



**COUNTY of VENTURA**  
COUNTY EXECUTIVE OFFICE

**Sevet Johnson, PsyD**  
County Executive Officer

**Mike Pettit**  
Assistant County Executive Officer

**Kaye Mand**  
County Chief Financial Officer

**Shawn Atin**  
Assistant County Executive  
Officer/  
Human Resources Director  
Labor Relations

March 14, 2023

Board of Supervisors  
County of Ventura  
800 South Victoria Avenue  
Ventura, CA 93009

**SUBJECT: Approval of American Rescue Plan Act (ARPA) State and Local Fiscal Recovery Funds (SLFRF) Budget Adjustment Recommendations in the Amount of \$104,165,000 Associated with the List of Previously Approved ARPA Projects and the County's Revised Funding and Reporting Strategy (Recommendations #1 and #2 Require 4/5ths vote)**

**RECOMMENDATIONS:**

1. Authorize the Auditor Controller to process the accounting transactions necessary to establish unanticipated revenue and adjust fund balance as associated with the utilization of the ARPA SLFRF as Provision of Government Services (requires 4/5ths vote):

INCREASE	2100 DAO	Intergovernmental Revenue	\$27,880,400
INCREASE	2200 PDO	Intergovernmental Revenue	\$10,426,915
INCREASE	2500 SHF	Intergovernmental Revenue	\$17,546,545
INCREASE	2550 SHF	Intergovernmental Revenue	\$37,846,260
INCREASE	2600 VCP	Intergovernmental Revenue	\$10,464,880
INCREASE	G001	General Fund – Fund Balance	\$104,165,000
Assigned to Fiscal Recovery Projects			

2. Authorize the Auditor Controller to process the accounting transactions necessary to establish appropriations adjust fund balance to provide funding for approved Fiscal Recovery Projects (requires 4/5ths vote):

**General Fund**

INCREASE	1010 CEO	Computer Software (4701)	\$500,000
INCREASE	1050 CEO	Services and Supplies	\$13,500,000
INCREASE	1050 CEO	Other Charges	\$5,150,000
INCREASE	1050 CEO	Other Financing Uses	\$25,000,000
INCREASE	1060 CEO	Building and Improvements (4111)	\$250,000
INCREASE	1060 CEO	East County CSU/PHF (4244)	\$7,000,000
INCREASE	1060 CEO	Public Safety – Emergency Preparation Facility (4245)	\$6,000,000

INCREASE	1060 CEO	Lewis Road Campus (4246)	\$5,000,000
INCREASE	1060 CEO	Animal Resource Center (4247)	\$10,000,000
INCREASE	1060 CEO	Oxnard Family Justice Center (4248)	\$5,000,000
INCREASE	1060 CEO	Nyeland Acres Comm Center / Saticoy Park (4249)	\$10,000,000
INCREASE	1060 CEO	Ojai Valley Trail Improv (4250)	\$3,125,000
INCREASE	1060 CEO	Jose Flores Passive Park (4251)	\$1,000,000
INCREASE	3400 HSA	Services and Supplies	\$4,500,000
DECREASE	1060 CEO	Intergovernmental Revenue (9352)	\$4,500,000
DECREASE	3100 HCA	Intergovernmental Revenue (9259)	\$3,000,000
INCREASE	G001	General Fund – Fund Balance Assigned to Program Mitigation	\$640,000
DECREASE	G001	General Fund – Fund Balance Assigned to Fiscal Recovery Projects	\$104,165,000

**Non General Fund**

**Fund: C030**

INCREASE	2020 VCJ	VC Integrated Justice Info System Project (4722)	\$20,000,000
INCREASE	2020 VCJ	Other Financing Sources	\$20,000,000

**Fund: S110**

INCREASE	3450 HSA	Other Charges	\$1,500,000
INCREASE	3450 HSA	Other Financing Sources	\$1,500,000

**Fund: E500**

INCREASE	3300 HCA	Equipment (4601)	\$3,500,000
INCREASE	3300 HCA	Other Financing Sources	\$3,500,000

**DISCUSSION:**

On November 16, 2021, your Board was presented a report by the County Executive Office (CEO) on the County's preliminary Funding Plan and priorities for the approximately \$164.3M in direct State and Local Fiscal Recovery Fund (SLFRF) funding the County expected to receive through the American Rescue Plan Act (ARPA). The November 2021 update followed a previous report to your Board on October 5, 2021 that discussed the approximately \$392M in federal, state, and local funds that had been expended by the County to date on COVID-19 response and recovery, as well as information and background on ARPA and the SLFRF.

On April 26, 2022, your Board authorized the CEO to reserve \$65.3M in SLFRF funds for various additional future projects. Taking together the approximately \$7.4M in SLFRF funding approved for projects by your Board prior to the April recommendation, and the total \$65.3M in SLFRF funding from the April recommendation, this left approximately \$91.6M of the County's total \$164.3M SLFRF allocation remaining to consider for funding additional programs and projects.

On October 11, 2022, your Board approved the Funding Plan for the County's entire \$164.3M SLFRF allocation, reserving SLFRF funds for approximately 40 projects and programs. Staff was also directed to provide semi-annual updates to your Board on the status of the projects. On December 13, 2022, your Board approved the reporting and expenditure of SLFRF funds in the form of Provision of Government Services as defined by Treasury and used towards General Fund costs, which would provide the funding in the General Fund for the previously approved list of 40 projects.

The recommendations before your Board today authorize the needed accounting transactions to recognize SLFRF funds as used for Provision of Government Services as well as the required budget adjustments to allow County departments to begin the work to start these projects. Specifically, these recommendations allow staff to bring in approximately \$104,165,000 in SLFRF revenues currently held in Trust to the General Fund and, in parallel, provide approximately \$104,165,000 in appropriations for a subset of the approved projects with that available surplus General Fund funding. The specific list of projects and the appropriations being requested for those projects are detailed in Exhibit 1.

These steps create the funding mechanism necessary for the list of previously approved projects to be directly funded by the General Fund. In the coming months, staff from the CEO will return to your Board to recommend bringing in the remaining amount of SLFRF funds from Trust to the General Fund, in addition to recommending appropriations for the remaining projects from the October 11, 2022 list. This administrative convenience afforded by your Board will allow County departments and project champions to complete the process of formulating the final and ultimate scope and structure for the projects. As those steps are completed, staff leading the various projects will return to your Board for final project approvals including agreements, scope, design, budget, potential environmental reviews, and timeline.

The Auditor-Controller's Office and County Counsel have reviewed this letter. If you have any questions concerning this item please contact Mike Kumazawa at (805) 477-7232.

Sincerely,



Scott Powers  
Senior Deputy Executive Officer



Sevet Johnson, PsyD  
County Executive Officer