650	\$ 209,400	\$ 216,400	\$ 618,450
Benefits Rate (percent)		12.00%	12.00%	12.00%	12.00%	12.00%	12.00%
BENEFITS		\$ -	\$ -	\$ 23,118	\$ 25,128	\$ 25,968	\$ 74,214
TOTAL PERSONNEL		\$ -	\$ -	\$ 215,768	\$ 234,528	\$ 242,368	\$ 692,664
SUBCONTRACTORS							
Subcontractors Name	(Optional Description)	FY22/23	FY23/24	FY24/25	FY25/26	FY26/27	TOTAL
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL SUBCONTRACTORS		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
OTHER DIRECT COSTS							
Other Direct Costs	(Optional Description)	FY22/23	FY23/24	FY24/25	FY25/26	FY26/27	TOTAL
Professional and contract services	Clinical (including medication management)	\$ -			\$ -		
supplies and services	food/beverage, office, household, medications, program supplies/services	\$ -		\$ 36,000	\$ 36,000	\$ 36,000	\$ 108,000
Professional Development	staff training, certifications, employee appreciation,	\$ -		\$ 6,000	\$ 6,000	\$ 6,000	\$ 18,000
Assistance to Individuals	Room & Board	\$ -		\$ 87,000	\$ 87,000	\$ 87,000	\$ 261,000
equipment and furniture	Furniture, computers, appliances, etc.	\$ -					
					\$ -		
Insurance		\$ -		\$ 2,000	\$ 2,000	\$ 2,000	\$ 6,000
HMS		\$ -		\$ 1,400	\$ 1,400	\$ 1,400	\$ 4,200
Transportation	van lease, gas, maintenance & repairs	\$ -		\$ 64,000	\$ 40,000	\$ 40,000	\$ 144,000
Communications/Voice/Data	internet, cellphones, software	\$ -		\$ 17,832	\$ 4,800	\$ 4,800	\$ 27,432
TOTAL OTHER DIRECT COSTS		\$ -	\$ -	\$ 214,232	\$ 177,200	\$ 177,200	\$ 568,632
INDIRECT COSTS							
Indirect Cost	(Optional Description)	FY22/23	FY23/24	FY24/25	FY25/26	FY26/27	TOTAL
Indirect Cost Rate (percent)			15.00%	15.00%	15.00%	15.00%	15.00%
TOTAL INDIRECT COSTS		\$ -	\$ -	\$ 64,500	\$ 61,759	\$ 62,935	\$ 189,194
GRAND TOTAL							
Totals	(Optional Description)	FY22/23	FY23/24	FY24/25	FY25/26	FY26/27	TOTAL
Total Personnel & Direct Costs		\$ -	\$ -	\$ 430,000	\$ 411,728	\$ 419,568	\$ 1,261,296
Indirect Cost	(Optional Description)						
Indirect Cost Rate (percent)			15.00%	15.00%	15.00%	15.00%	15.00%
TOTAL INDIRECT COSTS		\$ -	\$ -	\$ 64,500	\$ 61,759	\$ 62,935	\$ 189,194
GRAND TOTAL		\$ -	\$ -	\$ 494,500	\$ 473,487	\$ 482,503	\$ 1,450,490

B. Budgetary Line-item Adjustments

Budgetary line-item Adjustments must be pre-approved by COUNTY, CONTRACTOR must provide advance notice to COUNTY of the need for a budgetary line-item adjustment and submit all documentation and information needed to evaluate and support the budgetary line-item adjustment. Upon approval from COUNTY, adjustments to budgetary line items will be subject to any conditions imposed by COUNTY. Any approved increase to a budgetary line item must identify a corresponding decrease to ensure that the total contract maximum, as set forth in this Agreement, is not exceeded. Budgetary line-item adjustments that exceed 10%, will require an amendment.