



April 9, 2024

Mike Pettit
Assistant County Executive Officer

Board of Supervisors
County of Ventura
800 South Victoria Avenue
Ventura, CA 93009

Subject: Approval of, and Authorization for the County Executive Officer (CEO), or her Designee, to Enter into, an Amended and Restated Subgrant Agreement with Westminster Free Clinic (Westminster) regarding a \$1.5 million grant appropriated from the State of California to the County of Ventura (County) for Westminster, for the Purpose of Providing Various Healthcare Services and Programs throughout Ventura County; (All Supervisorial Districts)

RECOMMENDATIONS:

1. Approve, and authorize the County Executive Officer (CEO), to sign, a \$1.5 million Amended and Restated Subgrant Agreement (Agreement) for healthcare services and programs with Westminster. (Exhibit 1).
2. Authorize the CEO, or her designee, to amend the Agreement as needed to implement the state grant, with approval from County Counsel as to form.

STRATEGIC PLAN:

This item contributes to the Board of Supervisors (Board) 2024–2027 strategic priority to invest in Healthy, Safe, and Resilient Communities. Westminster will increase access to health services and programs throughout the County, thus improving the quality of life for residents. This project will support the County's goal to provide relevant and meaningful services for communities.

DISCUSSION:

On May 23, 2023, your Board approved a \$1.5 million subgrant agreement for health services to be administered by Westminster, with funds to be allocated by the County via state resources. The County essentially agreed to serve as a “pass-through” entity between the state and Westminster. This is a common practice as the state often relies on counties and cities to administer grants to local nonprofit organizations.

The purpose of these funds was to allow Westminster to expand healthcare programs in the County. It should be noted that the organization has excelled in expanding health

services for residents under previous partnerships. The County is confident that Westminster will successfully match the requirements under this amended agreement.

The action today requests the approval of the following changes to the structure of the 2023 subgrant agreement:

Terms:

- Extend the agreement expiration date from June 30, 2026, to June 30, 2029.
- Remove the encumbrance requirement date of June 30, 2024, and the expenditure deadline of June 30, 2026.
- *These modifications will give Westminster more time for pre-planning to ensure programs are reaching County residents in an efficient and strategic manner.*

Reporting & Operations

- Change the reporting requirements from quarterly to annual. The County is already aware of quarterly updates from the organization – annual versions provide a clearer picture of community impact.
- Codify agreement activities to include “healthcare services, youth career training, remote outreach/screenings, vehicle acquisitions, medical/dental transportation, and infrastructure”.
- *These modifications will give Westminster more flexibility to ensure programs are relevant and impactful for the County’s diverse residents.*

Your Board has previously determined that the activities conducted under this Agreement are exempt from the California Environmental Quality Act.

The proposed modifications listed above have been reviewed and approved by the Chief Consultant for the California State Assembly Committee on Budget.

This item has been reviewed by the County Executive Office, the Auditor-Controller's Office, and County Counsel. For additional information concerning this item, please contact Asad Baig at (805) 654-2686.

Sincerely,



Sevet Johnson, PsyD
County Executive Officer

Attachment

Exhibit 1 – Amended and Restated Subgrant Agreement