



Jackie Rose
Director

Donna Gillesby
Deputy Director

June 6, 2023

Board of Supervisors
County of Ventura
800 South Victoria Avenue
Ventura, California 93009

Subject: Approval of and Authorization for the Animal Services Director or Her Designee to Sign, an Affiliation Agreement between Ventura County Animal Services and Ventura College for Veterinary Technician Student Field Training Rotations at Animal Services Facilities to Assist Animal Services Veterinary Medical Staff in Caring for Shelter Animals; Approval of, and Authorization for the Animal Services Director or Her Designee to Agree to Make Non-Material Changes to the Agreement with Ventura College, Subject to Prior Approval by County Counsel; and Approval of, and Authorization for the Animal Services Director or Her Designee to Enter into Substantially Similar Agreements with Other Educational Entities that Wish to Provide Substantially Similar Practical Clinical Opportunities to Their Students at Ventura County Animal Services Facilities, and to Agree to Make Non-Material Amendments to Such Agreements, Subject to Prior Approval by County Counsel.

Recommendation:

It is recommended that your Board:

1. Approve and authorize the Animal Services Director or her designee to sign, an Affiliation Agreement between Ventura County Animal Services and Ventura College for Veterinary Technician student field training rotations at Animal Services facilities to assist Animal Services veterinary medical staff in caring for shelter animals. (Exhibit 1).
2. Approve and authorize the Animal Services Director or her designee to agree to non-material changes to the agreement with Ventura College, subject to prior approval by County Counsel; and

3. Approve and authorize the Animal Services Director, or her designee, to enter into substantially similar agreements with other educational entities that wish to provide substantially similar practical clinical opportunities to their students at Animal Services facilities, and to agree to non-material amendments to such agreements, subject to prior approval by County Counsel.

Fiscal Mandates/Impacts:

There is no fiscal impact as a result of this agreement.

Discussion:

Ventura County Animal Services (VCAS) takes great pride in the quality of service provided by our staff and welcomes the opportunity to offer clinical experience to students in the field of veterinary medicine with a specialization in shelter medicine. To that end, VCAS currently serves as a teaching site for two Veterinary Assistant Training Programs (Animal Behavioral College in Valencia CA and Charter College in Oxnard CA), and seeks to expand this offering to Veterinary Technician students who are completing their veterinary medical training. This affiliation will allow students who are enrolled at Ventura College and seeking to become Registered Veterinary Technicians to complete their required clinical rotation at VCAS, thus having the opportunity to experience the specialized field of Shelter Medicine. The students will spend approximately 240 hours (summer internship) working with the VCAS veterinary team and will be supervised by our Managing Veterinarian. All students will be considered volunteers, will complete the VCAS Volunteer Waiver Form and will not receive any compensation for their service.

The agreement will become effective upon the parties' execution and will thereafter automatically renew for successive one-year terms. However, any party may terminate the agreement upon providing sixty (60) days written notice to the other party. Furthermore, an individual student's participation in the rotation program may be terminated for reasons such as inappropriate behavior, poor performance and unacceptable attendance.

Your Board is being asked to authorize the Animal Services Director, or her designee, to sign the Affiliation Agreement in Exhibit 1.

Your Board is also being asked to authorize the Animal Services Director, or her designee, to agree to non-material amendments to the Affiliation Agreement with Ventura College, subject to prior approval by County Counsel.

Finally, your Board is being asked to authorize the Animal Services Director, or her designee, to enter into substantially similar affiliation agreements with other educational entities that wish to provide substantially similar practical clinical opportunities to their students at VCAS facilities, and to agree to non-material amendments to such agreements,
subject to prior approval by County Counsel.

The Chief Executive Office, the Auditor-Controller's Office, and County Counsel have reviewed this letter. If you have any questions regarding this item, please feel free to contact Jackie Rose at (805) 388-4355.



Jackie Rose, JD, MS, CAWA
Animal Services Director

Attachments:
Exhibit 1 – Affiliation Agreement