

Central Services  
**Joan Araujo**, Director

Engineering Services  
**Anastasia Seims**, Director

Roads & Transportation  
**Anitha Balan**, Director

Water & Sanitation  
**Vacant**, Director

Watershed Protection  
**Jeff Palmer**, Director

October 8, 2024

Board of Supervisors  
County of Ventura  
800 South Victoria Avenue  
Ventura, CA 93009

**Subject:**     **Approval of, and Authorization for the Director of the Public Works Agency or Designee to Sign, a Third Amendment to License Agreement (Third Amendment) with American Tower LLC, a Delaware Limited Partnership, to add Equipment at Frazier Mountain Communication Facility in Frazier Park for an Increased Monthly License Fee of \$4,542.15 for a Total Monthly License Fee of \$7,429.52; Find that the Third Amendment is Categorically Exempt from the California Environmental Quality Act; Supervisorial District No. 3.**

**Recommendations:**

1. Approve and authorize the Public Works Agency Director or designee to sign the attached Third Amendment to License Agreement (Third Amendment) between the County of Ventura (County) and American Tower LLC, a Delaware limited partnership, to add equipment at a County of Ventura communication facility located in Frazier Park for an increased monthly license fee of \$4,542.15 which will bring the total monthly license fee to \$7,429.52.
2. Find that your Board's approval of the Third Amendment is categorically exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines section 15301 as an action solely to license existing facilities and that no exceptions set forth in CEQA Guidelines section 15300.2 preclude use of this exemption.
3. Authorize the Director to approve minor modifications to the Third Amendment provided that any such modification is consistent with the original purpose of the Third Amendment, does not result in additional costs to the County and is reviewed and approved as to form by the County Counsel's Office.



**Fiscal/Mandates Impact:**

Mandatory: No  
Source of Funding: Information Technology Services Department,  
Network Services ISF (Fund I510, Division 4850)  
Funding Match Required: No  
Impact on Other Department(s): None

**Summary of Revenue and Total Costs:**

		<b><u>FY 2024-25</u></b>		<b><u>FY 2025-26</u></b>
Revenue:	\$		\$	
Costs:				
Direct	\$	75,528	\$	89,154
Indirect – Agency/Dept.				
Indirect – County CAP				
Total Costs	\$	75,528	\$	89,154
Net Costs	\$	75,528	\$	89,154
Recovered Indirect Costs	\$		\$	

**Current Fiscal Year (FY) Budget Projections:**

<b>FY 2024-25 Budget Projection for Network Services ISF – Division 4850</b>				
	Adopted Budget	Adjusted Budget	Projected Budget	Estimated Savings/(Deficit)
Expenditures	\$18,095,348	\$18,095,348	\$18,095,348	\$ -0-
Revenue	\$31,201,211	\$31,201,211	\$31,201,211	\$ -0-
Net Operating Gain/(Loss)	\$ 13,105,863	\$ 13,105,863	\$ 13,105,863	\$-0-

Sufficient appropriations and revenue are included in the FY 2024-25 recommended budget. Sufficient appropriations and revenue will be included in the FY 2025-26 budget as appropriate.

**Discussion:**

On August 17, 2001, American Tower LLC, a Delaware limited partnership, and the County of Ventura (County) entered into a License Agreement (Agreement) for the County to install, maintain and operate communications equipment on Frazier Mountain as part of, the County's Public Safety Radio System to support public safety



for local and regional agencies. The communication facility is located on Frazier Mountain, west of Lockwood Valley Road., at the summit of Frazier Mountain Road in Frazier Park. Your Board is asked to approve the proposed Third Amendment to the Agreement (Amendment) to allow the County to install, maintain and operate additional communications equipment at the site.

The salient terms of the proposed Third Amendment are as follows:

**LICENSOR:** American Tower LLC, a Delaware limited partnership

**PREMISES:** The communication facility located on Frazier Mountain, west of Lockwood Valley Rd. at the summit of Forest Service Road 8N04 off Frazier Mt. Park Road, Los Padres National Forest in Frazier Park.

**RENT:** The total monthly rental rate shall be \$7,429.52. This represents an increase of \$4,542.15 per month in rent due to the County's installation of eight (8) additional microwaves, 700 MHz P25 antennas, and 10 feet of rack space in the communication facility as part of the Regional Radio Project, which is the County's Public Safety Radio System.

**TERM:** The extension term of the Agreement shall commence on the last date the Third Amendment is signed by the parties and terminate on August 14, 2036. The Agreement shall renew automatically for four consecutive five-year periods unless either party notifies the other in writing at least one hundred eighty (180) days prior to the end of the then-current term.

Your Board's approval of the proposed Third Amendment, the project, is categorically exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines section 15301 as an action solely to license existing facilities. Staff has also determined that no unusual circumstances or other factor set forth in CEQA Guidelines section 15300.2 preclude use of this exemption.

**Integration of Strategic Plan Priorities:**

This item contributes to the Board of Supervisors (Board's) 2024-2027 strategic priority to provide:

- I. Healthy, safe, and resilient communities through
  1. Maintaining high-performing public safety services.
  2. Promoting community resilience and strengthening our ability to withstand and recover from disaster or adversity.



- II. Diverse and innovative workforce dedicated to service excellence through
1. Leveraging innovation and continuous improvement to provide efficient and effective services.

This item has been reviewed by the County Executive Office, the Auditor-Controller's Office, and County Counsel.

If you have any questions concerning this item, please contact George Andrade at (805) 654-2402 or the undersigned at (805) 654-2084.

Sincerely,

  
Joan Araujo  
Director  
Central Services

Attachments:

Exhibit 1 – Vicinity Map  
Exhibit 2 – Location Map  
Exhibit 3 – Third Amendment to License Agreement

