

Central Services
Joan Araujo, Director

Engineering Services
Christopher Cooper, Director

Roads & Transportation
Anitha Balan, Acting Director

Water & Sanitation
Joseph Pope, Director

Watershed Protection
Glenn Shephard, Director

June 6, 2023

Board of Supervisors
County of Ventura
800 South Victoria Avenue
Ventura, CA 93009

Subject: Approve the First Amendment to Agreement for Transit Services for the Kanan Shuttle between the City of Thousand Oaks and the County of Ventura (Contract No. 12085-2019); Approve the First Amendment for Agreement for Transit Services for County Dial-A-Ride services between the City of Thousand Oaks and the County of Ventura (Contract No. 12086-2019); Approve, and Authorize the Director of Public Works or Designee to Sign, the First Amended and Restated Cooperative Agreement Valley Express Transit Service among the County of Ventura, the Cities of Fillmore and Santa Paula, and the Ventura County Transportation Commission; Supervisorial Districts No. 2, 3 and 4.

Recommendations:

1. Approve the First Amendment to Agreement for Transit Services for the Kanan Shuttle between the City of Thousand Oaks and the County of Ventura (Contract No. 12085-2019); and
2. Approve the First Amendment to Agreement for Transit Services for County dial-a-ride services between the City of Thousand Oaks and the County of Ventura (Contract No. 12086-2019); and
3. Approve, and authorize the Director of Public Works or designee to sign, the First Amended and Restated Cooperative Agreement Valley Express Transit Service among the County of Ventura, the Cities of Fillmore and Santa Paula, and the Ventura County Transportation Commission (VCTC).

Fiscal/Mandates Impact:

There are no additional County costs associated with this Board action. The source of funding will be Transportation Development Act (TDA) funds. TDA funds are allocated by the Ventura County Transportation Commission (VCTC) to Gold Coast Transit District



(GCTD), then allocated back to the County of Ventura (County) through an annual claim process and deposited into individual transit trust accounts. There is no funding match required; however, transit services funded with TDA funds are subject to a Farebox Recovery Ratio (FRR) requirement of 10% or 20% of operating costs for rural or urban service, respectively. Fare revenues may be supplemented with other local revenues to comply with this requirement.

Discussion:

Kanan Shuttle Services. The Kanan Shuttle provides fixed route bus service between the unincorporated area community of Oak Park and Agoura Hills, offered fare free to all riders. The shuttle began service in 2013 and currently operates Monday-Friday, providing approximately 38,000 passenger trips in FY 22-23.

In 2019, your Board approved Agreement No. 12085-2019 between the City of Thousand Oaks and the County of Ventura acting on behalf of County Service Area No. 4 for the provision of the Kanan Shuttle Service for a four-year period ending June 30, 2023, with the option for two, two-year extensions. The base agreement is due to expire, and the County is desirous of continuing the relationship with the City of Thousand Oaks. The City of Thousand Oaks and County agree to extend Agreement No. 12085-2019 for two years with a new termination date of June 30, 2025. First Amendment to Agreement No. 12085-2019, is being brought to your Board for approval. The proposed agreement maintains essentially the same elements as the 2019 agreement but reflects the new billing rates under the City of Thousand Oak's new contract with MV Transportation, Inc., billing method for management fees and a new fixed management fee. Under this new contract operating costs are increasing by nearly 15%.

County Dial-A-Ride Services. County Dial-A-Ride (DAR) services are provided to unincorporated areas, including the communities of Oak Park, Newbury Park, Ventu Park, Lynn Ranch, Rolling Oaks, Hidden Valley, and Lake Sherwood under the Thousand Oaks DAR program. The service provides approximately 35 trips per month.

In 2019, your Board approved Agreement No. 12086-2019 with the City of Thousand Oaks to provide senior and Americans with Disabilities Act (ADA) DAR service for a four-year period ending June 30, 2023, with the option for two, two-year extensions. The base agreement is due to expire, and the County is desirous of continuing the relationship with the City of Thousand Oaks. The City of Thousand Oaks and County agree to extend Agreement No. 12086-2019 for two years with a new termination date of June 30, 2025. First Amendment to Agreement No. 12086-2019, is being brought to your Board for approval. The proposed agreement maintains essentially the same elements as the 2019 agreement but reflects the new billing rates under the City of Thousand Oak's new contract with MV Transportation Inc, billing method for management fees and a new fixed management fee. Under the City's new contract with MV Transportation Inc., DAR costs are increasing by approximately 15%.



Valley Express Transit Services. In 2014, your Board approved a Cooperative Agreement between the County of Ventura, the cities of Santa Paula and Fillmore, and VCTC for the provision of the Heritage Valley Transit Services. This service, called “Valley Express,” began in March 2015 via a contract with MV Transportation, Inc (MV). The County portion of the service includes a fixed-route service between Piru and Fillmore which operates daily and DAR services for residents of the unincorporated areas. The Cooperative Agreement sets forth the structure and administration of this service, which is guided by the Heritage Valley Policy Advisory Committee (HVPAC) and administered on a reimbursable basis by VCTC.

With the concurrence of the HVPAC, on July 25, 2022 VCTC issued a Request for Proposals (RFP), in coordination with the Agencies, for a new contract for transit service as the contract with MV was set to expire. Pursuant to that RFP, a contract was awarded to MV Transportation, beginning on the first day of January 2023. The 2014 Cooperative Agreement was set to sunset with the previous contract. As the Valley Express provides an important and needed public transit service, the partners to the agreement desire this relationship to continue. Therefore, the 2023 Valley Express Transit Service Cooperative Agreement is being brought to your Board recommending approval.

This letter has been reviewed by the County Executive Office, the Auditor-Controller’s Office, and County Counsel.

If you have questions, please call the undersigned at (805) 654-2373



David Fleisch P.E.
Assistant Director
Public Works Agency

Attachments:

- Exhibit 1 - First Amendment to Agreement for Kanan Shuttle Transit Services between City of Thousand Oaks and County of Ventura (Contract No. 12085-2019)
- Exhibit 2 - First Amendment to Agreement for County Dial-A-Ride Services between City of Thousand Oaks and County of Ventura (Contract No. 12086-2019)
- Exhibit 3 - First Amended and Restated Cooperative Agreement Valley Express Transit Service

