



July 23, 2024

Board of Supervisors
County of Ventura
800 South Victoria Avenue
Ventura, California 93009

SUBJECT:

Approval and Ratification of, and Authorization for the County Purchasing Agent or Designee to Sign, Amendment No. 2 to the Brainsharp Corporation Contract #8955, Increasing the Contract Amount by \$397,500 with a Not-To-Exceed Amount of \$2,581,500; Authorize the County Purchasing Agent or Designee to Modify the Scope of the Agreement with no Financial Impact, Subject to County Counsel Review.

RECOMMENDATION:

1. Approval and ratification of, and Authorization for the County Purchasing Agent or Designee to Sign, Amendment No. 2 to the Brainsharp Corporation Contract #8955, increasing the contract amount by \$397,500 with a not-to-exceed amount of \$2,581,500.
2. Authorize the County Purchasing Agent or Designee to Modify the Scope of the Agreement with no Financial Impact, subject to County Counsel Review.

REASON FOR RATIFICATION:

We have been delayed in bringing the Brainsharp, Inc.(BSI) amendment to your Board due to delayed vendor negotiation and the analysis required to determine the correct level of Software Support/Enhancements, Daily Production Support, and Training support needed for FY 2024-25. This extension allows the team to perform the necessary analysis and negotiate

with BSI to finalize the support contract.

FISCAL IMPACT:

Mandatory: No
Source of Funding: General Fund – Division 1595
Funding Match Required: No
Impact on Other Departments: N/A

Summary of Revenue and Costs:	<u>FY 2024-25</u>	<u>FY 2025-26</u>
Revenue:	\$	\$
Costs:		
Direct	\$ 397,500	\$
Indirect – Department	\$ 0	\$ 0
Indirect – County CAP	\$ 0	\$ 0
Total Cost:	\$ 397,500	\$
Net Cost:	\$ 397,500	\$ 0

Division 1595 - Property Tax Assessment and Collection System Operations				
	<u>Adopted Budget</u>	<u>Adjusted Budget</u>	<u>Estimate to Year-End</u>	<u>Savings/ (Cost)</u>
Expenditures	\$3,427,340	\$3,427,340	\$3,427,340	\$0
Revenue	\$0	0	\$0	\$0
Net Cost	\$3,427,340	\$3,427,340	\$3,427,340	\$0

Sufficient appropriations are available in the FY 2024-25 Budget.

STRATEGIC PLAN:

The Property Tax system provides the primary source of County revenue to the General Fund. The Property Tax modernization project supports the County's Strategic Plan by continuing to provide funding for all County operations as well as projects that are associated with the County's plan.

DISCUSSION:

The current BSI Annual Software Maintenance & Support and Daily Production Support for the Treasurer-Tax Collector and Auditor-Controller has expired as of June 30, 2024. The County is unable to pay the contractor for software maintenance and daily production support until a new contract is negotiated and approved by September 30, 2024.

This letter has been reviewed by the County Executive Office, County Counsel, Assessor,

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Auditor-Controller, Treasurer-Tax Collector, General Services Agency Procurement, and IT Services Department.

If you have any questions concerning this item, please call Keith Taylor at (805) 654- 2161, Jeff Burgh at (805) 654-3151, Sue Horgan at (805) 654-3726, or Terrence Theobald at (805) 654-2744.

Sincerely,



KEITH TAYLOR
Assessor



JEFF BURGH
Auditor-Controller



SUE HORGAN
Treasurer-Tax Collector



TERRENCE THEOBALD
Chief Information Officer

TT/RB/TY: jp

Attachments: Exhibit 1: Amendment 1 to Brainsharp Contract
Exhibit 2: Amendment 2 to Brainsharp Contract